

PRESENT: F. J. Ferreira, Jr., Chairman; S. C. Volpone, Jr., T. C. Tocci, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

REVIEW 2007 PROPOSED WARRANT: The Board reviewed the warrant as prepared by E. N. Small item by item, to include election of officers, Planning Board amendments, a proposed bond for a fire truck, the proposed budget, citizen's petitions, amendments to the elderly and disable exemptions, and money articles

MOTION: That subject to approval of the Department of Revenue Administration and town counsel to vote to NOT recommend Article 25 and approve the signing of the warrant.

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS

• **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES: The Board requested that the minutes of the December 18, and December 19, 2006 meetings as well as the January 3, January 10 and January 17, 2007 meetings be reviewed next meeting.

FINANCIAL REPORTS-GENERAL FUND BALANCE - \$1,475,220: A copy of the Revenue Report for December, 2006, was provided to the Board. Suggestion was made to look into the splitting or sharing of impact fee receipts for use by the Town. Currently, the impact fees are dedicated to the school(s). E. N. Small will check with counsel.

SCHEDULE OF MEETINGS AND ACTIVITIES – ANNUAL POSTING: E. N. Small provided the Board with a revised listing of scheduled meetings and activities. This schedule is posted at the Town Hall, Library and Post Office.

BUDGET – REVIEW OF THE PERCENTAGE INCREASE IN PAY FOR THE TOWN ADMINISTRATOR: E. N. Small informed the Board of a citizen's inquiry with respect to the appearance that the budget line for the Town Administrator salary is more than the three percent increase proposed by the Selectmen. E. N. Small stated that the difference relates to a step change in 2007 for this position.

LETTER RE: EMAIL ADDRESSES – INCLUDE WITH MAILING OF INVENTORY FORMS: The Board discussed the proposal to include a stuffer with the mailing of the PA-28 Inventory Forms requesting residents provide email addresses in order to provide meeting or other town related information. Concerns were raised with respect to confidentiality of email addresses, ability for responses, and the time and preparation needed to attend to this type of service. The Board agreed to hold off on this idea and revisit the subject in six months to re-evaluate it.

COALITION – THANK YOU: A letter of thanks has been received for a recent contribution of \$1,000.

HISTORIC DISTRICT COMMISSION: The Board reviewed a document dated January 24, 2007, drafted by S. C. Volpone, Jr. He explained that discussion took place with the Planning Board on

**BOARD OF SELECTMEN
Town of Hampton Falls**

**January 25, 2007
Town Hall**

January 23, 2007, and that approval of the Selectmen is sought to (re)appoint members to an Historic District Ad Hoc Committee to re-look at establishing an Historic District. Suggestion was made to bring on additional members to this Committee to include property owners within the proposed District.

**MOTION TO GO INTO NONPUBLIC SESSION
AT 9:02 AM TO DISCUSS PERSONNEL**

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS**

**MOTION TO GO OUT OF NONPUBLIC SESSION
AND RESUME AT 9:12 AM**

**MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**

MOTION: To continue with the efforts of the Historic District Ad Hoc Committee and appoint membership to include a minimum of seven members.

**MOTION: T. C. TOCCI
SECOND: F. J. FERREIRA, JR.
UNANIMOUS**

Suggestion was made to keep the Planning Board apprised of the Historic Committee's efforts by way of meeting minutes being provided to the Planning Board Secretary for inclusion in the monthly mailing packets to the Planning Board. It was also suggested that a Planning Board member should be involved in this effort.

RPC CIRCUIT RIDER ASSISTANCE GRANT 7/1/06 THROUGH 6/30/07 \$7,250: The Board Chairman signed the annual contract with the Rockingham Planning Commission.

MOTION: To authorize the Chairman to sign the annual contract for Circuit Rider Assistance on behalf of the Board.

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI**

FURNACE AT TOWN HALL ADDITION: E. N. Small reported that a lack of insulation and heat in the attic of the Town Hall addition is causing a problem with freezing of the furnace. A warrant article is proposed to raise funds to insulate. In the meantime, the door to the attic space will be opened to allow heat to this area in times of sub-freezing temperatures.

INDEMNIFICATION AGREEMENTS – FILE AT THE REGISTRY?: Question has been raised by the Road Committee as to whether the Selectmen wish to have indemnification agreements filed at the Rockingham County Registry of Deeds.

MOTION: To require recording of indemnification agreements for the protection of town roads at the Registry.

**MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**

CLOSING ON THE KOPKA LAND – MAP 9, LOT 9: The closing on this purchase of land by the Conservation Commission is scheduled for today at 10 a.m.

NEW BUSINESS

TAX REFUND – KOPKA, MAP 9, LOT 9: The Board signed an abatement request as prepared by the Tax Collector in the amount of \$562.18.

STATE SENATOR MARTHA FULLER CLARK TO USE TOWN HALL, FEBRUARY 5, 2007, 7 PM – HAMPTON/EXETER DISTRICT COURTS

BUDGET WORKSHEET: E. N. Small provided the Board with revised budget spreadsheets for Election Registration. The revision is added revenue from the Ereg transactions for auto registrations.

**MOTION TO GO INTO NONPUBLIC SESSION
AT 9:25 AM TO DISCUSS WELFARE**

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS**

**MOTION TO GO OUT OF NONPUBLIC SESSION
AND ADJOURN AT 9:35 AM**

**MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**