

**PRESENT:** F. J. Ferreira, Jr., Chairman; M. J. Caruso, P. G. Robart, Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**ROAD AGENT:** R. B. Merrill reported that his department has placed frost heave signs on numerous roads and patched potholes as well. He is hoping to schedule the tree contractor next week and is currently awaiting a call back. R. B. Merrill informed the Board of a problem with a lack of a turnaround area on Marsh Lane for vehicles such as trucks and emergency vehicles. He recommends that before reclaiming this road that the Town Engineer be requested to make a proposal to address this issue and obtain any state permits needed to do the work. E. N. Small stated he would research the deeds to this road to determine the width and whether there is enough land to place a hammerhead turn.

**BUILDING INSPECTOR:** R. B. Vigneau referred the Board to his report for January noting a slow month for building activity, however, noted increase in the Planning and Zoning Boards activity. He provided a listing of current code violations and the status of each. He noted that the sign at 69 Drinkwater Road (Lucy Kat) has been removed. Both Lucy Kat and Anderson Marine are to bring site plans before the Planning Board's March meeting. The Board requested that R. B. Vigneau contact Attorney J. Ryan to request he send a letter to Mr. James inquiring as to who he has hired and when the job to relocate the lamppost is expected to be complete.

R. B. Vigneau provided information on prices from three contractors with respect to G. Merrill's well. R. B. Vigneau stated he has concluded that there is little explanation for salt contamination as it is not naturally occurring. P. G. Robart requested that R. B. Vigneau obtain a letter from a professional in this field as well as another water test for a third opinion.

The Board reviewed a request from Nate Underwood, 64 Drinkwater Road, to hold a special event that would run for a 30-day period. Following review of the letter, the Board requested this matter be referred to counsel.

R. B. Vigneau provided the Board with a copy of the proposed placement of acoustical panels in the Town Hall meeting room. Discussion took place with respect to size and placement. The Board agreed to the placement as provided by the contractor.

In closing, R. B. Vigneau reported that he has spoken with an Exeter official with respect to enforcement of their noise ordinance. He learned that the police department generally addresses complaints and provides a copy of the ordinance. This usually stops the problem. With reference to the complaint of noise due to trash removal trucks in the commercial district, the Board requested the business(es) be contacted to identify the trash removal contractor.

**FIRE CHIEF:** J. M. Lord distributed the Fire Department report for January noting two fire calls and nine medical calls. He stated that he would be adding a category to this spreadsheet to identify the number of times the Department transports to the hospital. Tank 4, which is currently out of service, should be returned Monday. J. M. Lord reported that he spent a week at the Fire Academy for training on initial fire investigation.

A listing of the billing procedure, payment receipt and collection by Comstar for ambulance transports was reviewed at this time. Question was raised as to whether this money could be

specifically set aside in an account for a future purchase of a fire truck or set aside and returned to the Fire Department Association at the end of each year. E. N. Small will research this.

**POLICE CHIEF:** R. Dirsra distributed his monthly report for January outlining statistics, incidents and training. He also provided a new spreadsheet outlining numbers of calls in specific categories.

**OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES:**

**MOTION:** To approve the minutes of the January 21 meeting as written.

**MOTION:** M. J. Caruso  
**SECOND:** P. G. Robart  
**Unanimous**

**FINANCIAL REPORTS:** E. N. Small reported a General Fund balance of \$1,237,600. The Tax Collector reported collections of \$91,200 in January. The amount of \$208,600 remains outstanding representing 96% of taxes collected.

**SB2 LAW AND INFORMING VOTERS:** E. N. Small informed the Board that fact sheets, newsletters and sample ballots used to inform voters cannot be supported by the use of public funds. E. N. Small has informed town committees.

**TOWN REPORT:** E. N. Small informed the Board of additional information to be included in the 2003 Town Report (Financial Aid Assistance and Grants spreadsheet, a Volunteer Application, an expanded Directory of Town Services and a schedule of Town property and vehicles.

**DEFAULT BUDGET TOTAL \$1,768,800 AND PROPOSED BUDGET TOTAL \$1,789,400.**

**REVISED MEETINGS AND ACTIVITIES SCHEDULE:** An updated schedule was provided to the Board.

**OFFICIAL, ABSENTEE AND SAMPLE BALLOTS:** Copies of sample ballots were provided to the Board.

**TAX LIEN (Map 4, Lot 27) KING STREET:** Signed by Board members.

**2003 AUDIT – SURPLUS \$228,997:** E. N. Small provided copies of the audit report and noted the surplus as a result of the audit. Board members signed the MS-5 form prepared by the auditors.

**CURRENT USE TAX (Map 1, Lot 98):** Signed by Board members.

**SCHOOL SPONSORED PENNY SALE – APRIL 1 & 2:** Request has been approved to use the front office at the Town Hall as an area to prepare for this sale.

**NEW BUSINESS**

**NEW HAMPSHIRE TOWN & CITY – JANUARY 2004, PAGES 11 AND 25:** Information regarding private well testing and municipal volunteer awards was provided to the Board.

**DECEMBER PROPERTY TRANSFERS:** A spreadsheet outlining two transfers for the month of December 2003 was provided to the Board. As a result of a request from the Hampton Chamber of Commerce, the median value of a home on a single lot in Hampton Falls is \$395,000-\$399,000.

**NOTICE RE: NEW GATE AT OAKLAWN CEMETERY:** E. N. Small has forwarded a report from the Police Department with respect to a safety concern to the Cemetery Trustees. A copy of the report was provided to the Board as well.

**EXETER HEALTH RESOURCES COMMUNITY BENEFIT REPORT 2003:** A copy of this report outlining services and expenditures was provided to the Board.

**10<sup>TH</sup> ANNUAL PTO ROAD RACE – MAY 8, 2004:** This road race is being planned for May 8.

**BARBARA CUTTING'S 1<sup>ST</sup> & 2<sup>ND</sup> GRADE TO TOUR TOWN HALL, WEDNESDAY, FEBRUARY 18**

**NEXT SELECTMEN'S MEETING – WEDNESDAY, FEBRUARY 25, 2004, 7:30 A.M., TOWN HALL:**

**MOTION TO GO INTO NON-PUBLIC SESSION  
UNDER 91-1 AT 7:40 PM TO DISCUSS WELFARE  
AND PERSONNEL**

**MOTION: M. J. CARUSO  
SECOND: P. G. ROBERT  
UNANIMOUS**

**MOTION TO GO OUT OF NON-PUBLIC SESSION  
AND ADJOURN AT 7:54 PM**

**MOTION: M. J. CARUSO  
SECOND: P. G. ROBERT  
UNANIMOUS**