

TOWN OF HAMPTON FALLS

PRESENT: P. G. Robart, Chairman; F. J. Ferreira, Jr., S. C. Volpone, Jr., Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

INSPECTION OF OLD STAGE BRIDGE: The Board members and E. N. Small viewed the area of the Old Stage Road bridge for consideration of placing a walking bridge in this location.

The meeting reconvened at the Town Hall at 7:23 a.m.

BUILDING INSPECTOR – WILL NOT BE IN ATTENDANCE: E. N. Small reported in R. Vigneau's absence.

NARRATIVE AND SPREADSHEET REPORTS: E. N. Small referred the Board to R. Vigneau's report for July noting 10 new home permits issued to date in 2005. E. N. Small distributed a listing of code enforcement issues and reviewed the status of the Blood (removal of trailer) and Durant (compliance with regulations) matters.

RESIGNATION AND JOB SEARCH—NOTICE AND JOB DESCRIPTION: E. N. Small reported that R. Vigneau is retiring. The job has been posted in newspapers as well as the internet. Applications are due August 11. R. Vigneau's anticipated last day is August 26.

TOWN RIGHT OF WAY IN SUBDIVISION ROADS – SPRINKLERS, ETC.: R. Vigneau has prepared a point paper on this subject. More research is to be done.

COMMERCIAL VEHICLES IN THE RESIDENTIAL ZONE: This matter is one that needs to be reviewed and addressed through the ZBA.

CHANGING PLACES, LLC – PELTON MULTI-FAMILY PROJECT AND IMPACT FEES – KIM BROWN: The real estate broker for this project has requested to meet with the Board to discuss waiver of impact fees. This matter will be added to the Board's August 17 agenda.

ROAD AGENT: R. B. Merrill reported that crack sealing of roads is to begin today.

GRINDING AND REMOVING OF BRUSH AT THE BRUSH DUMP: The amount of brush accumulated at the dump has brought about the need to request grinding and removal by J. Simpson.

PUBLIC HEARING NOTICE RE HIGHWAY DEPARTMENT BUDGET AND DRA APPROVAL FOR OVER EXPENDITURE: E. N. Small prepared a hearing notice for signature of the Board. The public hearing is to receive public comment on the possible over-expenditure of the operating budget; specifically, the highway department budget. It is anticipated that an additional \$47,000 will be needed for road projects planned for 2005. The Board signed the notice for hearing on September 7.

CONTRACT FOR SANBORN ROAD CULVERT: E. N. Small has received word from B. Jones that Severino is to send a contract for signature. Wetlands approval has been granted.

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FIRE CHIEF: J. M. Lord distributed and reviewed his report for July noting emergency calls, alarm activations due to storms and medical calls. He reported on his attendance at Fire Crew in Canada noting that he learned a number of techniques used in Canada that he plans to incorporate here. The pump testing on Tank 2 and Tank 3 has been done. Although EMT personnel numbers are down, there is an EMT class scheduled for the fall. J. M. Lord hopes to have six who will attend.

POLICE CHIEF: T. Boynton distributed and presented the Police Department report for July noting statistics and incidents. He reported that the new cruiser is on the road and that he would provide information for the insurance company. The older cruiser has been passed to the Fire Department. The Fire Department car will be passed to the Building Inspector.

APPLECREST FARM ORCHARDS – CONSERVATION EASEMENT AND RIGHT TO FARM - PETER WAGNER AND JOHN COLLIANDER: Attorney John Colliander and Peter Wagner were present.

A discussion ensued concerning Applecrest's ability to continue its farming operations in the manner in which it is presently operated. Concern was expressed that once the conservation easement has been granted, thus relinquishing any rights Applecrest has to develop its land, there will be limited ability to defend Applecrest against any complaints that may arise concerning farming operations. Instances in the past were cited where townspeople have expressed concern over traffic and other issues. The Selectmen indicated that while they cannot deal presently with any complaints that may arise in the future, they reiterated that it is in everyone's best interest that Applecrest succeed as a farm and that there is nothing in the present operation of Applecrest that causes them any concern, or; that would be the basis on any complaint by the town. In support of this, the Selectmen cited efforts being made to amend the town's zoning ordinance to remove certain farming restrictions which would otherwise impact on Applecrest. Peter seemed satisfied with this expression of support and assurance.

Attorney Colliander will coordinate the date (August 10), time and location of the closing with E. N. Small. Signatures will be needed from the Selectmen in advance of closing. E. N. Small will obtain the checks needed for closing from the Treasurer. Paul McDonald will attend the closing as Tom Masland is on vacation.

T. Beattie acknowledged P. Wagner's good faith effort in offering a 10% discount to residents of the Town and commended the farm's new advertising on bags used to purchase farm goods.

• **OLD BUSINESS**

FINANCIAL REPORTS-GENERAL FUND BALANCE: E. N. Small reported a General Fund balance of \$1,800,000. The interest rate at the Provident Bank is 2.936% and the NH Pool is 2.91%. The percentage of the first tax warrant collection is 92.57%.

INVOICE FROM THE BOND BANK \$15,000 – SPLIT BETWEEN ROAD AND OPEN SPACE BONDS: T. Beattie requested an explanation of the breakdown of the costs for bond bank services. In order to determine the bill for each project, E. N. Small figured the total

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amount due from the Town and Conservation Commission by using the percentage of the conservation (\$2,500,000) and road projects (\$689,000) bonds.

The Conservation Commission approved a request at its July 28 meeting to pay \$250,000 toward the Conservation Easement with Applecrest Farm Orchards. It was also stated that Mary Currier of the RCCD has a form to be completed for request of grant funds for this project. E. N. Small will follow up with M. Currier.

20 YR BOND SCHEDULE: E. N. Small referred the Board to bond schedules; one for road work, another for conservation easement and a third combining the two. The combined sheet shows an impact of \$334,600 in 2006 and then reduced amounts over time.

PERSONNEL POLICY – HIRING PRACTICES AND FORMS: E. N. Small stated he obtained a sample personnel policy to include personnel forms from the Municipal Association.

MS-4 DRA REPORT – REVISED ESTIMATED REVENUES: E. N. Small provided the Board with a copy of the MS4 report (anticipated revenues) for 2005.

MS-1 INVENTORY OF VALUATION: This form is being prepared by E. N. Small. He reported that approximately \$12.5 million will be added to the tax value of the Town.

CHERRY CASE (#2): A hearing regarding this matter is taking place this week.

BORTOLINO, ET AL. V. TOWN OF HAMPTON FALLS: Court papers had been filed by abutters to the age restricted site plan on Lafayette Road. This matter has since been withdrawn as a result of an agreement between abutters and the applicant.

ESTIMATE FROM F. A. GRAY – PAINTING OF THE FENCE AT THE OLD LIBRARY: An estimate is being obtained. Fire Chief Lord has a person who is slated for a community service project and the Town Administrator will check for same with the Police Chief.

TOWN CLOCK: E. N. Small presented a 1959 photo of the Town Clock noting that the minute markings were part of the clock face at that time. He has asked American Steeple for the cost to install.

WASTE MANAGEMENT NEWSLETTER – FINAL REVIEW: E. N. Small provided the Board with a marked-up copy of the proposed newsletter to residents and asked that they review the proposed changes and report back to him with approval or further changes.

FILLING OF VACANCIES ON THE BOARD OF LIBRARY TRUSTEES: The Library Trustees will be making a recommendation to the Board of Selectmen for appointment.

OTHER

An email has been received requesting mailing information for certain townspeople to invite to the Hurd Farm celebration on August 17, 11:30 a.m. E. N. Small will respond to this request.

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• **NEW BUSINESS**

POLE LICENSE - VERIZON & PUBLIC SERVICE OF NH – DODGE ROAD: The Board signed this petition.

2005 DOG WARRANT: A copy of the Dog Warrant as prepared by the Town Clerk was signed by the Board. This warrant is passed to the Police Department for collection of fees for unlicensed dogs.

CAPITAL IMPROVEMENT PROGRAM 2006-2011 – GOV'T BLDGS, TOWN HALL, TOWN OFFICES: E. N. Small reported that he has only one suggestion for capital projects for the Town Hall and that is a generator. Consideration was given to connecting to the generator at the Public Safety Building; however, an electrician has indicated that would not be a safe thing to do.

ESTIMATE FOR LANDSCAPING AT TOWN HALL, PUBLIC SAFETY BUILDING – LYLE MARELLI: F. J. Ferreira, Jr. and E. N. Small met with L. Marelli to review and discuss landscaping needs at the Town Hall and Public Safety Building. L. Marelli should have the project completed this week.

FENCING IN FRONT OF THE PROPANE TANK AT THE TOWN HALL: The dead and dying shrubs around the propane tank have been removed and will be replaced with fencing. E. N. Small will obtain a price.

ANNUAL RENEWAL CONTRIBUTION – LOCAL GOV'T CENTER PROPERTY LIABILITY TRUST: A copy of the renewal invoice was provided to the Board.

THE DEPOT LANDING – D. ROBINSON: D. Robinson of Brown Road has expressed an interest in placing a launch at the Depot. This idea has been presented to the Town in the past, however, it was determined that State permits are needed. The Board was open to discussion and a site visit with D. Robinson.

GREENHEAD FLY TRAPS – D. ROBINSON: D. Robinson placed traps last week for the Conservation Commission.

NEXT SELECTMEN'S MEETING – WEDNESDAY, AUGUST 17, 2005, 7:30 A.M., TOWN HALL

**MOTION TO GO INTO NONPUBLIC SESSION
AT 8:26 AM TO DISCUSS PERSONNEL,
POTENTIAL LITGATION**

**MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**

**MOTION TO GO OUT OF NON-PUBLIC SESSION
AND RESUME AT 9:01 AM**

**MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART**

MARSH LANE – MORGADO HAULING ROCKS: A report of Mr. Morgado hauling rocks to build a stone wall on property at the end of Marsh Lane has been received. Concern with the

**BOARD OF SELECTMEN
AUGUST 3, 2005**

**7:00 AM
TOWN HALL**

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condition of this road was the basis of the report. The road is scheduled for reclaiming and repaving this year. Suggestion was made to submit written notice to Mr. Morgado that once rocks are hauled in, there is to be no hauling out or use in a commercial aspect from this site. It was also suggested that a weight limit be considered for this road as the road is narrow and heavy vehicles break up the edge of pavement. E. N. Small will send a letter placing Mr. Morgado on notice of the Town's plan to reclaim the road.

MOTION: To adjourn the meeting at 9:04 a.m.

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART

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