

**TOWN OF HAMPTON FALLS
Draft**

PRESENT: M. J. Caruso, Chairman; P. G. Robart, F. J. Ferreira, Jr., Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**MOTION TO GO INTO NONPUBLIC SESSION
UNDER RSA 91-A TO DISCUSS PERSONNEL**

**MOTION: F. J. FERREIRA, Jr.
SECOND: P. G. ROBART
UNANIMOUS**

**MOTION TO SEAL THE MINUTES, GO OUT OF
NON-PUBLIC AND RESUME AT 6:32 P.M.**

**MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS**

MOTION: To appoint J. M. Lord as permanent full-time Fire Chief of Hampton Falls.

**MOTION: P. G. Robart
SECOND: F. J. Ferreira, Jr.
Unanimous**

Exhaust System: J. M. Lord reported that the exhaust system is installed and is working properly. He is now working on obtaining money from the grant.

Training – NH Fire Academy: J. M. Lord referred the Board to information outlining training for Fire Officer I and II classification. This training is scheduled for the fall and is a three week course. The course will be beneficial with manpower, budget and work detail issues. Another member of the Department will be available while he attends training. Thanks were extended to J. M. Lord for patching shingles on the roof of the Public Safety Building.

NOTICE OF EROSION ON MAP 04-047-01 – MERCHANT ROAD: The Board reviewed a letter sent to Mr. and Mrs. James Cotton with respect to findings as a result of a recent site walk. The Cottons will need to contact the Code Enforcement Officer with their intentions to rectify wetlands violations.

REPLACEMENT OF WELL – DEPOT ROAD: R. B. Vigneau reported that the well installation is complete with the exception of the landscaping.

DRAINAGE SYSTEM – MAP 5, LOT 53-01: A complaint has been received from the new owner of this property with respect to a drainage problem. Review of file information and plans finds that the drainage was installed properly. R. B. Vigneau will call to see if he can learn why it was done this way.

REVIEW AND APPROVAL OF PREVIOUS MINUTES:

MOTION: To approve the minutes of the April 21 and May 4 meetings as written.

**MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS**

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FINANCIAL REPORTS: A General Fund balance of \$167,800 was reported. The Treasurer reported \$200,400 in receipts for April. A copy of an updated cash flow spreadsheet was provided to the Board. Tax bills have been printed and are being prepared for mailing.

SCHOLARSHIP FUND: T. Beattie has inquired as to whether more than \$9,000 could be awarded. Town counsel has indicated this would need to go to town vote to change the amount. The scholarship fund has been renamed "Hampton Falls Cable Scholarship" as the cable companies change ownership often.

DEPUTY TOWN CLERK: Interviews have been held and Town Clerk Holly Knowles has recommended Darlene Lippi.

MOTION: To appoint Darlene Lippi as Deputy Town Clerk on a six-month probationary period.

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

Town Clerk Holly Knowles provided a written explanation with respect to the issuance of license plates in Hampton Falls.

BARN EASEMENTS: E. N. Small prepared documentation for the Board's review with respect to instituting a process for reduction in valuation of barns. He noted that this is optional. A copy of Assessor Diana Calder's recommendation was reviewed. Suggestion was made to set a standard for granting barn easements only to buildings which are on the National Historic Register. E. N. Small noted that a public hearing was held on October 29, 2003 and that the Board needs to make a decision.

E. N. Small stated his concerns with the administration of barn easements to include the costs, limit of staff and time consumption. He provided statistics specific to Hampton Falls, noting that barns are already assessed at a discounted rate. Following discussion of the Board members, it was determined that they would not be in favor of this tax break.

Two applications were submitted for consideration at this time.

MOTION: To deny both requests as applied for.

MOTION: F. J. FERREIRA, JR.
SECOND; P. G. ROBART
UNANIMOUS

MOTION: That the Town of Hampton Falls not participate in the discretionary barn easement program (RSA 79-2).

MOTION: F. J. FERREIRA, JR.
SECOND; P. G. ROBART

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UNANIMOUS

One applicant, Mary Ann Hill of Exeter Road, joined the meeting at this time and was provided with a re-cap of the above information and action. Mr. and Mrs. Stuart Page arrived a little later and were provided with similar information.

TOWN HALL PAINT BID: Meetings are being held with bidders to review the work needed.

CEMETERY TRUSTEES: E. N. Small will meet with the Cemetery Trustees on June 8, 7 p.m. to discuss acquiring the Nason Cemetery. The Board approved doing so.

SEABROOK STATION – PERMISSION TO PAVE TURNAROUND ON BRIMMER LANE: E. N. Small has made a request to pave this turnaround and is awaiting a return phone call.

BIDS FOR ROAD CONSTRUCTION AND CULVERT REPLACEMENTS: Bids have been mailed and are due June 7.

CLEAN-UP DAY – MAY 22, 7 AM TO 3 PM:

GRINDING OF BRUSH: The grinding is complete and brush is being removed from the dump.

EARTH DAY: The roll-off container used for Earth Day will remain on site at the dump for use during Saturday's clean-up day.

METAL REMOVAL: Northeast Resource Recovery is to provide a 50 yard container for the collection of metals.

GOVERNOR WEARE PARK: At a recent meeting, discussion was held to develop more land at the park for an additional playing field. A survey will need to be done and budget funds are not available. It was suggested that the Board conduct a site walk to determine if this is feasible.

A portable toilet has been ordered to be placed at the park from June 3 through September 2. L. Ruest will contact the Hampton Youth Association to see if they will provide financial support as they have done in the past. It was also suggested that a portable toilet be made available for the playing seasons (May 1 through November 1).

LIBRARY NEWSLETTER: Representatives of the town, school and library met again to review a mission statement and procedures for the newsletter. It was decided that each entity would provide two pages, double sided, for inclusion in printing and mailing. E. N. Small asked the Board to review this information to endorse the proposal. The group will meet again on June 22 and the first newsletter is planned for September.

MOTION: To authorize the Chairman to sign the agreement.

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MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

MEMORIAL DAY SERVICE: Memorial Day service will be held on the Town Common on Monday, May 31 at 9:00 a.m.

FLAG POLE – SMALL COMMON: Thanks were extended to R. B. Merrill for installing the new flag pole on the small common.

STATEWIDE PROPERTY TAX: A copy of a letter from Mayor Evelyn Sirrell of Portsmouth to Governor Benson was provided to the Board. The letter expresses concern with news reports indicating the Governor will support an increase in the statewide property tax and requests his support to end “donor” towns.

NEW BUSINESS

STAFF MEETING: E. N. Small plans to hold a staff meeting with the Building Inspector and Administrative Assistant to discuss responsibilities.

ROCKINGHAM COUNTY NURSING HOME: The Board signed an application for a resident of Hampton Falls.

RETIREMENT – RUSS MILLIKEN, TAX COLLECTOR: Russ Milliken has decided to retire with ten years service.

ROCKINGHAM PLANNING COMMISSION REPRESENTATIVE: The Planning Board will recommend a representative to the RPC as Ralph Foster has passed away. The Selectmen will need to appoint the representative.

TOWN COMPOSITE MAPS – HOUSE NUMBERING: E. N. Small showed the Board an example of his plan to create a map with the house numbers of each parcel. The Board approved as long as funds are available.

RESTORATION OF HAMPTON/SEABROOK HARBOR WATERSHED AREA – SUE FOOTE, SEABROOK: The Board reviewed a letter from Susan Foote requesting a meeting with the Board. E. N. Small will make arrangements.

NEXT SELECTMEN’S MEETING – WEDNESDAY, JUNE 2, 7:30 AM, TOWN HALL:

**MOTION TO GO INTO NON-PUBLIC SESSION AT 7:55 PM
UNDER 91-a AT 8:00 PM TO DISCUSS WELFARE,
AND PERSONNEL**

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
Unanimous

**MOTION TO SEAL THE MINUTES OF THE NON-
PUBLIC SESSION AND ADJOURN AT 7:58 PM**

MOTION: P. G. ROBART
SECOND: F. J. FERREIRA, JR.
Unanimous

**BOARD OF SELECTMAN
MAY 19, 2004**

**6:00 PM
TOWN HALL**

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