

TOWN OF HAMPTON

PRESENT: P. G. Robart, Chairman; F. J. Ferreira, Jr., S. C. Volpone, Jr., Selectman;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

HAMPTON FALLS HISTORICAL SOCIETY & FARM EQUIPMENT EXHIBIT – BEV. MUTRIE/ JOINT LOSS MANAGEMENT COMMITTEE – RE-ACTIVATE: Historical Society members B. Mutrie and H. Tanner were present to discuss the placement of exhibits at the school house next to the Library. E. N. Small stated that these items have been determined to be a potential liability to the Town. He recommended reactivating the Safety Committee (to include appointment of new members) to review these exhibits and potential liability to the Town. H. Tanner has constructed fencing; however, it was determined that there might still be a risk. The Board asked E. N. Small to contact the insurance company to discuss the matter of fencing or possibly placing the exhibit on a pedestal similar to a sculpture. B. Mutrie inquired about an area of the property where fencing could be placed to surround exhibits. It was suggested to seek input from the Safety Committee and insurance company before committing to anything. It was also suggested to develop a master plan for this area.

E. N. Small and B. Mutrie will meet to discuss a new lease for the Old Library in anticipation of its renewal in September. Painting of the fence is needed as well as outstanding items not completed as part of the building painting project. It was suggested to obtain an estimate from F. A. Gray for this outstanding work.

• **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES: The minutes of the June 28 meeting will be considered at the Board's next meeting.

MOTION: To approve the minutes of the July 6 and July 12 meetings as written.

MOTION: P. G. ROBART
SECOND: F. J. FERREIRA, JR.
UNANIMOUS

FINANCIAL REPORTS-GENERAL FUND BALANCE: E. N. Small reported a General Fund balance of \$1,990,300. The Tax Collector reports collections of \$2,141,000 in June with 90.88% of the tax warrant collected to date. An updated cash flow spreadsheet was provided to the Board.

APPLECREST EASEMENT CLOSING – AUGUST 10-PAUL MCDONALD TO REPRESENT TOM MASLAND: This is the anticipated date for closing with representation by P. McDonald as T. Masland is on vacation.

AFO CONSERVATION EASEMENT – STILL IN NEGOTIATIONS: A completed survey of the out easement area is pending and needed in order to complete this easement.

TOWN SECTION OF HF NEWSLETTER ON THE TOWN'S WEBSITE: The Town's portion of the quarterly newsletter is being added to the web site. An invoice for the printing of the recent newsletter was approved for payment by the Board.

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SELECTMEN'S SERVICE ON COMMITTEES – SHOULD IT BE EXTENDED TO MORE THAN ONE YEAR?: Question has been raised as to whether it would be more effective to have Selectmen serve on Board's for more than one year. E. N. Small stated that the intent was to get the Selectmen involved and learn how the boards and committees work. He will prepare a scenario for a two-year rotation.

HURD FARM BASE LINE SUMMARY NEEDS SIGNATURE OF BOARD OF SELECTMEN - M. CURRIER: Numerous documents for this project require signature. The Selectmen Chairman was authorized to sign the easement summary for the Board. These seven documents will be returned to the Rockingham County Conservation District today.

MOTION: To authorize Chairman P. G. Robart to sign on behalf of the Board.

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

IMPLEMENTATION OF THE MRI FINANCIAL PRACTICES STUDY – TIME LINE SPREADSHEET: The findings of this study were reviewed by the Board. Deadlines and priorities have been set for completion of each item.

INVESTMENT OF TOWN FUNDS – PROVIDENT BANK & INSTITUTION FOR SAVINGS RSA 41:29 II: Letters were received from both banks indicating full insurance for all funds through RDIC and Depositor's Insurance Fund.

RESPONSE FROM STATE TREASURER MICHAEL ABLOWICH & AUDITOR GREG COLBY: E. N. Small consulted with M. Ablovich and G. Colby about the out-of-state investments and found no problem with either bank.

TA/TREASURER MEETING ON AUGUST 23 WITH REPRESENTATIVE OF SMITH BARNEY: A meeting is scheduled with J. P. Pontbriand to gather information only. No obligation has been made.

TAX RATE PAPERS DUE TO DEPT. REVENUE ADMIN. 9-1-05 – MS-1 & MS-4: Assessor D. Calder will have the inventory evaluation completed by mid-August so that these reports can be prepared and forwarded to the DRA by September 1.

ROBERT PERKINS AND LAND ON TAX MAP 1, MILL LANE: E. N. Small has spoken with R. Perkins regarding the issue of his land as it relates to the Pineo subdivision in Seabrook. R. Perkins needs to have his land surveyed. L. A. Ruest is working with D. Wickliffe of the RPC to track changes to the town maps.

TOWN TREASURER'S SOFTWARE AND DATA FILES TO THE TOWN OFFICES— INCLUDES BACKUP OF DATA: Arten Technology will be setting up the Treasurer's software and data files on the Town's computer for access from her home office.

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LEGAL SERVICES – TOWN AND CONSERVATION EASEMENT: A copy of the bill from Attorney Tom Masland, representative of the Town for the Applecrest easement, has been provided to the Conservation Commission. The Town has separated its business relationship with Casassa and Ryan. A letter has been forwarded indicating that Casassa and Ryan now have a right to do business in Hampton Falls. The Town has not used the services of this firm over the past few years and now relies on the Municipal Association, Upton and Hatfield and Pierce Atwood.

ANNUAL INSPECTION OF FIRE/BURGLAR ALARM SYSTEM / AGREEMENT – EARL BARTLETT: Once the agreement is received and signed by the Board, E. Bartlett will conduct the annual inspection.

OLD STAGE BRIDGE: S. C. Volpone, Jr. suggested exploring the placement of a covered footbridge in this location. There is a concern of safety given the current condition of this bridge especially on the Hampton side. Although this bridge has been closed by both the Town of Hampton Falls and the Town of Hampton, S. C. Volpone, Jr. is willing to coordinate efforts with the Town of Hampton and University of NH to build a bridge for non-motorized use using private funds. The Board took this matter under advisement and set a site visit for Wednesday, August 3, 7:00 a.m.

HEATING OIL AND GAS: Pre-purchase price of fuel oil this season is \$1.949 per gallon guaranteed through May 31, 2006.

TERMITE INSPECTION AT TOWN HALL: The insect infestation was determined not to be termites, but ants. There was no charge for this inspection.

PAINTING OF TOWN HALL, BULLETIN BOARD AND CIRCULAR VENTS AT PSB: This work has been completed.

MCALLISTER LANE AS-BUILT PLAN AND RELEASE OF FUNDS: The as-built plan for McAllister Lane has been received. Funds can now be released to the developer (Applecrest). There is an approximate balance of \$10,400 to be released once outstanding invoices are paid.

MOTION: To release funds to the developer.

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

HIGHWAY BUDGET: E. N. Small reported that the current balance of the Highway budget is \$11,000. R. B. Merrill and E. N. Small have discussed the amount of work that has yet to be done this summer to include roadside mowing, crack sealing, road lines, stop bars, etc. E. N. Small reviewed the amount of money on hand, anticipated grant money and the difference needed to get this work done (\$45,000). The Town will need to seek DRA approval and a public hearing will need to be held to raise the funds needed for this work. Holding off on this work

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will increase the costs next year. The Board approved the recommendation to hold a public hearing and seek DRA approval.

PROGRESS REPORT – PAVING & RECLAIMING OF TOWN ROADS AND SANBORN ROAD CULVERT: E. N. Small will contact B. Jones of Jones and Beach Engineers for a start date for this work.

THANK YOU FROM SEACOAST HOSPICE: A letter of thanks for this year's appropriation has been received.

TIMBERLAND AND IMPROVEMENTS TO GOVERNOR WEARE PARK: Work on the soccer field is to take place today. S. C. Volpone, Jr. noted that the Library has a number of projects that would qualify for assistance from Timberland and asked P. G. Robart to include the Library as part of the list of projects for consideration in the future.

CONSERVATION FUND SPREADSHEET: An updated spreadsheet was provided to the Board showing a balance of \$1,033,800. Additional current use bills are being generated for Avery Ridge Lane lots.

OTHER

Letter to Town of Hampton Regarding New Court Location Signed by Board

Recent Incident at Wakeda Campground Conducted by State Police

NH Helpline Request for Annual Appropriation to be Added to 2006 Warrant

PERIKLIS KAROUTAS AT TOWN HALL FOR CONG. JEB BRADLEY, JULY 25, 11 AM – NOON: A group in opposition to the Alaska oil fields has requested permission to be present to distribute materials. The Board had no objection.

• **NEW BUSINESS**

COMCAST LETTER – CHANGES TO GRANDFATHERED DIGITAL PACKAGES – ON AUGUST 16, 2005: This letter was reviewed by the Board.

REFUNDS FOR OVERPAYMENT OF TAX BILLS: The Board signed numerous requests for refunds as recommended by the Tax Collector.

APPLICATION FOR VETERAN'S EXEMPTION – TO BEGIN WITH THE 2006 TAX BILL: Board members signed this application.

JUNE PROPERTY TRANSFERS: An updated spreadsheet of transfers was provided to the Board. There were only two transfers for the month of June.

PRINTER FOR THE TAX COLLECTOR – CONVERSION WITH THE NEW SOFTWARE: A printer has been purchased for the Tax Collection office.

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CAPITAL IMPROVEMENT PROGRAM MEETING – JULY 19 – LETTER TO TOWN DEPARTMENTS: Letters notifying Department Heads of the need for input have been distributed. Worksheets are due August 23, 2005.

HISTORIC DISTRICT FOR HAMPTON FALLS: Suggestion has been made to protect town properties by creating a Historic District to assist with the control of development. This matter is currently in the thinking stage. B. Mutrie provided her knowledge of how a Heritage Commission versus a Historic District works and stated she has information to provide to the Board. B. Mutrie stated that discussions at the Historical Society level have resulted in a desire to submit an article for the next warrant. B. Mutrie and S. Volpone will address this matter with the Planning Board.

INVESTIGATION OF RESCUE ANONYMOUS, INC. BY STATE INSPECTOR- ALL CATS ARE HEALTHY: An inspection found all to be fine. The complaint was unfounded.

DEPT. OF ENVIRONMENTAL SERVICES' BEACH PROGRAM – SOURCES OF FECAL BACTERIA ENTERING BEACHES: Request has been received for information to create a computer model program. R. B. Merrill will be asked to complete the data sheets. Sheets are due September 30.

VACANCY ON THE BOARD OF LIBRARY TRUSTEES: S. C. Volpone informed the Board of a vacancy on the Board of Library Trustees. He questioned if it is acceptable to move an alternate member to a full member position or whether a new person should be considered. E. N. Small stated he would research this question. The Library Trustees are to recommend a candidate for consideration of the Board of Selectmen to appoint.

HF REPRESENTATIVE TO THE SEACOAST METROPOLITAN PLANNING ORGANIZATION: Theodore Tocci has agreed to continue as representative to the Town.

MOTION: To appoint T. Tocci as Hampton Falls Representative to the Seacoast MPO.

MOTION: P. G. ROBART
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

**NEXT SELECTMEN'S MEETING – WEDNESDAY, AUGUST 3, 2005, 7:30 A.M.,
TOWN HALL**

**MOTION TO GO INTO NONPUBLIC SESSION
AT 8:34 AM TO DISCUSS WELFARE, PERSONNEL,
POTENTIAL LITGATION, ACQUISITION**

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

**MOTION TO GO OUT OF NON-PUBLIC SESSION
AND ADJOURN AT 8:55 AM**

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS