

TOWN OF HAMPTON FALLS

PRESENT: F. J. Ferreira, Jr., Chairman; S. C. Volpone, Jr., T. C. Tocci, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

ROAD AGENT:

MAY REPORT:

COSTS OF THE MAY FLOOD: R. B. Merrill has submitted invoices for hours and materials from the flooding. B. Jones is to prepare cost information for repair to a culvert.

A meeting is scheduled for June 13 with the Bureau of Emergency Management to address Disaster Declarations. J. M. Lord and L. A. Ruest will attend.

DRAINAGE ON WOODLAWN AVENUE – VIDEO: E. N. Small provided R. B. Merrill with a video of an area of Woodlawn Avenue during the recent rainstorms.

REVIEW OF SPRING CLEANUP DAY: It was reported that White Goods Day went well. R. B. Merrill stated all has been cleaned up and is ready to be removed. The electronics container is to be removed first, then metals next week. E. N. Small reported that it is necessary to have 25 Freon items in order to not incur additional costs for evacuation. F. J. Ferreira, Jr. requested that R. B. Merrill obtain a “one way” traffic sign for use at the next clean up collection day.

T. C. Tocci added that there was confusion as to what is and what is not accepted. Although specific information is being provided to residents, the compactor operators are allowing unacceptable materials to be placed in the compactors. He requested that the Selectmen be provided with a set of keys for the gates and that a larger sign for the collection of electronics be provided. He also suggested the Board consider increasing the cost of the dump sticker and preparing letters of recognition for the volunteers that helped during the day.

MOTION: To increase the fee for a dump sticker to \$10 for 2007.

MOTION: S. C. VOLPONE, JR.

SECOND: T. C. TOCCI

2 IN FAVOR, 1 OPPOSED, PASSES

LETTER OF RECOGNITION: A letter recognizing the Highway Department’s efforts during the rainstorm and flooding was presented to R. B. Merrill.

OPEN CULVERT – OLD STAGE ROAD: The Board requested that R. B. Merrill place a temporary grate at the area of a wash out resulting from the flooding.

PROPOSED ORDINANCE – LOAD LIMIT ON MARSH LANE: A draft copy of this ordinance was forwarded to counsel for review. It has been returned with suggestions to be incorporated. This matter will be added to the next agenda. It was suggested to consider adding other roads in town that would apply to this ordinance and also to add a paragraph to allow certain situations/vehicles that need to access the road under certain circumstances.

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DEPUTY ROAD AGENT: E. N. Small recommended appointing Rick Merrill, Jr. as Deputy Road Agent. Appointing a Deputy will allow for transition and the ability to continue services.

MOTION: To appoint Rick B. Merrill, Jr. as Deputy Road Agent.

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS

BUILDING & CODE ENFORCEMENT:

BUILDING INSPECTOR STUDY: The Administrative Assistant and Town Administrator met with representatives of Municipal Resources, Inc. to review the draft copy of the study. Adjustments to the report will be made and then provided to the Board for review and discussion.

COMPLAINT OF PIG PEN TOO CLOSE TO LOT LINE AND OF THE ODOR – Marsh Lane: This matter is being addressed by Interim Building Inspector Jack Dever.

COMPLAINTS OF TWO BUSINESSES OPERATING IN THE RESIDENTIAL ZONE: Two complaints have been forwarded to J. Dever (Blood/Stard Road and Rourke/Marsh Lane).

BUILDING INSPECTOR’S HOURS – CHANGE FROM WEDNESDAY TO TUESDAY: J. Dever’s schedule will change to Monday, Tuesday, and Thursday; with the office closed on Wednesday and Friday.

T. C. Tocci requested that J. Dever address the issues of signage at the corner of Drinkwater and Crank Road as well as the A-frame sign at the mattress business on Route 1. The Board requested that a letter be sent to commercial district businesses making them aware of the ordinance criteria for signage requesting they bring signage into compliance.

Illegal Apartment: J. Dever is also addressing a property on Route 1 with an illegal apartment that is being put up for sale.

TOWN CLERK:

INTENT TO CUT: An application as well as a warrant for collection was signed by the Board.

RECOMMENDATION FOR ASSISTANT TO THE TOWN CLERK: H. Knowles explained that she has advertised and interviewed candidates. A second interview has been held and she recommended appointing Karen Sabatini as Assistant to the Town Clerk.

MOTION: To appoint Karen Sabatini as Assistant to the Town Clerk for a six-month probationary period.

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI

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VOTING MACHINES FOR THE HANDICAPPED: H. Knowles reported she attended a seminar that provided explanation of a mandatory voting facility for the handicapped. All equipment is provided by the State. More information and training is to come. With regard to the statewide voter registration system, H. Knowles noted that Supervisor of Checklist Maureen Hastings has entered all town data into the system.

STATUS OF PLATES AND STICKERS – BECOMING A MUNICIPAL AGENT FOR THE STATE DEPARTMENT OF MOTOR VEHICLES: H. Knowles provided the Board with a status of this matter and the steps taken to date. These include, but are not limited to, training, ordering of new hardware, state approval of the set-up, ordering supplies and obtaining new software and bank account.

OTHER

Town Administrator Telephone Line: Discussion took place with respect to adjusting the way in which calls are received at the Town Hall in order to reduce the number of calls to the Town Administrator's office. Because certain information is requested for in municipal listings and on line with different municipal agencies, the Town Administrator has been receiving all types of calls that relate to all offices. Suggestion was made to change the way in which the Town Administrator receives phone calls; possibly routing his phone line/calls through the Administrative Assistant's phone line.

OLD BUSINESS

REVIEW AND APPROVAL OF PREVIOUS MINUTES – 6/2/06:

S. C. Volpone, Jr. suggested a revision to the minutes of June 2, 2006 (that amends the minutes of May 17, 2006) as follows:

The following sentence on page three was revised to read:

“Suggestion was made to vote to rescind the previous ~~letter vote~~ of ~~March 13~~ **February 13, 2006** and the following motion was made but not ~~seconded or~~ voted.” The words “SECOND: F. J. FERREIRA, JR.” was added to follow the motion made by S. C. Volpone, Jr.

T. C. Tocci also requested that the fact that he asked that the motion be withdrawn, as this document is an official document of the Board of Selectmen, be made part of the minutes.

MOTION: To approve the minutes of the June 2 meeting as amended.

MOTION: S. C. VOLPONE, JR.

SECOND: T. C. TOCCI

UNANIMOUS

FINANCIAL REPORTS – General Fund \$23,500

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The amount of \$80,000 current use has been received from the Pelton Way multi-family project. As of May 31, \$250,000 has been collected in property taxes. \$44,500 has also been received for taxes due before deeding.

HAMPTON FALLS WEB SITE – 5,066 VISITS TO DATE

REVIEW OF “SELECTMEN’S ACTION ITEMS:” E. N. Small reviewed the items of priority with the Board.

WORKSHOP ON THE RIGHT TO KNOW LAW: E. N. Small reported that he has invited officials from the towns of Hampton, Kensington, Seabrook and South Hampton and received approximately 30 responses.

THANK YOU FROM MARY LONERGAN: The Board reviewed a letter of thanks from the Loneragan family.

ANNUAL CONFERENCE – NH MUNICIPAL MANAGEMENT ASSOCIATION: E. N. Small will be attending this conference June 21 through June 23.

COPIER FOR TOWN OFFICES: L. A. Ruest provided the Board with additional information with respect to an installment purchase of a copier for the Town Hall. Information was provided on the guaranty offered by Conway Office Products. Following review of the costs, available budget funds and service costs, the Board approved an installment plan purchase of the copier as presented by Conway Office Products.

MOTION: To purchase a copier from Conway Office Products under the installment plan.

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS

ASSESSING AGENT’S REVIEW LETTER REGARDING ABATEMENT APPLICATION – CURRENT USE ASSESSMENT: Following review and discussion of Diana Calder’s memo, the Board supported the Assessor’s recommendation.

MOTION: To deny the request for abatement of current use tax for Map 5, Lot 13.

MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

HAMPTON FALLS V. SCOTT BLOOD: This matter is scheduled for July 28 at the Exeter District Court.

ROCKINGHAM COUNTY CORRECTIONAL WORKERS: These workers are currently removing brush and assisting with landscaping at the Library. Other projects will be assigned as time allows. A letter of thanks to the Sheriff will be prepared for signature of the Board.

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LANDSCAPING THE KNOLL/PRUNING THE APPLE TREE/CONTROLLING UNDERBRUSH BETWEEN EAST SCHOOL AND PUBLIC SAFETY BUILDING:

Harold Tanner requested permission to prune the apple tree and use Roundup to control the growth of underbrush. A grant proposal is forthcoming to landscape the knoll area. The Board approved.

INCREASE TO MOWING COSTS DUE TO FUEL PRICE INCREASE: Lyle Marelli provided a listing of fees for the Board's consideration. The increase in costs is due to increased gasoline prices.

MOTION: To accept the price increase as submitted

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS

AMENDMENT TO CEMETERY REGULATIONS: The Cemetery Trustees are considering an amendment in response to a request of a 16-year old to purchase cemetery lots.

MAY 2006 STORM SURVEY – WHITTIER (BIG DODGE POND) DAM: This annual survey will be completed by J. M. Lord.

APPOINTMENT FOR TOWN ADMINSTRATOR AS HEALTH INSPECTOR RECEIVED

LAWN AT TOWN COMMON AND PUBLIC SAFETY BUILDING: Discussion took place with respect to grub damage to town greens. Suggestion was made to include a warrant article on next year's budget to include installing a new lawn, irrigation system, pruning trees, taking care of plantings etc. on the Town Common. E. N. Small is to obtain estimates.

AMERICAN FLAGS – DELIVERY DELAYED: T. C. Tocci requested that a letter of commendation be sent to the American Legion and Winnacunnet High School Band for their services on Memorial Day.

LETTER TO DAVID MURPHY – ACCEPTING \$50,000 GRANT – MAP 9, LOT 9: E. N. Small will be drafting a letter for the Board's signature.

REPORT ON THE MAY 18 MEETING REGARDING EXETER/HAMPTON DISTRICT COURTHOUSE: A copy of the notes from this meeting was provided to the Board.

OTHER – Coalition Communities: A letter dated May 10, 2006 has been received from the City of Portsmouth requesting a contribution.

MOTION: To submit a contribution of \$1,000 to the Coalition Communities.

MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.

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NEW BUSINESS

BOSTON POST CANE: Discussion took place with regard to awarding the Boston Post Cane to the oldest town resident who lives in town. The Board agreed to conduct an honorary presentation to Gordon Janvrin although he recently moved to Barrington. Discussion took place of having a replica of the cane made. E. N. Small will contact Gordon Janvrin.

HAMPTON FALLS NEWSLETTER: L. A. Ruest informed the Board that the next issue of the newsletter is being prepared and will be emailed for their review and approval. The Board requested information regarding mosquito control be included.

FIRST SELECTMEN'S MEETING IN JULY – CHANGE FROM JULY 5 TO JULY 12: The Board approved this change in meeting date.

REBATE OF TAXES: E. N. Small stated he has a request for rebate for consideration of the Board. This matter will be added to the next agenda.

PROPERTY TRANSFERS: An updated listing of property transfers was provided to the Board.

ROCKINGHAM PLANNING COMMISSION – MONTHLY MEETING – SEPTEMBER 13 – HAMPTON FALLS TOWN HALL: T. C. Tocci explained that each Town sponsors a monthly meeting and invited the Board and town officials to attend.

ANNUAL RPC DINNER – JUNE 14, 7 PM: T. C. Tocci plans to attend.

RENT OF TOWN HALL: The homeowners association of Linden Road will be meeting at the Town Hall on June 26 at 7 p.m.

RECORD OF ALARMS SET OFF - 2006: A listing of dates has been provided by the Police Chief. A review will be made.

BAND CONCERTS – SCHEDULE FOR 2006: The listing of bands schedule for concerts on the Common were provided to the Board.

DAMAGE TO PARK BENCH AT TOWN COMMON: An accident report has been obtained for the damage to a bench. Effort will be made to recover the costs for repair or replacement.

CONGRESSMAN JEB BRADLEY REPRESENTATIVE – TOWN HALL – JUNE 8, 11:30 AM: A representative will be at the Town Hall to meet with the public.

NEXT SELECTMEN'S MEETING – WED., JUNE 21, 6:30 PM, TOWN HALL

**MOTION TO GO INTO NONPUBLIC SESSION
AT 9:33 PM TO DISCUSS LAND ACQUISITION,**

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI**

**BOARD OF SELECTMEN
JUNE 7, 2006**

**7:30 AM
TOWN HALL**

TOWN OF HAMPTON FALLS

PERSONNEL, WELFARE

UNANIMOUS

**MOTION TO SEAL THE MINUTES, GO OUT OF
NONPUBLIC SESSION AND ADJOURN AT 10:07 AM**

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS**

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