

FINAL

PRESENT: T. C. Tocci, S. C. Hanson, M. J. Farinola, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

ROAD AGENT - MONTHLY REPORT: R. B. Merrill, Jr. reported that there has been little activity for April.

BRUSH DUMP – BRUSH NEEDS TO BE PUSHED BACK: R. B. Merrill, Jr. was asked to push back the brush at the Brush Dump to allow for more brush to be disposed. E. N. Small reported that Jeff Simpson is scheduled to grind and remove brush on or about June 3.

T. C. Tocci noted that the Board held a workshop with the Road Agent and has proposed a change to the process relating to road work in that all road work is to be bid out with the exception of emergency work that will be addressed by the Road Agent. S. C. Hanson stated that he is prepared to make a motion with respect to the way in which Road Agent work is handled. He proposed the following motion:

MOTION: Going forward, all road agent services will be paid at a contract rate to include wages, equipment, workers' comp insurance and all applicable taxes.

MOTION: S. C. HANSON
SECOND: M. J. FARINOLA
WITHDRAWN

S. C. Hanson stated his point is that he is concerned with the way in which the current system of paying for rental equipment and payroll is done as well as the rates. From his own research, he has learned of other ways other Towns attend to road work. He added that contracting the work would result in less insurance cost and taxes. T. C. Tocci noted that the discussion at the work session included the Road Agent's ability to bid on projects. M. J. Farinola added that the Road Agent time for meetings, etc. essentially remains unchanged. Concern was expressed with regard to rates for work done during the time rates are being established. E. N. Small suggested the Board hold a workshop to work out the details. The motion was withdrawn and a workshop was scheduled for Tuesday, June 3. This matter will also be added to the June 4 agenda.

BUILDING INSPECTOR / CODE ENFORCEMENT. / HEALTH - MONTHLY REPORT: K. C. Kelley referred the Board to his report for the month of April and reviewed issues with the Board. He added that Seacoast Academy, 356 Exeter Road, plans to expand the school. He is working with the fire protection engineer with regard to required items.

FIRE CHIEF / AMBULANCE / EMERGENCY MANAGEMENT - MONTHLY REPORT: J. M. Lord referred the Board to his report for April reviewing incidents and statistics. He reported on a new CPR device purchased by the Department.

J. M. Lord informed the Board of the need for signatures on the Hazardous Mitigation Plan. He explained the history of approvals in the past and the need for signature of the current Board. A copy of the plan was provided to S. C. Hanson and M. J. Farinola for review in advance of signature at the next meeting. J. M. Lord asked that the copies be returned to him.

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JUMPER CLASSIC SEPTEMBER 3 – 7, 2007: J. M. Lord reported on a meeting held with the Jumper Classic Management team. J. M. Lord reported that EMTs will be provided but that an ambulance will not be kept on site for the show. Instead a trailer will be used and set up as a first aid station. Discussion of the detail rate of pay for the EMTs took place at this time. M. J. Farinola stated that detail pay has not been discussed as part of the personnel policy review. T. C. Tocci asked that this matter be added to the personnel policy work session agenda.

POLICE CHIEF - MONTHLY REPORT: R. Dirsa referred the Board to his report for the month of April noting incidents and statistics. The Board asked J. M. Lord as Chairman of the Highway Safety Committee to address the concern raised by the Police Chief of shooting at the Depot.

PROBATIONARY PERIODS FOR OFFICERS RATHMAN AND ROACH (MOTION & SIGNATURES): R. Dirsa reported that the probationary periods for two officers have ended and recommended permanent appointment. He noted that both officers are working well and adjusting to the Department and added that he felt they will be good long-time employees. R. Dirsa reported that there are four full-time, and eight part-time, police personnel. Appointment forms were signed by the Board.

MOTION: To appoint Brian Rathman and Alan Roach as permanent part-time Police Officers.

MOTION: S. C. HANSON
SECOND: M. J. FARINOLA
UNANIMOUS

1998 LITTER ORDINANCE, RATIFIED AT THE 1999 ANNUAL TOWN MEETING: In response to an inquiry at the last meeting, a copy of this ordinance was provided to the Board. Concern relates to illegal dumping in town especially at the Brush Dump. Suggestion was made to clean up the area where dumping takes place to attempt to dissuade dumping and also to provide signage and possible surveillance. T. C. Tocci will assist with the wording for signs and the Board approved ordering and placement of signs once wording is determined.

POLICE STAFFING: R. Dirsa informed the Board of an anticipated resignation with a two-week notice of a full-time officer. He reported that he is looking to fill the position, possibly from within the Department, and if not, search outside the Department. M. J. Farinola asked whether one or more part-time employees could be utilized to fill this full-time position. R. Dirsa provided reasons why doing so has not worked for the Department in the past to include part-time employees having other employment, need to increase part-time workforce to manage equipment and training, increased monthly commitment, loss of personnel due to inability to meet commitment, difficulty in management and concern of consistency of service. T. C. Tocci thanked R. Dirsa for the notice and asked that he keep the Board informed.

ENERGY COMMITTEE – SUSAN SMYLIE, CHAIR – MISSION STATEMENT AND PLANS: Susan Smylie, Chair, provided the Board with a copy of this committee's mission statement noting that the committee began meeting in April and will do so every two weeks. The Committee is looking for permission to visit town buildings and obtain information. The Board asked that the Committee coordinate this with the Town Administrator. The Energy Committee would also like to include information in the Town newsletter and/or web site; the Committee has started its own email on Yahoo. Permission is also requested to hand out flyers on White Goods Day. The Committee has plans to assist with researching and drafting ordinances and encourage participation in statewide initiatives. Senator

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Martha Fuller Clark has been asked to attend a meeting. All are encouraged to attend meetings. T. C. Tocci asked that the Board of Selectmen be provided with minutes of the Committee. Concern was also expressed that the Conservation Commission is also working on similar issues.

• **OLD BUSINESS**

FINANCIAL REPORTS-GENERAL FUND BALANCE: E. N. Small reported a negative balance.

M. J. Farinola revisited the police staffing issue discussed above noting that there is an opportunity to not fill the position. Members felt that this should have been addressed when the Police Chief was present. A work session with the Chief was tentatively scheduled for Thursday, June 5, 6:30 p.m.

TOWN CLERK – RECEIPTS - \$42,421

TAX COLLECTOR – RECEIPTS - \$152,804

ACTION ITEMS: Updated action items have been provided to the Board.

HERITAGE COMMISSION: At the last meeting, it was requested to ask the persons interested in serving on this Commission to attend and meet the Board. Appointments are scheduled for June 4. A listing of eight interested persons was provided to the Board; six that provided qualifying statements. T. C. Tocci indicated that he has reviewed the statements and is impressed with the background and interest shown. A number of interested persons were present. Time was allowed for each to speak to their interest and background and thanks were expressed for taking time to meet with the Board.

WORKSHOP ON EXCEL – MAY 14: E. N. Small reported on this workshop noting that it was very informative.

PREPARATION FOR WHITE GOODS DAY ON JUNE 7: E. N. Small reported that all have been contacted with regard to the upcoming white goods collection day. He plans to meet with Northside Carting in advance to review how the day is operated. Jeff Simpson will remove the brush in advance of Saturday, June 7. J. Fournier will be available to assist and S. C. Hanson will make arrangements for refreshments. Efforts will also be made to clean up the area of the Brush Dump where illegal dumping is taking place.

LETTER FROM NORTHSIDE CARTING RE DISPOSAL OF RUBBISH: The Board acknowledged a letter dated May 15, 2008, from Northside Carting. Robbie George was present to discuss a request to bring collected waste to another landfill other than Rochester, NH. He informed the Board that he is finding that at the end of collection day, there is a small amount of collected waste that needs to be brought to the landfill. This is resulting in a trip to Rochester for a small amount. He is requesting approval to bring the waste to Andover, MA. Discussion of the possible change in billing, saving fuel and membership with Southeast Regional Refuse District were discussed. The Board was amenable to doing so as long as the rates did not increase, doing so does not violate the SRRD contract and that a letter of understanding was provided by Northside Carting. E. N. Small will check the contract. Otherwise, the Board approved. R. George will call to follow up with E. N. Small.

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MEMORIAL OBSERVANCES AT THE TOWN COMMON ON MONDAY, MAY 26, 9 AM: M. J. Farinola reported that the Scouts will be marching from Town Hall to the Town Common as part of the ceremony.

PUBLIC COMMENT: No public comment was heard at this time.

• **NEW BUSINESS**

2008 ANNUAL CONFERENCE OF THE NH MUNICIPAL MANAGER'S ASSN. JUNE 18-20: E. N. Small will be attending this conference.

LOCAL GOVERNMENT CENTER'S ANNUAL CONFERENCE NOV 12-14, MANCHESTER: Advance notice of this annual conference has been received. Selectmen were asked to mark their calendars and sign up should they wish to attend.

SENIOR SEMINAR PROJECTS: E. N. Small reported that he is working with a Winnacunnet High School student on a project relating to cemeteries.

COMPUTERS AND MONITORS FOR TWO OFFICES: E. N. Small reported that some computer hardware needs replacement. Money is available by warrant article for this purpose. S. C. Hanson stated he is aware of the problems with the computers and also noted a need for a tech plan to manage equipment. The Board approved that work begin with Frank Valgenti of Arten Technology to obtain prices on equipment that would ultimately have a seamless change from old to new; focus on obtaining Windows XP as the operating system.

LOCAL GOVERNMENT CENTER – RIGHT TO KNOW LAW POSTERS: Posters provided by the LGC will be posted at Town Hall.

NOTICE TO TOWN: PLANNING BOARD CASE 08-05-01 – LOT LINE ADJUSTMENT, DEAN GLOVER: The Board reviewed an abutter notification for this upcoming application before the Planning Board.

U.S. GEOLOGICAL SURVEY – WATER USE IN THE NH SEACOAST REGION: Results of this study are available for review. The report addresses water shortage problems from Maine to Florida. S. C. Hanson reported that he attended a Groundwater Source Protection seminar and provided a copy of the pamphlet for review. He requested permission to distribute pamphlets at the upcoming white goods collection day. The Board approved.

REVIEW AND APPROVAL OF PREVIOUS MINUTES APRIL 16, MAY 5 & 7:

MOTION: To approve the minutes of the April 16, 2008, meeting as written.

MOTION: S. C. HANSON

SECOND: T. C. TOCCI

1 ABSTENTION, PASSES

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M. Farinola requested that the last sentence of paragraph four which reads “M. Farinola requested to bring back the hours using volunteers.” be deleted.

MOTION: To approve the minutes of the May 5, 2008, meeting as amended.

MOTION: T. C. TOCCI
SECOND: M. J. FARINOLA
UNANIMOUS

The minutes of the May 7 meeting will be reviewed and resubmitted for consideration of approval at the June 4 meeting.

**MOTION TO GO INTO NONPUBLIC SESSION
IN ACCORDANCE WITH RSA 91-A:II (A)
AT 8:21 PM TO DISCUSS PERSONNEL**

MOTION: S. C. HANSON
SECOND: M. J. FARINOLA
UNANIMOUS

**MOTION TO GO OUT OF NONPUBLIC SESSION
AND RESUME AT 8:41 PM**

MOTION: S. C. HANSON
SECOND: M. J. FARINOLA
UNANIMOUS

LETTER OF RECOGNITION TO LUKE PONTBRIAND: The Board presented a framed acknowledgement and congratulations on Luke Pontbriand’s first place finish in the NH State Math Counts competition. His parents, JP and Mary, one brother and grandparents were present.

CURRENT USE: The Board signed application forms with regard to properties already in current use. These are reapplications due to changes in mapping and will be filed at the Registry.

ZBA ALTERNATE – THOMAS PARKER: E. N. Small presented an appointment form for signature of the Board. This appointment was not included as part of the listing of appointees addressed at a previous meeting. S. C. Hanson restated his concern with not meeting the member before signature. M. J. Farinola also inquired as to the Volunteer Application he submitted for John Delaire who is interested in the Planning Board or ZBA. It was explained that that application was inadvertently filed with the Heritage Commission applicants and has since been provided to both Chairpersons of the Planning Board and ZBA. Following discussion, the Board suggested appointing J. Delaire after meeting with the Selectmen. E. N. Small stated it is appropriate to provide the Chairpersons with this information before appointment. The appointment for T. Parker was signed by T. C. Tocci and M. J. Farinola. The proposed ZBA appointment will be added to the June 4 agenda.

INTENT TO CUT: An Intent to Cut application was signed by the Board.

PLODZIK AND SANDERSON – GREG COLBY: E. N. Small reported that he spoke with G. Colby with regard to the suggestion of a forensic audit. He learned that this process is generally used when it is determined there is a problem. The costs for one department ranges from \$5,000 to \$20,000 and up to \$100,000 for a town-wide audit.

BROWN ROAD CULVERT: B. Jones is to return the original plan of this culvert back to E. N Small. S. C. Hanson wants to see whether Selectmen approved on site changes.

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NEXT SELECTMEN'S MEETING – WEDNESDAY, JUNE 4, 2008, 6:30 P.M., TOWN HALL

MOTION: To adjourn the meeting at 9:05 p.m.

MOTION: S. C. HANSON
SECOND: M. J. FARINOLA
UNANIMOUS

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