

PRESENT: S. C. Volpone, Jr., Chairman, T. C. Tocci, S. C. Hanson, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

ROAD AGENT

MONTHLY REPORT: R. B. Merrill, Jr. was not present.

POTHOLE AT CORNER OF NASON & EXETER ROADS: E. N. Small reported there is another pothole at the corner of Nason and Exeter Roads. This is a State road and District 6 will be contacted to see if the Town can obtain permission to address the problem as identified.

REMOVAL OF TREES ON OLD STAGE ROAD: E. N. Small will work with R. B. Merrill, Jr. to make arrangements to remove certain trees throughout Town, to include those trees felled by the April rainstorm. District 6 will need to be contacted as well as some trees fall within the State right of way.

JUNE 9 WHITE GOODS DAY – REMOVAL OF ELECTRONICS, ROLL OFFS, TIRES AND PROPANE TANKS: E. N. Small reported the schedule of removal of items collected on June 9. Suggestion was made to review how the day went with volunteers to identify needs for improvement next clean up day. Thank you letters will be prepared for those who made donations and volunteered to help during the day.

BUILDING INSPECTOR: The Building Inspector was attending a seminar. This report will be added to the next agenda.

FIRE CHIEF

MONTHLY REPORT: The Board reviewed the Fire Department report for the month of May. J. M. Lord reviewed statistics, emergency calls and service calls. The Department assisted with flooding issues to include preparation for the FEMA grant paperwork. L. A. Ruest reported she met with the FEMA representative and the Town's application has been completed and filed.

J. M. Lord reported on the preparation for the Mass Casualty Drill as well as the actual drill that took place June 2. He stated that the drill went very well and that it was good training for all.

T. C. Tocci commended J. M. Lord, the Fire Department personnel and Police Department personnel who participated in the drill. He stated that he witnessed a dedicated group doing a wonderful job. J. M. Lord thanked R. Dirsra for his, and his staff members', assistance. J. M. Lord recommended that a letter of thanks be sent to the property owner for the use of the property.

AMBULANCE

2007 AMBULANCE REPORT FROM AMR: The Board requested that ambulance services be reported on a monthly basis identifying who responded (AMR or other) and the revenue generated.

EMERGENCY MANAGEMENT

TOWN OF HAMPTON FALLS' MULTI-HAZARD MITIGATION PLAN: Notice of receipt of the Hampton Falls multi-hazard mitigation plan has been received from FEMA (5/15/07). A public

hearing needs to take place in order to adopt the plan. This plan ultimately will become part of the Hampton Falls Master Plan.

POLICE CHIEF

MONTHLY REPORT: The Board reviewed the Police Department report for May. R. Dirsa reviewed statistics, incidents and training.

JENNIFER DESMARAIS – DOG ACT: R. Dirsa reported that a dog bite incident in the past has brought about an interest in strengthening the dog laws in Hampton Falls so as to create a register of vicious dogs. R. Dirsa stated this is done informally now; however, Hampton Falls does not have a Town ordinance in this regard. The Police Department enforces the State law.

J. Desmarais reported a serious dog incident involving her young daughter. She explained that the State of Massachusetts is currently reviewing a bill for consideration. She is seeking some mechanism that would protect the residents of Hampton Falls and added that there should be a process to address situations such as these making pet owners responsible for the training and caring of their dogs.

Although the Board was not opposed to making Hampton Falls safer, it was not sure whether a dog registry would answer the problem. R. Dirsa explained the process taken by the Department in accordance with State law. Suggestion was made to provide information to residents. L. A. Ruest noted that some dog owners are not concerned with the law with regard to their dog(s) and are willing to pay the fines. Following further discussion, the Board requested that a draft ordinance, to include fines, be presented for its review. In addition, it was suggested that information be provided to residents by the Town Clerk and also included in an upcoming newsletter.

SITE INSPECTIONS AFTER THE MEETING – FOGG FIELD, FRYING PAN LANE

- **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES – MAY 14, 16.

S. C. Hanson revised the minutes of the May 24 meeting as follows:

RIGHT TO KNOW LAW: S. C. Hanson reported that he recently attended a seminar on this subject sponsored by the Local Government Center. He stated that he learned of numerous requirements and questioned whether they are met by the Town of Hampton Falls. Suggestion was made that S. C. Hanson review the process with *Bart Mayor (town counsel) and* E. N. Small.

MOTION: To approve the minutes of the May 13, 14, and 16 meetings as written.

MOTION: S. C. VOLPONE, JR.
SECOND: S. C. HANSON
UNANIMOUS

DRAFT MINUTES OF THE JUNE 11 SELECTMEN’S MEETINGS WILL BE AVAILABLE LATER TODAY

FINANCIAL REPORTS-GENERAL FUND BALANCE AS OF JUNE 12 – BALANCE OF \$261,200

ACTION ITEMS FROM THE MAY 16 BOS MEETING: Discussion of suggested ways in which to present the items completed versus those needing attention took place.

SCHEDULE OF MEETINGS AND ACTIVITIES: An updated listing was provided to the Board and has been posted. This schedule will again be revised to amend the committee name, date and time for the former Historic District Ad Hoc Committee (now named Downtown Preservation/Economic Committee). Question was raised with respect to appointment of members to this Committee. E. N. Small will review this matter with town counsel. The newly formed Compensation Review Committee will be added to this schedule.

FIRST PROPERTY TAX WARRANT TO THE TAX COLLECTOR: The warrant was signed by the Board.

MEETING ON JUNE 25, 4 PM, RE IMPACT FEES – TOWN HALL: School Board members have requested a meeting with Town representatives to discuss the process with regard to impact fees. L. A. Ruest will research minutes to assist the Board with the understanding of how the impact fee ordinance and methodology was reached. E. N. Small will contact town counsel to discuss reallocating the impact fees and specifically what needs to take place in order to achieve the reallocation. E. N. Small will also request subjects for discussion in order to prepare an agenda.

NHLGC ATTY. PAUL SANDERSON – HIPAA / REQUESTS FOR RESEARCH AND RSA 91-A-5 DAYS: E. N. Small learned that regulations do not allow for identification or access to personnel information. Attorney Paul Sanderson also confirmed that there is no requirement to respond to a listing of questions. It was noted that if information is readily available, that requested information can be provided as a courtesy. The Board recommended that such inquiries be answered by written response that Town employees do not conduct research, specifically noting the Town policy.

RSA 33-A:3-A DISPOSITION AND RETENTION SCHEDULE – MUNICIPAL RECORDS COMMITTEE: With regard to municipal record retention, E. N. Small provided the Board with a listing of types of records and the time to be retained. Suggestion was made to stamp records with a “destroy date.”

RESIDENCE IN INDUSTRIAL OR COMMERCIAL ZONE: The Board signed an additional application and revised listing for recording at the Rockingham County Registry of Deeds.

APPOINTMENT OF A DEPUTY TREASURER: This matter will be added to the next agenda.

TREASURER’S REPORT – APRIL 2007: A copy of the April Treasurer’s Report was provided to the Board.

NH RETIREMENT SYSTEM: S. C. Volpone, Jr. signed acknowledgement of service credit on behalf of the Town Administrator.

UPDATE ON PLANS FOR THE IMPROVEMENTS TO THE TOWN COMMON: T. C. Tocci reported on the status of Phase I to include work started on the monument, painting of the flag pole and cleaning of the cannons and cannon balls. Preparation for Phase II (lawn) is taking place.

DEDICATION OF AN ELM TREE AT TOWN COMMON - BRONZE PLAQUE: A date and time needs to be set to plant one of the Elm trees from the Liberty Elm Project on the Town Common in dedication to R. B. Merrill, Sr. The Board agreed to allow the Town Common Improvement Committee to recommend a location to the Board.

S. C. Volpone, Jr. stated that he spoke with E. Dumont who indicated that the Town made suggestion in the past to plant a row of trees along his property line and Governor Weare Park. It was suggested that this might be a location for the planting of future acquired Elm trees.

PROGRESS REPORT – GOVERNOR WEARE PARK: It was noted that the drainage pipe has been installed. Question was raised as to whether there is any status report from the Recreation Commission with regard to the use of the playing fields by Hampton Youth Association and Hampton Attack. The Board requested minutes of Recreation Commission meetings, and all other meetings, be provided to them on a regular basis.

QUESTIONS ABOUT THE SELECTMAN’S VOTING STATUS ON THE BOARD OF TRUSTEES: The Board discussed the issue of whether the Selectmen’s Representative to the Library Trustees has voting status. Following discussion, it was felt that the Selectmen’s Representative should have voting status. T. C. Tocci will keep the Board apprised of this matter.

APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES: There is a need to replace S. C. Hanson with another appointment in order to have seven members. The Library Trustees will make a recommendation for appointment to the Selectmen once they’ve identified a candidate.

APPOINTMENT TO THE CONSERVATION COMMISSION: There is an opening on the Conservation Commission that needs to be filled.

BIGGI LETTER: T. C. Tocci reported there has been a request from M. Currier of the Rockingham County Conservation District with regard to the status of the negotiation with Mrs. Biggi and the grant terms. It is understood that a member of the Conservation Commission was to draft a letter for Selectmen signature; however, this has yet to be received. The Board requested E. N. Small draft a letter if the Conservation Commission has not yet done so. S. C. Hanson plans to follow up on this matter at the Conservation Commission meeting on Thursday, June 14.

- **NEW BUSINESS**

LETTER FROM ROBERT & KELLY MAYNARD – MINI GOLF COURSE: The Board of Selectmen received a letter from concerned residents with regard to the proposed use at 2 Depot Road. This matter has been addressed by the Planning Board.

REVIEW TOWN’S SECTION OF THE HAMPTON FALLS NEWSLETTER: The Board approved the draft newsletter with minor revision.

PERAMBULATION: E. N. Small will make arrangements to schedule a time in the fall to conduct a perambulation of the bounds with Kensington and Seabrook.

SELECTMEN'S PERMIT: E. N. Small provided the Board with a revised copy of the Selectmen's Permit showing the addition of the category of "Parade."

YIELD TAX WARRANTS AND ASSESSMENTS \$173.66: The Board signed warrants as prepared for forwarding to the Tax Collector.

PRIOR MONTH'S PROPERTY TRANSFERS: An updated listing of property transfers was provided to the Board.

NEXT SELECTMEN'S MEETING – WEDNESDAY, JULY 18, 2007, 7:30 A.M., TOWN HALL

**MOTION TO GO INTO NONPUBLIC SESSION
AT 9:37 AM TO DISCUSS WELFARE, PERSONNEL,**

**MOTION: S. C. VOLPONE, JR.
SECOND: S. C. HANSON
UNANIMOUS**

**MOTION TO SEAL THE MINUTES, GO OUT OF
NON-PUBLIC SESSION AND ADJOURN AT 10:04 AM**

**MOTION: S. C. HANSON
SECOND: T. C. TOCCI
UNANIMOUS**