

TOWN OF HAMPTON FALLS

PRESENT: F. J. Ferreira, Jr., Chairman; S. C. Volpone, Jr., Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant
Not Present: T. C. Tocci

ROAD AGENT

DEPUTY ROAD AGENT: R. B. Merrill, Jr. reported activity of snowstorms in December. A call has been placed to order road salt. E. N. Small and R. B. Merrill, Jr. will meet to review the proposed budget for 2007.

2007 HIGHWAY BLOCK GRANT: The anticipated grant for 2007 is \$42,683.15. The amount of \$44,230 was paid in 2006.

STARVISH LANE – TOWN ENGINEER BRAD JONES TO INSPECT FOR FINAL REPORT/ RELEASE PERFORMANCE BOND: Arrangements will be made so that R. B. Merrill, Jr. can attend this inspection.

BUILDING INSPECTOR

MONTHLY REPORT: K. C. Kelley referred the Board to his Code Enforcement Report and activity report for the month of December. He reviewed the status of each matter with the Board and noted that a file has been set up for each of these violations.

SELECTMEN’S PERMIT – AMERICAN DIABETES ASSOCIATION ANNUAL CYCLING FUNDRAISER 5-6-07: F. J. Ferreira, Jr. signed a Selectmen’s Permit for this fundraiser.

HEALTH

NEW FEE STRUCTURE FOR SEPTIC SYSTEM TEST PITS: K. C. Kelley reviewed the costs associated with an application for test pits. He noted that the deposit amount does not change and reviewed the breakdown as follows:

- \$240 Flat Fee to Rockingham County Conservation District
- \$35 Administrative Fee
- \$40 Bed Bottom Inspection Fee
- \$40 Final Inspection Fee

The RCCD will also take over the billing responsibility from the Town.

MOTION: To approve the fee schedule for test pits through the RCCD per the discussed fee structuring above.

MOTION: S. C. VOLPONE, JR.
SECOND: F. J. FERREIRA, JR.

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DES REPORT ON MACIONSKI'S NON-COMPLIANCE WITH SEWAGE DISPOSAL DESIGN RULES: Letter of Deficiency #WD SS 06-017 has been issued to the owner of record. It outlines corrective action to be taken by the property owner.

REGIONAL ARBOVIRAL ILLNESS & FUNDING MEETING –MOSQUITO CONTROL: A letter has been received from the Department of Health and Human Services commending the Town for its work in preventing mosquito-borne disease. The Board requested a meeting with Sarah MacGregor of Dragon Mosquito Control to review and receive a report on the effectiveness of the mosquito control program in Hampton Falls.

FIRE CHIEF

MONTHLY REPORT: J. M. Lord provided the Board with statistics and a log of calls noting that December was a busy month. He also noted that there was one less emergency call in 2006 compared to 2005 and that service calls were up 150 from 2005.

ENGINE 3 PUMP – UNDER REPAIR: J. M. Lord stated that the pump is currently being repaired and that Engine 3 is out of service for the time being.

EMERGENCY MANAGEMENT

MONTHLY REPORT: J. M. Lord continues to work on the point of distribution plan for inoculations being done with the Town of Exeter and Exeter Hospital.

Route 84 Fire Pond: J. M. Lord reported that the blockage to the drainage pipe to the pond has been cleared and the water level is down three feet. The State has been notified to come and replace or repair the header of the pond.

POLICE CHIEF

MONTHLY REPORT: R. Dirsra distributed his monthly report for December noting statistics and incidents. There is no new information regarding the (Parks) vehicle stored at the Brush Dump.

- **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES: The minutes of the December 18 and 19 meetings will be reviewed next meeting when T. C. Tocci is present.

HAMPTON FALLS WEB SITE HITS: 9,850 FOR 2006 AND 638 FOR DECEMBER.

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FINANCIAL REPORTS-GENERAL FUND BALANCE

GENERAL FUND	1,960,200
TOWN CLERK –DEC RECEIPTS	29,800
TAX COLLECTOR – DEC RECEIPTS	1,272,900

ACTION ITEMS FROM THE DEC 18 AND 19 SELECTMEN’S MEETINGS: E. N. Small provided the Board with an updated listing of action items.

TOWN WARRANT: E. N. Small plans to work on the warrant this week.

CITIZEN ARTICLE TO RETURN TO THE TOWN MEETING FORM OF GOVERNMENT- (ABOLISH SB 2) with the proper number of signatures has been received.

DATE FOR A PUBLIC HEARING REQUIRED FOR RESCINDING THE SB 2 LEGISLATION AFTER FEB 13: A public hearing will need to be scheduled.

2006 TOWN REPORT: Town Reports are due Thursday, January 11, 2007.

2006 BUDGET & EXPENDITURES: E. N. Small provided the Board with figures representing expenditures through December 31. Additional 2006 expenditures will be applied.

BUDGET HEARING ON JAN 10, 7 PM, TOWN HALL

FOLLOWING THE BUDGET HEARING – HEARING ON THE PROPOSED BOND ISSUE \$386,000 – FIRE TRUCK

MEETING WITH DIANA CALDER ON WED, JAN 17, 9 AM – RE-CERTIFICATION / VALUATION PROCESS: The Board tentatively scheduled a dated of January 17, 9 a.m.

THE COALITION COMMUNITIES - DONATION OF \$1,000: The Board approved the release of \$1,000 to the Coalition.

COALITION MEETING – JAN 30 IN CONCORD

JUDGMENT - PARKS CASE: A letter from Devine Millimet dated December 18, 2006, indicates that summary judgment has been affirmed in favor of the Town. There is yet to be a decision on the second lawsuit.

WORKER’S COMPENSATION RENEWAL 1-1-2007 TO 1-1-2008: A Certificate of Coverage was provided to the Board for its review.

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INTERRUPTION IN TOWN ELECTRICAL SERVICE – REPLACING THE METER: Unitil has contracted with Honeywell to update electrical meters. The contractor will inform the employees before servicing the meter in order to allow time to shut down computers, etc.

SUMMARY OF THE FALL CLEANUP DAY - EARNED 554.25 FOR METALS: L. A. Ruest prepared a listing of the costs associated with the fall clean-up. Waste Management will continue to assist with clean-up days. E. N. Small will verify with Cape Disposal as to whether or not they can provide the same services.

HAMPTON TRAVEL (ATTACK) SOCCER – ANNUAL FEE: E. N. Small spoke with J. MacVane who indicated Hampton Travel Soccer is willing to waive the annual fee for 2006. Mr. MacVane also indicated that they will be making improvements to Governor Weare Park. Information was provided to F. J. Ferreira, Jr. for use by the Recreation Commission.

US DEPT OF AGRICULTURE RE USE OF \$250,000 GRANT: A letter has been received from the Department of Agriculture with regard to the use of the \$250,000 grant awarded to the Town. It also outlines a potential change that would require closing on easements within 18 months rather than two years. A copy of this letter has been provided to Conservation Chairman K. Ayers. S. C. Volpone, Jr. inquired as to the report requested on the status of projects before the Conservation Commission. He also suggested that K. Ayers attend meetings with the Selectmen to keep the Board apprised of projects.

Marsh Lane, Map 9, Lot 9: The closing date on this matter has been extended. It is not known whether the brush has been cleared from the property.

OTHER

- **NEW BUSINESS**

LOCAL GOVERNMENT’S LETTER OF 12-21-06: A letter from the Executive Director of LGC has been received regarding its policy-making and representation services.

MEMO FROM S. VOLPONE: S. C. Volpone, Jr. suggested that coordination of one donation be made through the Administrative Assistant’s office and/or plant a tree in memory of R. B. Merrill, Sr.

EMAIL ADDRESSES OF ALL RESIDENTS IN HF FOR DISTRIBUTING INFORMATION ABOUT THE TOWN: S. C. Volpone, Jr. suggested obtaining email addresses from residents in order to provide information relating to the community. This avenue would have been helpful given the recent storm event that took trash collection vehicles off the road. It would also provide another means to better communicate

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upcoming meetings or public hearings with the public. It was suggested that a staffer be included with the inventory form mailing asking those who wish to participate to provide an email address. S. C. Volpone, Jr. volunteered to coordinate.

INTENT TO CUT - 38 BROWN ROAD: Board members signed this application.

OTHER

2007 Schedule of Meetings: E. N. Small provided the Board with this updated listing and noted that it is posted at the Town Hall, Library and Post Office.

NEXT SELECTMEN'S MEETING – WEDNESDAY, JANUARY 17, 2006, 6:30 P.M., TOWN HALL

**MOTION TO GO INTO NONPUBLIC SESSION
AT 9:10 AM TO DISCUSS ACQUISITION, SALE,
OR LEASE OF REAL OR PERSONAL PROPERTY
AND WELFARE**

**MOTION: S. C. VOLPONE, JR.
SECOND: F. J. FERREIRA, JR.**

**MOTION TO GO OUT OF NONPUBLIC SESSION
AND ADJOURN AT 9:15 AM**

**MOTION: S. C. VOLPONE, JR.
SECOND: F. J. FERREIRA, JR.**

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