

TOWN OF HAMPTON FALLS

PRESENT: M. J. Caruso, Chairman; P. G. Robart, F. J. Ferreira, Jr., Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

T. Covey of the Hampton Union was present.

BUILDING INSPECTOR: R. B. Vigneau referred the Board to his report for June noting no new home permits issued. Perc test applications have been submitted for failing systems and requests to place systems in a different location than already approved. R. B. Vigneau stated he met with a representative of the State Energy Code office. All houses and significant additions now need to meet the State Energy Code.

A certified letter has been forwarded to Scott Blood with respect to the need to remove a trailer from his property on Stard Road. No receipt has been returned as of yet. R. B. Vigneau will visit the owner. Lucy Kat is holding a nature camp at her property on Drinkwater Road. This is in violation of the approved site plan. R. B. Vigneau will visit her as well and also follow-up on the James light post matter.

ROAD AGENT: R. B. Merrill reported that he has retrieved the remainder of the granite blocks from Brimmer Lane. His Department is currently working on crack sealing on Depot Road and Coach Lane. Discussion of changing the elevation at the entrance of Brimmer Lane took place. E. N. Small will contact B. Jones of Jones and Beach Engineers to review this with R. B. Merrill and M. J. Caruso. The Highway Department will also be cutting brush from around road signs. R. B. Merrill indicated that it might be possible to do a portion of the Sanborn Road culvert work this year. The problem is time as contractors are busy. Brown Road culvert work is planned to begin the first of August.

FIRE CHIEF: J. M. Lord referred the Board to his report for June noting a reduction in calls. He reported on a small building fire at Wakeda Campground. The duct work has been cleaned at the Public Safety Building. This was done as part of the final phase of the FEMA grant. J. M. Lord requested a "No Parking" sign be placed at the dry hydrant at Whittier Pond. E. N. Small will contact the owner for permission to place the sign and also follow-up on an easement for this location. J. M. Lord presented the Board with a proposal for a fireworks ordinance. The ordinance allows for use of Class C fireworks. One need for this ordinance at this time is to address noise. The Board indicated they would review the wording.

After addressing the issue of coverage of the Department, J. M. Lord obtained the Board's approval to attend Fire Crew.

POLICE CHIEF: R. Dirsra is on vacation. The Police Department report for the month of June was provided to the Board.

OLD BUSINESS

REVIEW AND APPROVAL OF PREVIOUS MINUTES:

MOTION: To approve the minutes of the June 16 meeting as written.

TOWN OF HAMPTON FALLS

MOTION: P. G. Robart
SECOND: F. J. Ferreira, Jr.
Unanimous

FINANCIAL REPORTS: E. N. Small reported a General Fund balance of \$1,961,700. These funds are currently with the Provident Bank at a better interest rate. The Tax Collector collected \$1,800,000 in June. The remaining amount of taxes to be collected is \$355,000 representing 86% of the warrant collected.

HAMPTON FALLS NEWSLETTER: An agreement has been reached between the three entities (town, library, school). The Board signed the agreement. The cost is approximately \$870 per group.

Following review of a draft copy of the Town portion of the newsletter, it was agreed to schedule White Goods collection for Saturday, October 23 and close collection at 2:00 p.m. The brush dump will be closed on October 16. E. N. Small is to schedule a time for the Board to meet with the Solid Waste Committee to discuss collection of items such as televisions, monitors, batteries, etc.

REFUND OF PROPERTY TAXES: The Board signed an abatement-refund as prepared by the Tax Collector for 9 Surrey Lane.

HALF YEAR REPORT ON BUDGET: E. N. Small updated the Board with respect to the cash flow indicating that there will be a crunch due to the school payment increases.

APPROVAL OF INVESTING WITH PROVIDENT BANK:

MOTION: To approve the transfer of funds to Provident Bank.

MOTION: F. J. Ferreira, Jr.
SECOND: P. G. Robart
Unanimous

MARY ANN HILL – TAX COLLECTOR EFFECTIVE JULY 1: E. N. Small reported that M. A. Hill has assumed the duties of Tax Collector effective July 1. He plans to meet with her on a weekly basis.

COALITION – LETTER FROM PORTSMOUTH MAYOR: Referring to the letter of June 30 from Mayor Sirrell, E. N. Small stated he called to inquire regarding information as part of the questionnaire looking for support for filing a lawsuit. E. N. Small indicated that the Town of Hampton Falls would have to pay back more to the state under this plan.

BOARD OF ADJUSTMENT APPOINTMENTS: E. N. Small reported that there are three positions open on the Board of Adjustment, one full member and two alternate members. He noted that it is the Selectmen's responsibility to appoint. The Board requested that C. Leto, T. Parker and J. Hennebry be contacted.

TOWN OF HAMPTON FALLS

PAINTING OF FRONT OFFICES BY BILL HUMPHREY: Bill Humphrey has started painting the front office for use of the Conservation Commission and other groups.

OUT-DATED COMPUTER EQUIPMENT: Out-dated equipment stored in the front office has been removed and disposed.

INSURANCE RENEWAL: This matter will be added to the next agenda.

TANKER 4: Attorney J. Ryan has issued a letter to Seabrook Tire regarding the funds due as a result of the problem with the transmission.

VIOLATIONS OF THE SOLID WASTE ORDINANCE – ILLEGAL DUMPING: A copy of the Solid Waste Ordinance was provided to the Board. This document will be reviewed to include updated information. Suggestion was made to post a notice regarding illegal dumping at the Brush Dump. The Police Department has been made aware of this ordinance.

SEACOAST MENTAL HEALTH CENTER: E. N. Small acknowledged a letter of thanks for the Town's 2004 contribution.

UNADJUSTED MONTHLY PAYMENTS TO WINNACUNNET COOPERATIVE SCHOOL DISTRICT: E. N. Small referred the Board to a letter from Treasurer John Lannon outlining the payment schedule for 2004-2005.

ABATEMENTS AND REFUNDS: The Board signed refunds for duplicate payments and a current use abatement.

VETERAN'S EXEMPTION: The Chairman initialed approval of a veteran's exemption application.

TAXPAYER'S RSA 76:16 ABATEMENT APPLICATION TO THE MUNICIPALITY: Notice has been received informing of the need to report to the Internal Revenue Service when interest is paid on an abatement to a taxpayer. The Tax Collector has been made aware of this and new applications have been received.

MARSTON V. BLYTHE & TOWN OF HAMPTON FALLS: Superior Court documents have been received and forwarded to Attorney Edelman of Pierce Atwood. Attorney Edelman has indicated that this should not be a problem as there is no longer money posted with the Town by Mr. Blythe.

MASTER PLAN – REVIEW OF MUNICIPAL FACILITIES AND SERVICES CHAPTER: E. N. Small will be reviewing this chapter and then provide to the Board for review.

REPRESENTATIVE TO THE SEACOAST METROPOLITAN PLANNING ORGANIZATION – TECHNICAL ADVISORY COMMITTEE: Representative T. Tocci has agreed to continue and indicated there is no need for an alternate member. The appointment was signed by the Board.

**BOARD OF SELECTMEN
JULY 7, 2004**

**7:00 AM
TOWN HALL**

TOWN OF HAMPTON FALLS

LANDSCAPING PLAN – TOWN HALL: E. N. Small reported that citizens have volunteered to do landscaping at the Town Hall entrance in the fall. E. N. Small indicated that the soil will need to be replaced and requested R. B. Merrill’s assistance with the loam.

COASTLINE WASTE SERVICES – TRANSFER OF OWNERSHIP: The Board acknowledged the change in ownership to Waste Management and indicated they would be willing to go along with the transfer.

POPULATION ESTIMATE 2003: The Office of State Planning is reporting a population of 1,987 for Hampton Falls for 2003.

NEXT SELECTMEN’S MEETING – THURSDAY, JULY 22, 7:30 AM, TOWN HALL:

MOTION TO ADJOURN AT 8:18 AM

**MOTION: M. J. CARUSO
SECOND: P. G. ROBART
UNANIMOUS**

070704.DOC