

TOWN OF HAMPTON FALLS

PRESENT: P. G. Robart, Chairman; F. J. Ferreira, Jr., S. C. Volpone, Jr., Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

• **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES - FEBRUARY 23, MARCH 8 – PUBLIC AND NON-PUBLIC: These minutes will be reviewed next meeting.

PERSONNEL POLICY - ADOPT BY CHAPTERS: At Town Administrator E. N. Small's suggestion, the Board agreed to proceed with the adoption of a personnel policy chapter by chapter. Draft chapters will be made available for review by Department Heads and counsel.

HISTORIC DISTRICT: E. N. Small informed the Board of an email received from Tim Samway who took issue with a recent brochure mailed to residents. In speaking with an attorney with the Local Government Center, E. N. Small learned that this brochure should have been signed and that a complaint can be filed with the Attorney General's office.

SELECTMEN'S REPRESENTATIVE ON THE PLANNING BOARD – 2006-07: Given that the next Planning Board meeting is scheduled one day before the next Selectmen's meeting, Board members appointed T. C. Tocci to the Planning Board. Further reorganization of the Board will take place next Selectmen's meeting.

MOTION: To appoint T. C. Tocci to the Planning Board as Selectmen's Representative.

MOTION: S. C. VOLPONE, JR.
SECOND: P. G. ROBART
UNANIMOUS

POLICY RE: KEYS TO TOWN HALL: The Board agreed that keys to the Town Hall should be distributed to those using the Town Hall on a regular basis.

LINDEN ROAD: An invoice for inspection services by Jones & Beach Engineers was signed by the Board. E. N. Small referred the Board to the inspection results letter. There are numerous items that need to be addressed before the road can be accepted. Some items relate to the developer and others are questionable. Certain items of concern have been put in place, or omitted, by property owners as they have developed their properties. The driveway permit application has since been revised to include the requirement of headwalls. The Road Agent and/or Building Inspector should be following through on this requirement.

Following lengthy discussion of who's responsible to complete the outstanding items and items of concern, as well as enforcement of the Planning Board's condition of approval of no items in the Town right of way, it was suggested that the developer send a certified letter to each property owner outlining the need to comply with regulations and correct those items in violation. This letter should include a copy of the Town engineer's letter outlining those items that need to be corrected. A deadline date of correction/completion of July 1, 2006 was agreed to as a reasonable period of time.

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It was also suggested that the Planning Board consider amending its ordinances to prohibit items from being placed in the Town right of way for enforcement reasons.

MAILBOX – 10 OAK DRIVE: The Board approved the Road’s Agent’s efforts to repair an area of lawn within the Town right of way on behalf of the property owner. The mailbox replacement policy stands at a town provided box or \$20. The Board suggested that this information be included in an issue of the Newsletter.

PUBLIC HEARING TO ACCEPT SWAIN DRIVE AS A TOWN ROAD: The Board signed a public hearing notice to accept comment regarding Swain Drive at its March 29 meeting.

LETTER RE KOPKA LAND: At the Conservation Commission Chairman’s request, the Board considered a letter of intent being mailed to Peter Dow, representative to Mr. Kopka. The Board requested one revision to the letter for signature once prepared.

CONSERVATION FUNDS SPREADSHEET: E. N. Small provided the Board with a spreadsheet of current and projected funds. Suggestion was made to consider investing some of these funds in Certificates of Deposit.

RECYCLING BINS: L. A. Ruest provided information regarding a second bid and noted that there is no price difference for different color bins. The Board approved this proposal to purchase 200 bins at \$7.65 each. This price includes delivery. The Board also approved a new fee for recycling bins of \$10 each.

- **NEW BUSINESS**

**RIGHT TO KNOW LAW WORKSHOP – NH MUNICIPAL MANAGER’S ASSN.
FRIDAY, MAR 17:** E. N. Small will be attending this workshop.

**INTENT TO CUT – 20 DEPOT RD - TREES CUT - NO APPLICATION MADE - TOWN
CLERK TO CHECK:** John Dodge will be contacted to ensure proper application is made.

**NEXT SELECTMEN’S MEETING – WEDNESDAY, MARCH 29, 2006, 6:30 P.M.,
TOWN HALL**

**MOTION TO GO INTO NONPUBLIC SESSION
AT 9:08 AM TO DISCUSS PERSONNEL,
POTENTIAL LITIGATION**

**MOTION: P. G. ROBERT
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**

**MOTION TO SEAL THE MINUTES OF THE
NONPUBLIC SESSION AND ADJOURN AT 9:35 AM**

**MOTION: P. G. ROBERT
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**