

TOWN OF HAMPTON FALLS

PRESENT: F. J. Ferreira, Jr., Chairman; M. J. Caruso, P. G. Robart, Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

• **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES:

MOTION: To approve the minutes of the January 7 and January 14 meetings as written.

MOTION: M. J. Caruso
SECOND: P. G. Robart
Unanimous

FINANCIAL REPORTS-GENERAL FUND BALANCE: E. N. Small reported a General Fund balance of \$1,196,000. The audit has been completed. A surplus of \$228,000 has been identified.

TOWN WARRANT AND BUDGET – REVIEW AND SIGN FOR POSTING: E. N. Small provided the Board with revised budget sheets and warrant. These have been checked by the Department of Revenue Administration and town counsel. The Board signed the warrant for posting.

FIRST SESSION OF TOWN MEETING – JAN 31, 9 AM: E. N. Small reported that John Shaw has expressed interest in serving as Moderator. The Board requested that this information be provided to the Supervisors of the Checklist.

TOWN REPORT- DEPARTMENT AND COMMITTEE REPORTS DUE ON JAN 15: E. N. Small noted that some reports have been received and others are still pending.

SIGN UP FOR PUBLIC OFFICE JAN 21-30

ENCUMBERED FUNDS FOR 2004: E. N. Small provided the Board with a listing of encumbered articles for 2004.

RE-ISSUANCE OF CURRENT USE TAXES: E. N. Small provided the Board with current use tax bills required to be reissued by the Tax Collector. The Board signed the revised bills.

CONTRACT FOR COMPUTER MAINTENANCE SERVICES – ARTEN TECHNOLOGY GROUP: E. N. Small referred the Board to a statement of work/service contract with Arten Technology.

MOTION: To authorize Town Administrator Eric N. Small to sign the contract with Arten Technology Group/

MOTION: M. J. Caruso
SECOND: P. G. Robart
Unanimous

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ABATEMENT APPLICATIONS: E. N. Small reported that Assessor Diana Calder reviewed two abatement requests and recommended reduction in assessment on one and denied the other. These findings were signed by the Board.

STIPEND PAY GUIDELINES: E. N. Small and J. M. Lord referred the Board to listing of stipend pay guidelines for the Fire Department. The Board requested this matter be added to the next agenda.

HEARINGS REQUIRED FOR FEDERAL GRANTS (RSA 31:95-B): Public hearings are to be scheduled to address two grants received by the Fire Department.

CONTAMINATION OF A PRIVATE WELL ON DEPOT ROAD: Copies of information obtained by R. B. Vigneau were provided to the Board. Additional test results have been received. This matter will be added to the Board's next agenda.

“DOLLARS AND SENSE OF OPEN SPACE” – JAN 26, 7 P.M., PUBLIC SAFETY BUILDING: Numerous town boards and committees have been invited to attend the Conservation Commission's presentation on cost effectiveness of open space.

HAMPTON AREA CHAMBER OF COMMERCE – HAMPTON FALLS NARRATIVE: A copy of the narrative provided to the Hampton Area Chamber of Commerce was provided to the Board.

- **NEW BUSINESS**

ATTORNEY GENERAL'S REQUEST TO MEASURE THE TOWN'S POLLING PLACE 12-22-03: In response to a letter from the Attorney General's office, a self-administered survey of accessibility to the polling place was conducted by R. B. Vigneau. Results of this survey have been forwarded.

TRAINING DRILLS AND GRADED EXERCISE: E. N. Small reported that he has been informed of the drills and graded exercise dates for 2004.

COMCAST- NEW MANAGER OF GOVERNMENT AND COMMUNITY RELATIONS: The Board acknowledged receipt of a letter from Comcast introducing the new manager of Government and Community Relations.

NEXT SELECTMEN'S MEETING – WEDNESDAY, FEB 4, 2004, 6:30 P.M., TOWN HALL

**MOTION TO GO INTO NON-PUBLIC SESSION AT 6:50 PM
UNDER 91-1 AT 10:27 AM TO DISCUSS WELFARE
LAND ACQUISITION AND LITIGATION**

**MOTION: M. J. CARUSO
SECOND: P. G. ROBERT
UNANIMOUS**

**MOTION TO GO OUT OF NON-PUBLIC SESSION
AND RESUME AT 7:00 PM**

**MOTION: M. J. CARUSO
SECOND: P. G. ROBERT
UNANIMOUS**

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7:00 PUBLIC HEARING – ACCEPTANCE OF LINDEN ROAD AS A TOWN ROAD:

F. J. Ferreira, Jr. opened the public hearing. No members of the public were present. E. N. Small noted that the Road Committee has recommended the Planning Board take this road out of the construction phase. This matter will be addressed at the Planning Board meeting of January 27. Hearing no further comments, F. J. Ferreira, Jr. closed the public hearing.

MOTION: To accept Linden Road as a town road pending action by the Planning Board.

MOTION: M. J. Caruso
SECOND: P. G. Robart
Unanimous

MOTION TO ADJOURN AT 7:05 PM

MOTION: P. G. ROBART
SECOND: M. J. CARUSO
UNANIMOUS