

TOWN OF HAMPTON FALLS

PRESENT: S. C. Volpone, Jr., Chairman; T. C. Tocci, S. C. Hanson, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

BUILDING INSPECTOR

MONTHLY REPORT: K. C. Kelley referred the Board to his report for December 2007 noting statistics and issues relating to improperly placed political signs, the status of the fire at 97 Lafayette Road, a resident's interest in installing insulation in the addition attic, results of a review of permit fees (Hampton Falls is the lowest fee in the area) and an inspection of Lincoln Akerman School with the Fire Chief and State Fire Inspector. K. C. Kelley acknowledged that a warrant article will be presented to the voters to once again consider allowing the Selectmen permission to adjust fees.

T. C. Tocci asked to go on record with information of the State Fire Inspector's comments regarding voting booths. The State Fire Inspector worked with the Fire Chief and Moderator on safety in conjunction with the Building Inspector's report on safety and other issues relating to the voting booths. Although it was acknowledged that the booths are of historical significance, it was noted that it is time to replace them with modern booths to allow ease of installation and storage, safety and space to allow proper access/egress within the Town Hall.

INTERNATIONAL CODE COUNCIL – KEVIN C. KELLEY CERTIFIED AS A RESIDENTIAL BUILDING INSPECTOR: The Board congratulated K. C. Kelley on his achievement as certified Residential Building Inspector.

HEALTH

SPECIAL PERMIT APPLICATION - MOSQUITO CONTROL: A copy of a Mosquito Control Special Permit Application as prepared by Sarah MacGregor of Dragon Mosquito Control was provided to the Board and signed by the Chairman.

MOTION: To authorize the Chairman to sign the mosquito control application on behalf of the Town of Hampton Falls.

MOTION: S. C. HANSON
SECOND: T. C. TOCCI
UNANIMOUS

POLICE CHIEF

MONTHLY REPORT: R. Dirsa referred the Board to the Department's report for December 2007 noting statistics, incidents and information with regard to the proposed location for a consolidated court house. A hearing is scheduled and Chief Page of North Hampton will represent Hampton Falls in order to save a trip to Concord. R. Dirsa reported that the initial step of reducing the number of Nextel phones has taken place and that he's waiting to hear back on implementing the better technology portion. T. C. Tocci inquired as to the animal complaints reported in December. R. Dirsa confirmed that there are more incidents of stray dogs but that the number also includes wild animals.

TOWN OF HAMPTON FALLS

FIDELITY INVESTMENTS - JUMPER CLASSIC EQUESTRIAN EVENT AT SILVER OAKS: E. N. Small provided the Board with information on the approval for this type of horse event as well as a copy of a press release. Suggestion was made to consider a surcharge able fee on tickets to offset the cost of police and fire/EMT details. The Board requested E. N. Small research the steps needed to implement a fee.

ROAD AGENT

MONTHLY REPORT: R. B. Merrill, Jr. reported a quite month of December.

PLOWING – MARSH LANE: E. N. Small reported he received a call from someone offering to plow Marsh Lane. As the Town already has a contractor in place, the Board was not in favor of this offer.

SIGN REPLACEMENTS: Signs have been ordered to replace signs felled during snow storms. Money has been budgeted in 2008 to address replacement of road name signage with the new larger print 911 required signs (2012 deadline). Stop signs damaged by graffiti have also been replaced and those damaged resurfaced for reuse as needed.

REMOVAL OF DEAD TREES- BROWN, KING AND OTHER ROADS – STATUS REPORT: Calls have been made to obtain prices for tree and limb removal. Work is anticipated to start within a week or two.

FIRE CHIEF

MONTHLY REPORT: J. M. Lord referred the Board to the Department's report for December 2007 noting statistics, incidents and monitoring conducted on the cistern at Hardy Lane. Efforts will be made to work with those coordinating the horse show. J. M. Lord reported that the alarms noted in the statistics relate to fire alarms, as compared to burglar alarms in the Police Department report. He noted that most alarms are the horse farm. He noted that a pancake breakfast is scheduled for Saturday, January 26, from 7 a.m. to 11 a.m.

PUBLIC HEARING FOR FIRE ENGINE LEASE JANUARY 23, 7 PM, TOWN HALL: J. M. Lord noted that the Department has been working on the bidding process, financing and public hearing for the proposal for a new fire truck.

NOTICE FOR PUBLIC HEARING TO ACCEPT GRANTS IN EXCESS OF \$5,000: The posting notice for this public hearing was signed by the Board. The hearing is scheduled for February 6, 8:15 p.m.

EMERGENCY MANAGEMENT

MONTHLY REPORT: J. M. Lord reported that there will be three drills and one graded exercise in 2008.

TOWN OF HAMPTON FALLS

FRIENDS OF THE TAYLOR RIVER - SHELLEY BROWN PARISH: S. Brown-Parish provided folders of information to Board members and E. N. Small. She explained that there is a concerned group of residents in Hampton and Hampton Falls who are supporting replacement of the dam on Route 95 rather than the State's proposal to eliminate it. She read a letter outlining information supporting the replacement as well as reasons why the Department of Transportation recommendations are not supported. She added that she and others are present to seek support and assistance from Hampton Falls. S. C. Volpone, Jr. stated he attended a recent meeting on this issue and is of the same mind expressed at that time; there is concern of jeopardizing the river as it is known today. He added that there is an effort to open the bridge on Old Stage Road to pedestrian traffic connecting two easements of the Hurd Farm and Applecrest Farm Orchards. S. C. Hanson stated his support for replacing the dam noting that there is a major expense to replace the bridge anyway. T. C. Tocci stated his support as well.

S. C. Volpone, Jr. stated that should the group need a letter from the Board, it should write something up for consideration and signature. Request was made to leave petitions at the Town Hall. E. N. Small will review this request with town counsel.

Phil Jodoin of Taylor River Road offered his time to assist with research should it be needed.

• **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES - JAN 2, 3, 7 AND 10

MOTION: To approve the minutes of the December 19 meeting.

MOTION: T. C. TOCCI
SECOND: S. C. HANSON

S. C. Hanson referred the Board to page five, Whittier Pond, indicating that he would like the paragraph to indicate that Board is to meet with the Recreation Commission. S. C. Hanson will provide proposed wording for consideration of the Board.

With regard to page four, paragraph six, S. C. Volpone, Jr. asked that the sentence "It was suggested that supports be place as needed for the Primary." read "...wooden supports for the booths where needed."

The motion was withdrawn pending receipt of proposed wording.

MOTION: To approve the minutes of the December 27 meeting.

MOTION: T. C. TOCCI
SECOND: S. C. HANSON

S. C. Volpone, Jr. requested that paragraph three, page 1, last sentence read "The Board approved an amount ~~in the \$15,000~~ *up* to \$20,000 ~~range~~."

UNANIMOUS

TOWN OF HAMPTON FALLS

The minutes of the January 2, 3 and 7 meetings will be added to the next agenda.

MOTION: To approve the minutes of the January 10, 2008, minutes as written.

MOTION: T. C. TOCCI
SECOND: S. C. HANSON
UNANIMOUS

FINANCIAL REPORTS-GENERAL FUND BALANCE -- \$1,799,400

HAMPTON FALLS WEB SITE HITS: 5,066 – 6-6-06, 4:30 PM

ACTION ITEMS: E. N. Small will update the listing of action items.

USE OF EAST ROAD TO BUILD MULTI-FAMILY HOUSING – AARON E. BROWN OF ATRIO PROPERTIES: E. N. Small referred the Board to a letter from Aaron Brown outlining plans to develop Map 9, Lot 2 into a multi-family use. T. C. Tocci indicated that this is a Planning Board matter that will ultimately come to the Selectmen, if approved, to address the issue of the Class VI road. L. A. Ruest reported that there is an application for preliminary consultation from Aaron Brown for consideration of the Planning Board at its January 22, 2008, meeting.

Aaron Brown joined the meeting at a later time and was informed of the above discussion identifying the need for Planning Board attention in advance of consideration by the Board of Selectmen. C. Merrill, East Road, stated he has talked with Aaron Brown regarding the agreement process and indicated that something has to be done about the road. He stated he felt the Board cannot sign an agreement for a multi-family use given the state law. The Board indicated that this matter needs to go through the process in proper order and asked A. Brown to submit a letter of concerns.

TREE WARDEN: E. N. Small provided the Board with information pertaining to the appointment of a tree warden. The Board decided to review the documentation and consider appointment of a tree warden at the next meeting.

FIRST SESSION OF TOWN MEETING – CHANGED FROM FEB 2 TO FEB 9: It was noted that February 9 is the last official day to hold the deliberative session. Should there be a storm event, another meeting would be required to be scheduled within 72 hours.

MAILING TO RESIDENTS SUMMARIZING THE ITEMS TO BE DISCUSSED ON FEB. 9: The Board approved the mailing of the summary sheet to residents.

FLIER RE EXPLAINING THE WARRANT ARTICLES- PROGRESS REPORT- S. HANSON: S. C. Hanson is coordinating a summary sheet explanation of warrant articles. All department heads should be reminded to provide information to S. C. Hanson. S. C. Hanson

TOWN OF HAMPTON FALLS

noted that he spoke with Hampton Union reporter Sheila Tanguay with regard to placing information in the newspaper on the Energy Committee and voting booths.

2007 ANNUAL TOWN & SCHOOL REPORT – PROGRESS REPORT: E. N. Small reported that the Town Report is proceeding as normal. Once the budget is finalized, dedicated attention will be given to the completion of the Town Report. He noted that the annual audit of the Town is taking place at this time. It is not yet known if the audit report will be prepared in time for inclusion in the Town Report.

ENERGY COMMITTEE: Information is to be provided for inclusion in the newsletter and newspaper.

THANK YOU TO THE HISTORICAL SOCIETY: A letter of thanks for the preparation of meals for the election workers has been prepared for signature of the Board.

REPORT ON THE 1-8-08 PRIMARY ELECTION- NEW VOTERS, % VOTED, THANK VOTERS: T. C. Tocci informed the Board of a report on the percentage of voters during the Primary Election. He noted that Hampton Falls had a 71.5% voter turnout, higher than most other towns. This becomes a factor with regard to voting booths as a certain number of booths are required depending on certain elections. This supports the need to get an explanation for the need to replace the voting booths to the residents.

TAX COLLECTOR’S REPORTS MS-61 FOR NOV AND DEC: E. N. Small reported that the Tax Collector completed the MS-61 for year end and is working with the auditors.

TREASURER’S MONTHLY REPORTS FOR 2007. / CASH FLOW FOR 2007: The spreadsheet outlining activity for 2007 was provided to the Board.

CABLE SCHOLARSHIP AND HELEN BATCHELDER SCHOLARSHIP FUND COMMITTEE-RESEARCH: This matter will be added to a future agenda.

WHITTIER POND - MEETING WITH THE RECREATION COMMISSION: This matter will be added to a future agenda.

OTHER

RECEPTION FOR RICHARD SANBORN: A reception is scheduled for Sunday, February 3, 2008, from 2 to 4 p.m. at Lincoln Akerman School.

- **NEW BUSINESS**

2007 EDITION OF NEW HAMPSHIRE COMMUNITY PROFILES: A copy of the 2007 edition of this publication was provided to the Board.

2007 SALES-ASSESSMENT RATIO – 81.4%

TOWN OF HAMPTON FALLS

ANNUAL AUDIT LETTER – UNDERSTANDING OF SERVICES: E. N. Small referred the Board to a letter of understanding from the auditing firm Plodzick and Sanderson. He noted that Hampton Falls is the first town audited under new accounting rules.

2008 ENCUMBERED ARTICLES: A listing of the recommended encumbered articles was provided to the Board as well as the auditors.

OTHER

CITIZEN’S REQUEST: C. Merrill, East Road, requested that the Board hold the deliberative session at the elementary school as he feels last year’s session held at the Town Hall was too crowded. The Board requested that the capacity of the Town Hall be determined.

WINTER ROAD MAINTENANCE: Barry Stetz of Elton Lane expressed his discontent with the lack of services provided this year and stated examples relating to the Elton Lane area of town. S. C. Volpone, Jr. noted that the Board is aware of deficiencies and that it has been working with the contractor. A meeting is scheduled with the contractor and department heads to discuss problems and suggestions for improvements.

NEXT SELECTMEN’S MEETING – WEDNESDAY, FEB 6, 2007, 6:30 P.M., TOWN HALL

**MOTION TO GO INTO NONPUBLIC SESSION
IN ACCORDANCE WITH RSA 91-A:3 II. (a)
AT 9:11 AM TO DISCUSS PERSONNEL**

**MOTION: T. C. TOCCI
SECOND: S. C. HANSON
UNANIMOUS**

**MOTION TO GO OUT OF NONPUBLIC SESSION
AND RESUME AT 9:41 AM**

**MOTION: S. C. HANSON
SECOND: T. C. TOCCI
UNANIMOUS**

PUBLIC HEARING – LEASE OF FIRE TRUCK: T. C. Tocci noted that he is not available on January 23 for this public hearing. E. N. Small will check to see if a motion is needed.

GOALS FOR 2008: S. C. Hanson asked that this matter be added to a future agenda. E. N. Small will add it to an agenda following the deliberative session.

MOTION: To adjourn the meeting at 9:45 a.m.

**MOTION: S. C. HANSON
SECOND: T. C. TOCCI
UNANIMOUS**