

TOWN OF HAMPTON FALLS

PRESENT: F. J. Ferreira, Jr., Chairman; S. C. Volpone, Jr., T. C. Tocci, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

ROAD AGENT

MONTHLY REPORT: R. B. Merrill, Jr. reported on activity of plowing and salting of roadways. S. C. Volpone, Jr. requested information on Magic Salt and was provided same. E. N. Small reported that faxed inquiries have been received from C. Merrill of East Road with regard to Highway Department equipment rental and payroll rates and that answers to his questions have been provided.

PEVEAR LANE: E. N. Small confirmed that this private way is no longer plowed by the Town effective January 1, 2007. Letters have been mailed to property owners.

BIDS FOR PAVING IN SPRING 2007: A request has been received to participate in any upcoming paving projects. E. N. Small plans to begin the preparation for the bidding process in March or April for work planned this summer.

INVENTORY MAILINGS- STUFFER REGARDING TOWN RIGHT OF WAY AND RUBBISH/RECYCLING COLLECTION: The Board reviewed a document to be mailed with the annual PA28 Inventory Form in February.

BUILDING INSPECTOR

MONTHLY REPORT: K. C. Kelley reported that building permit activity is slow this time of year, but that inspections continue. He noted his plans to attend the monthly Building Inspector's meeting as well as a State Fire Code review meeting. K. C. Kelley reported that preparations are being made for this year's upcoming exam on the 2006 codes and noted that he may not be able to meet the Board's criteria for obtaining certification given the lack of the availability of the test. He plans to continue to work toward certification.

Given recent incidents of fire and carbon monoxide poisoning in the State, K. C. Kelley has been working on a project to identify the apartment buildings or accessory units in Town. Recent visits have found issues of stairs/handrails in disrepair, inoperable and outdated smoke detectors and other items in violation of the Minimum Fair Housing Standards. One visit to an accessory dwelling unit found the property was not owner-occupied as required by regulation and the septic system approval for the property did not allow for the accessory use. K. C. Kelley is following up on the septic issue with the State. K. C. Kelley reviewed the steps to informing persons of violations and noted he plans to resume inspections of commercial properties.

CODE ENFORCEMENT: K. C. Kelley distributed a copy of his log of activity to the Board.

6 LAFAYETTE RD – WETLANDS VIOLATIONS: A letter of deficiency (File #2006-03246) has been submitted to the property owner outlining corrective actions to be taken by April 1, 2007. K. C. Kelley continues to work with the property owner, realtor and State on this matter.

SIGN COMPLAINTS: K. C. Kelley reported on two complaints for signs on Exeter Road. T. C. Tocci inquired as to whether there is a business being conducted from one of the properties and whether proper

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permits are in place. He stated he would follow-up on this question with the property owner and continues to address the issue of illegal signs.

BLAISDELL: S. C. Volpone, Jr. inquired as to the status of the restoration of wetland violation as well as the status of the building permits and certificates of occupancy for the Blasdell properties on Brown Road. K. C. Kelley stated he would check on this report back to the Board.

The new owner of 174 Exeter Road is in the process of correcting violations. He will appear before the ZBA with a request to consider relief in order to bring the property into compliance with regulations.

FIRE CHIEF

MONTHLY REPORT: J. M. Lord distributed the Fire Department monthly report for January and noted that calls were average for this time of year. He noted that there were a number of calls related to the ice storm of January 15. He reported that he added two new categories to his statistical report (Brush Permit – Seasonal and Miscellaneous Inspections). The permits for fire pits and Chimineas are a new requirement of the State. The Fire Department recently conducted an inspection of government buildings checking fire extinguishers, etc.

NEIGHBORHOOD SKATING RINKS FILLING WITH WATER BY THE FIRE

DEPARTMENT: E. N. Small reported that he received a call from a resident who feels it is inappropriate for the Fire Department to be filling neighborhood skating rinks. J. M. Lord reported that the Fire Department has been doing so for approximately five years. He stated he views the matter as one of training and community service. He stated he would like to continue. S. C. Volpone, Jr. requested that this matter be reviewed with the insurance company for their input.

AMR Ambulance: J. M. Lord reported that Exeter Hospital's decision to change ambulance service from AMR to Rockingham Ambulance leaves a question of how the change will affect Hampton Falls. Should anything change, the Department is prepared to cover this service.

FIRST FINANCIAL RESOURCES AND COMSTAR BILLING – AMBULANCE FEES: J. M. Lord requested the Board's approval to sign on with a collection agency that works with Comstar; the Town's billing agency for ambulance fees. The collection agency would keep one-third of the revenues collected.

MOTION: To authorize the Fire Chief to sign a contract with First Financial Resources retroactive to January 3, 2007.

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS

HIGHWAY SAFETY COMMITTEE – CITIZENS' REQUESTS: The Highway Safety Committee will be reviewing traffic matters relating to Weare Road and Marston Road at its next meeting.

POLICE CHIEF

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MONTHLY REPORT: R. Dirsa distributed the Police Department report for January reviewing incidents and statistics. He noted that certain incidents have caused the Department to become somewhat backlogged. The serious cases are being prioritized and the Department is working diligently to get all matters addressed timely.

SIGN APPOINTMENT FOR JOSEPH LISTER: The Board of Selectmen signed the appointment form prepared for Joseph Lister as part-time Police Officer.

**MOTION TO GO INTO NONPUBLIC SESSION
AT 8:31 AM TO DISCUSS PERSONNEL**

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS**

**MOTION TO GO OUT OF NONPUBLIC SESSION
AND RESUME AT 9:01 AM**

**MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**

• **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES

MOTION: To accept the minutes of the December 18, 2006, meeting as written.

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS**

MOTION: To accept the minutes of the December 19, 2006, meeting

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS**

S. C. Volpone, Jr. revised page one, paragraph one, first sentence to read **“DEPUTY ROAD AGENT:** R. B. Merrill, Jr. reported activity of ~~two~~ snowstorms in December.”

MOTION: To approve the minutes of the January 3, 2007 minutes as amended.

**MOTION: S. C. VOLPONE, JR.
SECOND: F. J. FERREIRA, JR.
1 ABSTENTION**

T. C. Tocci requested amending page two, paragraph one, of the minutes of January 17, 2007, adding “T. C. Tocci was opposed to the petition because it does not have required 25 legal signatures. He thought this will set a precedent and that the Board should adhere to the rules for valid petitions.”

MOTION: To approve the minutes of the January 17 meeting as amended.

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS**

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The minutes of the January 8 and January 10, 2007 meetings will be reviewed next meeting.

HAMPTON FALLS' WEB SITE HITS: 5,066 – 6-6-06, 4:30 PM

GENERAL FUND

TOWN CLERK –JAN RECEIPTS \$36,840

TAX COLLECTOR – JAN RECEIPTS \$120,008

HISTORIC DISTRICT COMMITTEE DISBAND OR RE-ORGANIZE?: The Board acknowledged receipt of a January 29, 2007 letter from the Planning Board recommending (re)appointment of members for an Historic District Committee to explore a proposal for a Historic District for the March, 2008 warrant. The Board made a motion at its January 25, 2007 meeting in this regard. S. C. Volpone, Jr. reported that this Committee plans to meet the first Thursday of the month.

RE-CAP OF THE FIRST (DELIBERATIVE) SESSION OF TOWN MEETING:

REVISED WARRANT – ACTIONS TAKEN AT THE FIRST SESSION: E. N. Small provided the Board with a revised warrant that includes the changes made as a result of the actions taken at the deliberative session.

REVISED DEFAULT BUDGET – RSA 40:13 XI (B) – DISPATCHING FEE DEFAULT BUDGET: E. N. Small provided the Board with a copy of the RSA that outlines what can be applied to the default budget. He also provided a copy of RSA 32:3 and 32:5 with regard to whether or not an appropriation can be recommended by the governing body.

The Board signed the Notice of Public Hearing on the citizen's petition to rescind the provisions of SB2 (Article 6, 2007). The hearing is scheduled for Wednesday, February 21, at 7 p.m.

TOWN REPORT – COMMONWEALTH PRINTING, NEWBURYPORT, MA: E. N. Small reported that after a review of the bid specs he has decided to have Commonwealth Printing prepare the 2006 Town Report and Warrant(s).

AUDITOR'S 2006 REPRESENTATION LETTER: A copy of the auditor's representation letter was provided to the Board.

REGIONAL PLANNING COMMISSION/MPO REALIGNMENT: T. C. Tocci provided information by way of a presentation, as well as a handout, as to the reasons for an upcoming request to vote in favor of re-designating the Seacoast Metropolitan Planning Organization to more efficiently serve member communities. He explained the current make-up of the MPO and the meetings that take place. Re-designation will allow for a more proportionate share of time and resources. All participating towns will be asked to approve the proposed change.

KOPKA LAND, Map 9, Lot 9 – TRANSFERRED TO THE TOWN ON 2-5-07:

- **NEW BUSINESS**

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INTENT TO CUT APPLICATION - Glenn Schrempf – Map 4, Lot 6 signed by the Board.

AUDIT REPORT AND CONSULTANT – GASB 34 – REVIEW AUDITOR’S REPORT \$500 – \$1,000: In speaking with Auditor Greg Colby, E. N. Small learned of a new requirement (GASB 34) to have someone check the auditor’s report. Recommendation is made that the Town contract with someone who has this expertise. Suggestion was made to consider a staff member of Municipal Resources, Inc.

S. C. Volpone, Jr. suggested that the Board read an article regarding GASB 45 (page 25) of the most recent Town & City magazine.

APPOINTMENTS TO THE ROCKINGHAM PLANNING COMMISSION: The Planning Board will be addressing a request to (re)appoint members to the Rockingham Planning Commission. Member Roger Venden and Alternate Member Richard McDermott will be asked if they wish to continue in order to recommend (re)appointment by the Board of Selectmen.

SE REGIONAL REFUSE DISPOSAL DISTRICT (53-B) QUARTERLY MEETING – FEBRUARY 15, 7 PM

TOWN REPRESENTATIVE – NH EAST COAST GREENWAY IMPLEMENTATION STUDY: The Rockingham Planning Commission is inviting the Town of Hampton Falls to appoint a representative to this study.

MOTION: To appoint John Ratigan as Hampton Falls representative to the NH East Coast Greenway Implementation Study conducted by the RPC.

MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

PROPERTY TRANSFERS: A list of the January, 2007 transfers was provided to the Board.

OTHER

Candidates’ Night: S. C. Volpone, Jr. reminded the Board of a Candidates’ Night being sponsored at the Library on Monday, February 12, 6:30 to 7:30 p.m.

NEXT SELECTMEN’S MEETING – WEDNESDAY, FEBRUARY 18, 2006, 6:30 P.M., TOWN HALL

MOTION TO ADJOURN THE MEETING AT 9:42 AM

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS