

BOARD OF SELECTMEN

PRESENT: M. J. Caruso, Chairman; F. J. Ferreira, Jr., Selectman; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

ROAD AGENT: R. B. Merrill reported that Tamarack Tree Service is unavailable to do more tree work at this time. Other contractors will be contacted.

BID DOCUMENTS FOR RECONSTRUCTION OF ROADS AND SANBORN

CULVERT: R. B. Merrill and E. N. Small will begin preparation of bid documents in anticipation of the passing of the proposed warrant article.

FROST BAN: Roads have been posted for the frost ban.

EQUIPMENT RENTAL RATE: R. B. Merrill has increased his rates by \$5 across the Board to address increased cost in fuel and other costs. These rates have remained static for approximately five years.

RESURFACING OF ROUTE 84 – SUMMER OF 2005: Notice has been received from the Department of Transportation informing that Route 84 in Hampton Falls will be resurfaced. R. B. Merrill plans to contact the DOT to make arrangements to grind the entrances to town roads to allow for mending of the new pavement.

MAGIC SALT: This pretreatment was discussed at a recent municipal meeting. A representative is to give R. B. Merrill a call.

BUILDING INSPECTOR/ CODE ENFORCEMENT OFFICER / HEALTH OFFICER:

R. B. Vigneau referred the Board to his February report noting one new home permit issued. He has attended a great number of training sessions as listed.

FEMA UPDATE –FLOOD INSURANCE STUDY, MAP AND LOCAL ADOPTIONS OF FLOODPLAIN MEASURES: This amendment has been considered and is part of the 2005 warrant.

CURRENT USE MAPS AND BUILDING PERMITS: E. N. Small explained the need for sketches/plans from persons owning land in current use. When a person plans to build a home, it is necessary to identify the area to be removed from current use. In some instances, this information is not submitted timely and state statute does not allow for a bill to be issued until the area to be removed has been identified. Discussion took place with respect to ways to achieve obtaining this information. One suggestion is to add a checklist item to the building permit criteria and another is to withhold the building permit until the information is provided.

TESTING OF TOWN WELLS: R. B. Vigneau reported that the Health and Human Services Division plans to test well water in Hampton Falls and other towns and that they are seeking R. B. Vigneau's help to coordinate the effort. Question was raised as to whether results will be provided to the Town.

FIRE CHIEF / EMERGENCY MANAGEMENT DIRECTOR: J. M. Lord distributed his February report to the Board and noted slow activity.

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HAZARDOUS MITIGATION PLANNING MEETING – FEB 23: J. M. Lord commented that this meeting went well and a plan should be completed soon. The smoke detectors obtained from the State have been installed in residences throughout Town. J. M. Lord indicated he attended training and review of the Life Safety Manual.

AIR PACKS – FEDERAL GRANT OF \$85,000: A grant has been awarded to the Town in the amount of \$85,302. Hampton Falls' share is \$9,470. The difference in amount of the award and warrant article is due to FEMA adjusting the per pack price. A public hearing will need to be scheduled after March 8 to accept the grant.

AMR CERTIFICATE OF INSURANCE: An updated certificate of insurance is forthcoming.

BENEFITS FOR THE PART TIME FIREFIGHTERS IN THE EVENT OF A DISABILITY / DEATH: J. M. Lord will research a program offered by the Federal Department of Justice.

POLICE CHIEF: Lt. T. Boynton distributed the February report for the Department on R. Dirsa's behalf. He reviewed incidents that occurred throughout the month with the Board and reported that there is a problem with the brakes of the oldest police cruiser which is at the dealer today. Following discussion of an upcoming gun show at Joseph's and the need for police detail, T. Boynton requested the Board consider a town ordinance to require 24-hour detail for this type of event.

OLD BUSINESS

REVIEW AND APPROVAL OF PREVIOUS MINUTES:

MOTION: To approve the minutes of the February 16 meeting as written.

MOTION: P. G. ROBART
SECOND: F. J. FERREIRA, JR.
UNANIMOUS

FINANCIAL REPORTS-GENERAL FUND BALANCE: A copy of a cash receipts spreadsheet prepared by the Tax Collector was provided to the Board. This effort is a result of a recommendation made from the internal control audit.

ANNUAL REPORT BOOK: The Town Reports are to be delivered this week. A copy was provided to the Board for review.

PERSONNEL POLICY: Once Election Day is past, work will begin on the proposed personnel policy.

RIGHT TO KNOW LAW AND POSTING OF MEETINGS: E. N. Small reported that he will be preparing agendas for non-public session to meet requirements of RSA 91-a.

MAILBOX POLICY –RESEARCHING STATE LAW: Attorney Bart Mayer will be reviewing the proposed mailbox ordinance.

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SETTING UP OF VOTING BOOTHS: The Board scheduled Sunday, 9:00 a.m., to set up voting booths.

APPOINTMENTS TO THE BOARD OF ADJUSTMENT: The ZBA has scheduled a special meeting on March 10 to address cases not called at the February 24 meeting. Two persons have come forward to express interest in serving on the ZBA, Alex Dittami and Rick Duchaney.

MOTION: To appoint Alex Dittami and Rick Duchaney as Alternate Members to the Zoning Board of Adjustment.

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

SEACOAST MPO LONG RANGE PLAN AND ROUTE ONE CORRIDOR STUDY: E. N. Small referred the Board to an email document from Ted Tocci dated January 31, 2005.

BID DOCUMENTS FOR TOWN CLOCK: E. N. Small indicated he plans to work on these documents. The Board approved.

WASTE MANAGEMENT NEWSLETTER – SOLID WASTE COMMITTEE MEETS MAR 3, 4 PM: E. N. Small requested the Board review this draft flyer and inform of any changes they might have. It has been identified that some residents are not placing their trash and recyclables at the curb by 6:00 a.m. Reminder has been included in the upcoming Town newsletter and will be included as part of this newsletter.

PUBLIC HEARING – CONSERVATION EASEMENT HEARING – MARCH 16, 7 P.M.: This matter has been published in the newspaper.

NEW BUSINESS

TOWN SEAL: It is suggested that a local artist be solicited to recreate or update the town seal as used on the Governor Weare Park sign and memorial coin. It was suggested to check with C. Mutrie and L. Champagne to see if they kept anything on file.

REORGANIZATION OF THE BOARD: The Selectmen will meet on Wednesday, March 9, at 7:30 a.m. to reorganize and set committee assignments.

TWO ELDERLY EXEMPTION APPLICATIONS: The Board signed applications for R. Milliken and R. Perkins.

STUDY OF ELDERLY EXEMPTIONS BY NH CENTER FOR PUBLIC POLICY, FEB 2005: A copy of this study is available for review. E. N. Small noted that Hampton Falls is in the high category offering the most generous exemptions.

VETERAN'S EXEMPTION: The Board signed approval of exemptions for J. Fermery and A. Tonry. This paperwork renews information on file.

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JAN 05 PROPERTY TRANSFERS: A spreadsheet of transfers for 2005 was provided to the Board.

APPLICATION FOR CURRENT USE ASSESSMENT: The Board signed an application for John Sanborn, Map 6, Lot 5.

PAST DUE NOTICE – LEGAL FEES \$105: Attempts to collect this overdue legal review fee from Lucy Kat for Site Plan Agreement are being made.

LETTER FROM PLAN BOARD RE ABSENCE OF CIRCUIT RIDER AT PLANNING BOARD MEETINGS: The Planning Board is requesting assistance in getting a new Circuit Rider Planner to attend meetings and assist staff with questions. E. N. Small has contacted the RPC by email and is awaiting a response.

SUGAR SHACK OPEN HOUSE AT LAS, MARCH 12, 9:30 AM – 3:30 PM:

CONSERVATION COMMISSION: Tom DeVouton has resigned and the Conservation Commission is recommending appointment of Greg Smart as permanent member.

MOTION: To appoint Greg Smart as full member of the Conservation Commission.

MOTION: P. G. ROBART
SECOND: F. J. FERREIRA, JR.
UNANIMOUS

GOVERNOR WEARE PARK: The Board requested that a sign be made indicating the park is closed December 1 through April 15 and also that a chain be placed across the entrance.

**NEXT SELECTMEN'S MEETING – WEDNESDAY, MARCH 16, 2005, 6:30 P.M.,
TOWN HALL**

**MOTION TO GO INTO NONPUBLIC SESSION
AT 8:49 AM TO DISCUSS LITIGATION,
LAND ACQUISITION AND WELFARE**

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

**MOTION TO GO OUT OF NON-PUBLIC
SESSION AND ADJOURN
AT 9:27 AM**

MOTION: M. J. CARUSO
SECOND: P. G. ROBART
UNANIMOUS