

TOWN OF HAMPTON FALLS

PRESENT: F. J. Ferreira, Jr., Chairman; P. G. Robart, Selectman; E. N. Small,
Town Administrator; L. A. Ruest, Administrative Assistant

ROAD AGENT: R. B. Merrill reported that the tree worker has been in town for three days removing and cleaning up fallen trees. The brush has been cleaned up and hauled away. All roads have been patched and posted for the frost ban.

A spring clean up (white goods) date of May 22 was scheduled. E. N. Small indicated that the brush dump will be closed May 15 and he will make arrangements to have brush removed in anticipation of placing containers.

BUILDING INSPECTOR: Review of a letter of complaint regarding the impact fee from Mark Wooles and Karen Chamberlin was reviewed. Following discussion, the Board requested R. B. Vigneau contact the property owners to provide the information requested. A copy of this letter will also be provided to the Planning Board. Attorney Ryan has provided information received from John James, Jr. with respect to the lamp post matter. A second month has passed without an application being received from Lucy Kat. The acupuncture use has stopped, however. Tom Anderson of Anderson Marine has submitted a site plan for this month's Planning Board meeting. R. B. Vigneau reported that he continues to check to see that the Stevens property is being cleaned up from the landscaping business and that the business no longer takes place on site. Agreements for the replacement of a well on Depot Road are being drafted. The property owner requesting a home show on Starvish Lane has submitted an application to the ZBA. An application has also been submitted to the Planning Board for the proposed equine veterinary hospital. The annual report on Brimmer Lane Well Field has been received from Seabrook Station indicating the well remains inactive.

FIRE CHIEF: J. M. Lord referred the Board to his report for February noting 13 calls of which two were fire related. He reported that Russ Davies has stepped down as Deputy Fire Warden and that he is requesting appointment of L. Anderson.

MOTION: To appoint L. E. Anderson, Jr. as Deputy Fire Warden.

MOTION: M. J. Caruso
SECOND: P. G. Robart
Unanimous

J. M. Lord informed the Board that there was an understanding that the Department was part of a mutual aid agreement through two organizations. It has been found, however, that the organizations are not recognized by the Fire Marshall's office. He has spoken with a representative of the Chief's Association, and it has been determined that this issue may need to be presented to the voters for consideration.

The American Lung Association is planning a bike race on May 15 and 16 and is asking permission to use the fire station as a rest stop. E. N. Small will provide a copy of a permit form for J. M. Lord to forward for completion.

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J. M. Lord stated that at the Fire Department's meeting this week, question was raised as to whether the stipend pay for firefighters can qualify for a 3% annual increase. E. N. Small noted that the Board will be addressing pay rates for all employees and could consider this at that time.

J. M. Lord informed the Board of repairs being made to a fire truck. Costs have come in much higher than anticipated. He will meet with E. N. Small to address payment. Also, a problem has been found with the transmission of the same truck. J. M. Lord is working with the repair facility that did work on the truck recently to determine whether they will cover the costs to repair.

POLICE CHIEF: R. Dirsra distributed his monthly report for February to include incidents, training and miscellaneous items. P. G. Robart stated that R. Dirsra shouldn't feel defeated by the result of the request for a fifth full-time officer. The results indicate that a great number of voters feel the department is doing a great job. R. Dirsra thanked the Board for its support and added that he feels better knowing that the voters have been provided with information, have made an informed decision and have a better understanding of officer availability now.

OLD BUSINESS

REVIEW AND APPROVAL OF PREVIOUS MINUTES:

MOTION: To approve the minutes of the February 25 meeting as written.

MOTION: M. J. Caruso
SECOND: P. G. Robart
Unanimous

FINANCIAL REPORTS: E. N. Small reported a General Fund balance of \$874,000. The Tax Collector collected \$36,400 in February. The amount of \$157,000 remains outstanding representing 97% of the taxes collected. The Town Clerk collected \$39,000 in February. E. N. Small reviewed adjustments he has made to the cash flow spreadsheet.

LOCAL GOVERNMENT CENTER 2004 REGIONAL BREAKFAST: The Selectmen indicated they are unable to attend.

TOWN REPORTS: E. N. Small reported that Town Reports have been delivered.

REORGANIZATION OF THE BOARD:

MOTION: To appoint M. J. Caruso as Chairman.

MOTION: P. G. Robart
SECOND: F. J. Ferreira, Jr.
Unanimous

COMMITTEE APPOINTMENTS:

F. J. Ferreira, Jr. will now be Selectmen's Representative to the Planning Board.
P. G. Robart will attend Fire Department meetings.

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M. J. Caruso will be appointed as member of the Zoning Board of Adjustment.

REVIEW OF RESULTS OF TOWN MEETING: The Board acknowledged the positive results of this year's voting.

RECORDS CONSERVATION GRANT: E. N. Small stated he plans to submit an application for this grant.

PROPERTY ABATEMENTS FOR 2003 (EXPIRED MARCH 1, 2004): E. N. Small noted that the deadline to submit requests for abatement has passed. No major requests have been submitted.

2004 EMPLOYEE PAY PLAN: The Board signed the employee pay plan for 2004.

TOWN MEETING WITH CONGRESSMAN JEB BRADLEY – MARCH 15, 2004, 7:00 PM: Congressman Bradley will be hosting a town meeting at the Hampton Falls Town Hall to include area towns.

LINDEN ROAD – PARTIAL RELEASE OF FUNDS (\$20,000): E. N. Small reported that he has released a partial amount to the developer of Linden Road. Funds held will pay outstanding engineering review fees.

LIBRARY NEWSLETTER – REVIEW BY SCHOOL/TOWN/LIBRARY: Discussion of the recent issue of the newsletter took place. It was agreed that the deadline for the issue prior to election will be reviewed by the school, town and library prior to printing. M. J. Caruso suggested the Board adopt a policy with respect to this and that the deadline for submissions be moved up a week with a strict indication that if a submission is not received in time, it will not be included.

NEW BUSINESS

PRIMEX CONFERENCE: E. N. Small informed the Board that he plans to attend the upcoming PRIMEX conference.

INTENT TO CUT – SWAIN DRIVE: The Board signed an Intent to Cut application.

PROPERTY TRANSFERS – JANUARY AND FEBRUARY 2004: E. N. Small provided the Board with an updated copy of the property transfer spreadsheet.

USE OF TAX MAP DATA BY UNH: A request has been received to use Hampton Falls digital tax map data for use in management and planning with respect to the Great Bay and Wells National Estuarine Research Reserves. The Board approved.

CURRENT USE TAX - \$20,500: The Board members signed a current use tax bill for G. Tassinary, Starvish Lane.

CHANGE OF NAME OF BOOK TRUST FUND: E. N. Small reported that a book trust fund held by the Trustees of the Trust Funds was named incorrectly and is being changed.

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WINN/HIRSCH V. BOARD OF ADJUSTMENT: An Order of Notice from the Rockingham Superior Court has been received with respect to the Rosati property on the corner of Sanborn Road and Orchard Drive.

ROCKINGHAM ECONOMIC DEVELOPMENT CORPORATION: E. N. Small referred the Board to a letter noting the timeline to submit a project for inclusion on the priority project list.

FIRE/AMBULANCE STUDY COMMITTEE: Given defeat of the warrant article for funds to conduct a study of the Fire Department, the Board requested E. N. Small contact the study committee members to see if they would be willing to do a minor study of the department. J. M. Lord stated he would be willing to assist.

NEXT SELECTMEN'S MEETING – WEDNESDAY, MARCH 24, 2004, 6:30 PM, TOWN HALL:

**MOTION TO GO INTO NON-PUBLIC SESSION
UNDER 91-a AT 7:32 PM TO DISCUSS WELFARE,
PERSONNEL AND PENDING LITIGATION**

**MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
Unanimous**

**MOTION TO GO OUT OF NON-PUBLIC SESSION
AND ADJOURN AT 8:15 PM**

**MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
Unanimous**