

**TOWN OF HAMPTON FALLS**

**PRESENT:** M. J. Caruso, Chairman; P. G. Robart, F. J. Ferreira, Jr., Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**ROAD AGENT:** R. B. Merrill reported that his Department has begun filling road cracks. A Marsh Lane property owner has offered an area for a turnaround, however, it appears to be wetlands and a permit will be needed. R. B. Merrill suggested that the Nuclear Plant be contacted to see if it would be okay to pave the turnaround on Brimmer Lane at the same time the one on Marsh Lane is done. Jones and Beach Engineers could do the engineering on both locations and easements could be prepared. Merchant Road drainage was observed during a recent rainstorm. E. N. Small reported that numerous violations have been identified. The Board requested that a letter be sent to Mr. Cotton identifying the violations and requesting a response as to how and when they will be rectified. E. N. Small will prepare a draft letter for the Board to review. F. Ferreira, Jr. asked R. B. Merrill to pick up a flag pole from Hampton and install it on the small common. Bid documents for road and culvert restoration are being prepared.

**BUILDING INSPECTOR:** R. B. Vigneau updated the Board on the status of code violations. He completed and submitted a Dwelling Unit Response Form for 2003 (11 new). R. B. Vigneau reported that the Merrill well was dug to 205 feet to include 60 feet of casing for an approximate cost of \$6,700. He submitted a proposal to provide information to residents with respect to uses allowed in the Town right of way for inclusion in an upcoming Library newsletter. It was suggested that this information be provided when a building permit is issued.

**FIRE CHIEF:** J. M. Lord referred the Board to his report for April (2 fire calls, 3 medical calls.) The ventilation system is to be installed May 17. Tanker 4 is back in service. A report of findings is forthcoming from the repair facility and will be provided to counsel once received.

**POLICE CHIEF:** R. Dirsra distributed his monthly report for April that includes statistics, incidents and miscellaneous matters. The Department has received two statewide awards. Lt. Boynton and Officers Bennett, Cawley and Glover will be recognized on May 14, 2004. The Board extended its congratulations.

**OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES:**

**MOTION:** To approve the minutes of the April 21 meeting as written.

**MOTION:** P. G. Robart  
**SECOND:** F. J. Ferreira, Jr.  
**Unanimous**

**FINANCIAL REPORTS:** E. N. Small reported a General Fund balance of \$154,000 and a balance of the Conservation fund of \$1,011,000. In April, the Town Clerk collected \$41,500 and the Tax Collector collected \$125,100.

**SUMMER MEETING SCHEDULE:** The Board agreed to meet on the first and third Wednesdays at 7:30 a.m. for the months of July and August.

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**RESPONSE FROM COMCAST:** A letter has been received from Comcast in response to the Board's inquiry regarding the listing of the Selectmen as contact for complaints. The letter outlines the regulation that allows this and also provides information to have it removed, should the Board wish to do so. The Board requested that Comcast be notified to remove the information.

**MOTION:** To send a letter to Comcast requesting removal of complaint contact as Board of Selectmen.

**MOTION:** P. G. Robart  
**SECOND:** F. Ferreira, Jr.  
**Unanimous**

**DEEDING PROCESS:** All taxes for properties scheduled for the deeding process have been paid.

**ELDERLY EXEMPTIONS:** E. N. Small provided the Board with a listing of the properties currently qualified to receive elderly and blind exemptions.

**TAX LIEN – MAP 4, LOT 27, 23 KING STREET:** Documentation for this lien has been filed with the Registry of Deeds and verification has been received.

**LEGAL ASSISTANCE AND CASES:** E. N. Small provided the Board with a spreadsheet listing legal cases with the Town. The list shows active cases as well as those that have been resolved.

**ROSATI CASE (Hirsch/Winn v. Town of Hampton Falls):** A copy of the filing with the Superior Court on behalf of the Town was provided to the Board.

**TERRAMAGRA SUBDIVISION – ROAD NAME (Map 4, Lot 2):** Based on the suggestion of F. J. Ferreira, Jr., the Board agreed to name the newly created road "Wadleigh Lane."

**OPENING OF BIDS FOR PAINTING OF THE TOWN HALL:** Three bid responses were received and opened at this time.

Emerald Painting, Hampton	\$15,000
F. A. Gray Painting, Portsmouth	\$ 6,500
D. Hoffman, Brentwood	\$ 7,500

E. N. Small will contact the low bidder before a decision is made.

**TOWN OFFICES FRONT DOOR:** E. N. Small reported the need for repair to the front door(s) of the Town offices. It was suggested to do general repairs for now and consider replacing the doors in the fall.

**GENERAL FLIER FOR MAY 22 WHITE GOODS DAY:** E. N. Small asked the Board if they wished to do a mailing to provide information on White Goods Day to residents. The Board was satisfied with fliers being available at Town Hall and submitting information to the newspaper for printing.

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**SPRING CLEAN UP DAY:** E. N. Small has contacted J. Simpson to remove the brush from the dump.

**LIBRARY NEWSLETTER:** E. N. Small provided the Board with a copy of the proposed policies for the Hampton Falls Library, Town and School Newsletter and reported on the meeting of April 22. He requested the Board review this document and respond to him in advance of the next meeting scheduled for May 17, 6:45 p.m., Town Hall.

**MEMORIAL DAY SERVICES:** Memorial Day services are scheduled to be held on the Town Common on May 30 at 9:00 a.m.

**EARTH DAY – MAY 15:** E. N. Small stated he would confirm arrangements for a dumpster for Earth Day clean-up.

**COALITION COMMUNITIES AND THE PROPOSED HIKE IN THE CIGARETTE TAX:** Information on this tax was provided to the Board.

**NEW BUSINESS**

**INTENT TO CUT – DEAN GLOVER, Map 6, Lot 49:** The Board signed an intent to cut application.

**ISSUANCE OF FIRST TAX BILL AND WARRANT:** L. Ruest is prepared to print bills as soon as possible.

**DRA NOTICE OF EQUALIZED VALUATION (\$351,128,522)**

**SEEDING OF GRASS AND FERTILIZING OF TOWN COMMON:** The Board agreed to have Lyle Marelli fertilize the Town Common. The Board requested that arrangements be made to have a portable toilet available at Governor Weare Park. It was suggested to ask the Hampton Youth Association if they are willing to cover the costs.

**APPOINTMENT OF MICHAELA WEINER AS ALTERNATE MEMBER TO CONSERVATION COMMISSION:** It was agreed to hold on this appointment until a full member can be appointed.

**NEXT SELECTMEN’S MEETING – WEDNESDAY, MAY 19, 6:30 PM, TOWN HALL**

**MOTION TO ADJOURN AT 8:05 AM**

**MOTION: P. G. Robart  
SECOND: F. J. Ferreira, Jr.  
UNANIMOUS**