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PRESENT: S. C. Volpone, Jr., Chairman; T. C. Tocci, S. C. Hanson, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

ROAD AGENT

MONTHLY REPORT: R. B. Merrill, Jr. reported that with the rain storm last week, there was a need to cut holes in snow-bankings and clear culverts to allow flooded areas to drain. He stated this should be addressed by the winter road maintenance contractor as snow is not being pushed back far enough. S. C. Volpone, Jr. requested that E. N. Small address this with J. Ziolkowski and add wording to address this to the contract.

TREE REMOVAL: R. B. Merrill, Jr. reported that he has been in touch with Pace Tree Removal; however, the inclement weather has affected the start of work. Pace has promised to schedule one day next week with the intention of finishing the first of next month. A listing of trees for removal has been provided. R. B. Merrill, Jr. assured S. C. Hanson that he talked with a number of tree removal companies who were all comparable on price. Most charge by the day.

POT HOLES: R. B. Merrill, Jr. reported that work is being done to address pot holes. A number have been filled and more are to be taken care of.

COVER TO THE SALT SHED: E. N. Small reported that the cover to the salt shed has been damaged and that he has spoken with J. Ziolkowski who is to get it repaired. T. C. Tocci expressed concern with the gates being left open this winter, the possible damage to the gate and the poor condition of the area. He also inquired as to the two vehicles that are parked at the Brush Dump.

SIGNAGE: R. B. Merrill, Jr. reported the need to order road name signs for Dodge Road and Stard Road as well as directional signs and brackets.

BUILDING INSPECTOR/ CODE ENFORCEMENT/ HEALTH

MONTHLY REPORT: K. C. Kelley referred the Board to his report for January and reviewed the subjects of 97 Lafayette Road, Town Hall roof, Building, Planning and Zoning files and Hardy Lane subdivision with the Board. He recommended pursuing the contractor for the improperly installed slate roof on the Town Hall addition. The Board approved. Suggestion was made to consider Karen Sabatini for clerical assistance in the Building Inspector's office to assist with files as space is to capacity. Her assistance would help with ease of access of records and possibly identify code enforcement matters that have been overlooked. Discussion took place with regard to the quality of a road that is constructed during the winter months.

K. C. Kelley reported that he will be contacting candidates to provide ordinance information on the placement of political signs. He will also provide a copy of the ordinance wording to those in violation, however, will not begin removing signs in violation until next week.

K. C. Kelley noted that he has issued a building permit to raise the roof at 60 Brown Road. The property owner is experiencing water damage from the flat roof. Measurements allow the roof to be extended 3.5 feet before exceeding the 35 foot requirement. He added that he received a call this morning of a stone

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wall being torn down on a scenic road. He visited 125 Drinkwater and found a contractor who said he was rebuilding a stone wall.

FIRE CHIEF

MONTHLY REPORT: J. M. Lord referred the Board to the Fire Department report for January noting incidents and statistics.

BREATHE NH BIKE TOUR – USE RESTROOMS AT THE PUBLIC SAFETY BUILDING:

The Chairman signed a Selectmen's Permit to allow participants in this bike tour to use the restroom facilities at the Public Safety Building.

EMERGENCY MANAGEMENT

SIGNING OF EMERGENCY OPERATIONS PLAN: J. M. Lord reported that this plan has been completed and requested signatures of Board members to include as part of the plan document. The binder will be kept at the Emergency Operations Center.

HOMELAND SECURITY GRANT PROGRAM: J. M. Lord explained that this grant is for a compliant digital/analog capable base station radio for use by the Emergency Management Director and other First Responders in the Town's Emergency Operations Center. Chairman Volpone signed the documents for the Board.

S. C. Hanson inquired as to the service contract for the Lifepack 12 auto external defibrillator. J. M. Lord reported that the service contract is through the manufacturer, Medtronic, and that it is not allowed for the machine to be serviced by any other service plan.

POLICE CHIEF

MONTHLY REPORT: R. Dirsa referred the Board to the Police Department report for January noting incidents and statistics. He added that the Highway Safety Committee met and considered a citizen's request to addressing speeders on Crank Road.

T. C. Tocci asked whether the police officers could take note of areas of roadway throughout town where water is crossing the roadways and freezing in order for the Town to review the situations with the Town Engineer. R. Dirsa stated that J. Ziolkowski is called when officers identify areas such as this.

R. Dirsa reported that one car located at the Brush Dump is related to a drug arrest. He stated that the illegal dumping around the cardboard recycling containers is more cardboard than debris.

S. C. Hanson inquired as to why the Police Department uses McFarland Ford for some repairs and Sullivan Tire for others. R. Dirsa explained recent repairs and the reasons for using different service businesses, the difference between dealer trained technicians and the ability to recoup funds from Ford if needed.

J. M. Lord and R. Dirsa requested that with the current trash collection company going out of business that something be included in the contract to ensure workers wear bright reflective clothing.

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• OLD BUSINESS

REVIEW AND APPROVAL OF PREVIOUS MINUTES DEC 19 & 27 / JAN 2, 16, 23 & 28, FEB 6

S. C. Volpone, Jr. made the following revisions to Page 4 of the December 19, 2007, minutes.

PRIMARY ELECTION – JANUARY 8. – SETTING UP OF BOOTHS: R. Ruest and S. Hanson will be setting up the voting booths on Sunday, January 6, 2008, 9 a.m. The Board agreed to include a warrant article on the ballot seeking funds for voting booths given the concern of liability. It was suggested that *wooden* supports be placed as needed for the Primary.

WATER PRESSURE TANK AND FILTER FOR THE TOWN HALL/IRRIGATION SYSTEM: T. C. Tocci provided information from Yankee Pump and Filter Company with regard to improving the quality of water at the Town Hall. Following discussion, the Board decided to try an in-line filter cartridge before considering a filtration system. S. C. Volpone, Jr. stated he would obtain information with regard to *an in-line filter for* the irrigation system. Suggestion was made to test the water again after an in-line filter is installed. Suggestion was also made to hire someone to help with custodial needs. E. N. Small reported that a request has been placed in the upcoming newsletter.

S. C. Hanson made the following revisions to Page 5.

WHITTIER POND: The Board acknowledged a letter from the Recreation Commission requesting the Board take the recreational access area to Whittier Pond by eminent domain. The Board *asked the Town administrator to review with counsel the process of taking access by eminent domain* ~~requested this be presented to the voters and that an attorney be hired to begin the process, if approved.~~ *The Board also asked that the Recreation Commission meet with them to discuss the issue further.*

MOTION: To approve the minutes of the December 19, 2007, meeting as amended.

MOTION: S. C. HANSON
SECOND: T. C. TOCCI
UNANIMOUS

MOTION: To approve the minutes of the January 2, 2008, meeting as written.

MOTION: T. C. TOCCI
SECOND: S. C. HANSON
UNANIMOUS

MOTION: To approve the minutes of the January 16, 2008, meeting as written.

MOTION: T. C. TOCCI
SECOND: S. C. HANSON

S. C. Hanson requested that the specific section of the statute be referenced in the motion with regard to the reason for going into non-public session.

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UNANIMOUS

MOTION: To approve the minutes of the January 23, 2008, meeting as written.

MOTION: T. C. TOCCI
SECOND: S. C. HANSON
UNANIMOUS

MOTION: To approve the minutes of the January 28, 2008, meeting as written.

MOTION: T. C. TOCCI
SECOND: S. C. HANSON
1 ABSTENTION, PASSES

The minutes of the February 6, 2008, meeting will be addressed next meeting.

FINANCIAL REPORTS-GENERAL FUND BALANCE -- \$1,154,000: The Treasurer reported \$134,000 in revenue collected in January and the Tax Collector reported \$110,000 for January. Updated budget worksheet pages were provided to Board members. S. C. Hanson requested that once a copy is in final form that it be provided in order to make a pdf document.

HAMPTON FALLS' WEB SITE HITS: 4:30 PM, 2-19-08, 25,006

TOWN REPORT COMPLETED AND NOW BEING PROCESSED AT VELOCITY PRINTING - TOWN REPORT COVER IS BEING PRINTED IN ADVANCE: The town report is in the hands of the printer and a proof copy is expected soon.

OBSERVATIONS ABOUT THE 2008 DELIBERATIVE SESSION: T. C. Tocci noted a number of items to be addressed before the next deliberative session to include, location of the meeting, set up of the head tables with the Moderator to the side (to include additional room for persons seated at the head table), introduction of Selectmen and staff, acknowledgement of school personnel assisting with the meeting, improve the public address system possibly with a portable microphone, placement of handouts at locations where public enters the meeting. It was also noted that the information provided with regard to the increases and decreases in the budget using percentages was confusing to the public and that giving the reason for the increase or decrease would be helpful. S. C. Volpone, Jr. suggested the subject of town-wide emailing be revisited.

CONSERVATION COMMISSION – NON-PUBLIC –RSA 91-A II. (D) ACQUISITION, SALE OR LEASE OF REAL PROPERTY

**MOTION TO GO INTO NONPUBLIC SESSION
IN ACCORDANCE WITH RSA 91-A:3 II.(d)
ACQUISITION, SALE OR LEASE OF REAL
OR PERSONAL PROPERTY**

MOTION: S. C. HANSON
SECOND: T. C. TOCCI
UNANIMOUS

**MOTION TO GO OUT OF NONPUBLIC SESSION
AT 9:45 AM AND RESUME**

MOTION: S. C. HANSON
SECOND: T. C. TOCCI
UNANIMOUS

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**DECISION TO GRANT BUILDING PERMIT FOR MULTI FAMILY DEVELOPMENT –
EAST RD- CLASS VI:**

MOTION: To deny the request from Aaron Brown (letter of 12/13/07) for building permit for multi-family housing for property located on East Road (Map 9, Lot 2) based on advice of counsel.

MOTION: S. C. HANSON
SECOND: S. C. VOLPONE, JR.

Further discussion took place and it was decided that E. N. Small follow up with counsel.

MOTION WITHDRAWN AND RESCINDED until word from counsel.

APPOINTMENT TO THE ROCKINGHAM MPO TECHNICAL ADVISORY COMMITTEE 7-1-08 - 6-30-09: The Rockingham Planning Commission is seeking designation of a representative of Hampton Falls to serve on the MPO Technical Advisory Committee. T. C. Tocci is the current appointee and is willing to continue as Hampton Falls' representative. An alternate representative can also be appointed. T. C. Tocci suggested R. McDermott.

MOTION: To appoint T. C. Tocci as MPO Technical Advisory Committee representative for Hampton Falls.

MOTION: S. C. HANSON
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

REPAIRS TO THE TOWN HALL: E. N. Small reported that repairs have been made to the benches in the meeting room, the Town Clerk's Dutch door and a crack in the wall in the Building Inspector's office.

CUSTODIAN: R. Regan has been hired as Custodian for the Town Hall and is working well.

SALT SHED: E. N. Small reported that the Salt Shed roof has been damaged. J. Ziolkowski is looking into repair.

REQUEST FOR SOLID WASTE PROPOSALS DUE ON MARCH 3, 2008: E. N. Small reported that he has been receiving calls with questions on the Request for Proposal.

EAST COAST / NH GREENWAY: T. C. Tocci provided information to Board members on the background to this Greenway which runs from Maine to Florida along the seacoast. Hampton Falls' representative, J. Ratigan, has worked with the committee to decide where trails would be located through the New Hampshire coastland. A date of June 7, 2008, has been set to inaugurate the trail and there is a sponsor program should anyone be interested.

2007 CONSERVATION EASEMENT MONITORING/ STEWARDSHIP REPORT – HURD FARM: The Board reviewed the annual report with regard to this easement.

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DOT – I-95 BRIDGE OVER TAYLOR RIVER -- PROGRESS REPORT: A draft letter for consideration for signature of the Board has been received from the group looking to save this dam. Information has also been received from the Department of Transportation indicating that studies of this matter will be extended with additional research to be done. The next public hearing is scheduled in December. The Board agreed to hold off signing and sending a letter until final recommendation is made. S. Brown-Parish will be notified of this decision.

OTHER

PEDESTRIAN BRIDGE – TAYLOR RIVER: E. N. Small is to call the Department of Transportation for their input in order to provide the Committee with direction before conducting fundraising.

• **NEW BUSINESS**

HAMPTON AREA CHAMBER OF COMMERCE- SELECTMEN’S REPRESENTATIVE: The Board agreed to wait until after election to address this request for a representative from Hampton Falls.

ABATEMENT – 39 MILL LANE: Board members signed approval of abatement, adjustment for current use, for this property owner.

PROPERTY TRANSFERS: An updated listing of property transfers for 2008 was provided to the Board.

NOTIFICATION OF TAXES UNPAID (2005 – 2007) \$437,733: The Tax Collector has reported the amount of \$437,733 in outstanding taxes.

APPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT: ZBA Chairman R. McDermott has recommended Thomas Parker as Alternate Member. Alternate Member J. Henebry resigned in December, 2007. S. C. Hanson stated his concern with not meeting the candidate before appointment. S. C. Volpone and T. C. Tocci stated support for the appointment. Suggestion was made to invite T. Parker to the Board’s next meeting.

MOTION: To appoint Thomas Parker as Alternate Member of the Zoning Board of Adjustment.

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
1 ABSTENTION, PASSES

EARTH DAY - APRIL 19 (OR SUNDAY AS THE RAIN DATE): E. N. Small will make arrangements for a dumpster for this clean up.

OTHER: S. C. Hanson inquired as to a recent payment for advertising. It was explained that the invoice included charges for the Deputy Tax Collector want ad, legal notice for Planning Board and legal notice for public hearing to accept grants. He requested that a schedule be prepared to identify when certain tasks in preparation of the budget hearing are due. T. C. Tocci volunteered to work with E. N. Small to prepare a schedule. E. N. Small agreed that the schedule would be helpful to assist the

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Board with understanding deadlines when assigning other projects during deadline times. S. C. Hanson suggested that the Town Administrator participate in training for Excel and Word software programs in order to take advantage of certain aspects of the software programs.

IMPACT FEES: T. C. Tocci reviewed the history to the impact fee ordinance, assessment, collection and the requirement to return fees if not used within six years. He asked that the Board find out what has to be done to redirect the impact fee money to the Town infrastructure within the permitted uses of the fees. E. N. Small will check into this request.

SOUTHEAST REGIONAL REFUSE DISPOSAL DISTRICT CONTRACT: E. N. Small provided this contract to S. C. Hanson for his review and requested that it be returned to him.

NEXT SELECTMEN'S MEETING – WEDNESDAY, MARCH 5, 2008 6:30 P.M., TOWN HALL

MOTION: To adjourn the meeting at 10:27 a.m.

MOTION: S. C. HANSON

SECOND: T. C. TOCCI

UNANIMOUS