

**TOWN OF HAMPTON FALLS**

**PRESENT:** M. J. Caruso, Chairman; P. G. Robart, F. J. Ferreira, Jr., Selectmen; E. N. Small, Town Administrator; M.A. Hill, Acting Secretary

**MOTION TO GO INTO NON—PUBLIC SESSION  
AT 7:00 A.M. TO DISCUSS PERSONNEL**

**MOTION: F. J. Ferreira, Jr.  
SECOND: P. G. Robart  
UNANIMOUS**

**MOTION TO GO OUT OF NON-PUBLIC  
SESSION AND RESUME AT 7:45 AM**

**MOTION: F. J. Ferreira, Jr.  
SECOND: P. G. Robart  
UNANIMOUS**

Rochelle Stewart of the Hampton Union was present.

**CODE ENFORCEMENT ISSUES:** R. B. Vigneau

- Kat, Lucy, 69 Drinkwater Rd. – Cummings requested waiver on new site plan in order to include acupuncture in use plan. The Planning Board is referring this matter to Planning Board Counsel.
- Anderson, Tom, 10 Kensington Rd. – Will do lot line adjustment, combine 2 lots on 1 site plan for multiple business use.
- James, Jay, 91 Drinkwater – Lamp post on town right-of-way not yet moved. Matter referred to town counsel.
- Blood, Scott, 21 Stard Rd. – Trailer not removed by deadline of 7/13/04. CEO sent letter directing trailer be moved by 8/6/04. If not moved by that date, town will proceed with Cease & Desist action.
- New issue - pig pens on Morgado property on Route 1.
- Letter from C. S. Leto regarding Underwood Home Show. R. Vigneau stated no parking will be allowed on Drinkwater Road or Starvish Lane. R. B. Vigneau told Mr. Underwood to talk to Mr. Leto.

**BUILDING INSPECTOR:**

- Board acknowledged Building Inspector's report for July, noting 3 new home permits issued bringing the total issued for year to 11.
- E.N. Small drew the Board's attention to the flyer posted on the town bulletin board for a workshop for proper care and maintenance of septic systems to be held tonight at Town Hall.
- **Polling Place Accessibility Plan:** R. Vigneau will review the list of deficiencies reported by the Attorney General's office and will make proposals to the Board for what the Town needs to do to be in compliance with regard to signage, the access aisle adjacent to the handicap parking space, appropriate door hardware, and handrails. Grant money is available for permanent improvements to bring the Town into compliance.

**ROAD AGENT:**

- R. B. Merrill reported that the paving on Stard Road will be finished after Seabrook raises their manhole covers so the whole road can be done at one time. The paving of Brimmer Lane will start tomorrow now that the three bad spots have been dug out and fixed. Brush

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has been removed from Sanborn Road and a skim coat will be applied to part of the road. R. B. Merrill would like to remove some of the larger trees from Sanborn to try to correct the upheaval problem. He will need the property owner's permission.

- The issue of culvert work on Brown Road was discussed. The contractor would like to complete drainage from Marston Road under Brown at the same time as the culvert on Brown Road is installed. The area has been brushed out, but need property owner's permission to dig for new drainpipe.
- The state plans to abandon the weigh station at the corner of Brimmer Lane and Route 1. The location is too dangerous.
- Governor Weare Park has a broken water pipe which needs to be fixed before more work on leveling and drainage. P. G. Robart will contact the sprinkler contractor.
- DOT wants to change the intersection of Route 1 and Route 88 so that only one set of traffic lights is needed. The road on the south side of the common would either be removed or be for right turns only, and the road on the north side of the common would be widened to handle two-way traffic. E.N. Small will talk to the state to see how to proceed, and a public hearing would also be required.
- The growth around the DeWitt Memorial has been removed.

**FIRE CHIEF:** J. M. Lord referred the Board to his report for July noting an increase in structure fires this summer. He showed a photo of what the Higgins' barn fire looked like by the time the fire department arrived. The structure was fully engulfed.

J. M. Lord presented the Board with the proposal for a fireworks ordinance. The ordinance allows for use of Class C fireworks. The Board requested that J. M. Lord include the specific criteria which would result in having a permit revoked or refused.

J. M. Lord delivered the check from the State for \$475 for a Volunteer Fire Assistance grant. He reported that the boundary marker on the Seabrook/Hampton Falls line was run over again, and asked who is responsible for replacing it. E.N. Small will talk to the Seabrook Manager.

**OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES:**

**MOTION:** To approve the minutes of the July 23 meeting as written.

**MOTION:** P. G. Robart  
**SECOND:** F. J. Ferreira, Jr.  
**Unanimous**

**FINANCIAL REPORTS:** E. N. Small reported a General Fund balance of \$1,627,600. The Tax Collector has collected \$2,445,260.00 to date representing 92% of the warrant to be collected. The remaining amount of taxes to be collected is \$218,611.

**INFORMATION AVAILABLE FROM HAMPTON FALLS TOWN OFFICES:** This bulletin will be posted in The Town Hall. With regard to requests for recommendation for

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private contractors, lists of businesses, et cetera can be given out so the individual can make his own decision.

**WORKSHOP:** Workshops for the completion of the Personnel Policy will be held at 7:00 AM on September 7<sup>th</sup>.

**HAMPTON FALLS NEWSLETTER:** E. N. Small presented a letter from S. Smylie about the cost of the joint newsletter. Cost to the Town will be \$854.93 per year. Deadline for Town information to be included in the newsletter is August 18.

**TA COMPUTER:** E.N. Small reported that some files from his computer have still not been recovered. He will ask to have a second server installed – Microsoft Small Business (Microsoft Exchange) to back up emails, calendar, and addresses on a separate server.

**MEETING WITH DRA:** E.N. Small will meet with the DRA about Current Use and exemptions.

**TAX COLLECTOR:** E.N. Small reported that the June audit of the Tax Collector's office was fine. The auditor's report was available to review. The Tax Collector is requesting a larger monitor to accommodate the use of spreadsheets for tracking collections and current use changes - cost \$120.00. The tax software also needs to be updated. The update is free but the Town must pay for the installer's time and travel. M. Caruso recommended that total update of hardware and software be done at one time. E.N. Small will look into the cost. M. Hill will contact NEMRC.

**BOARD OF ADJUSTMENT APPOINTMENTS:** E. N. Small reported that J. Hennebry would like to serve as an Alternate to the Board.

**MOTION:** To appoint Jim Henebry as an Alternate Member of the Board of Adjustment.

**MOTION:** P. Robart  
**SECOND:** F. Ferreira  
**Unanimous**

**MARSTON V. BLYTHE & TOWN OF HAMPTON FALLS:** E.N. Small presented the decision in the Stephen Marston vs. Stephen Blythe matter.

**CHERRY VS. HAMPTON FALLS:** Times for depositions are being set up.

**PAINTING OF OLD LIBRARY:** E. N. Small reported that Dan Hoffman did some more work on the old library. Need to check to see if he is finished.

**SOLID WASTE:** E. N. Small that there were complaints from residents about their recycling not getting picked up July 30. Waste Management will issue a partial credit. M. Caruso asked E. N. Small to keep track of complaints. Can cancel contract with Waste Management for poor service.

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**RECREATION COMMISSION:** J. McVane sent the Commission his fall soccer practice schedule for Gov. Weare Park. Recreation Commission should coordinate the scheduling of the fields or know who is in charge of doing it. Do not know if HYA or LAS need field time.

P. Robart presented the quotes for work to be done at the Gov. Weare soccer fields. Hampton Attack and HYA will help pay for portions of the work.

**CONSERVATION:** E. N. Small presented the financial report for the Conservation Fund. He also gave out copies of the article on diverting water from the Hampton Falls River to pump into Seabrook wells.

**NEW BUSINESS**

**EXETER HOSPITAL:** Exeter Hospital's application for a permit to hold a raffle was signed by the Board.

**HISTORICAL SOCIETY:** Bev Mutrie contacted E. N. Small about things which were being held for the Historical Society by the Town in the attic. E. N. Small reported that there are several copies of the Hampton Falls 250<sup>th</sup> Commemorative Book (1722-1972). He proposes keeping a few for the Town Hall, and giving the rest to the Historical Society to sell.

**DOG WARRANT:** The Dog Warrant for 2004 was signed by the Board.

**INTENT TO CUT:** Permit to cut trees at 60 Brown Road was signed by the Board. It was noted that Michael Lambert is doing the cutting .

**TRAINING FOR TAX COLLECTOR:** E. N. Small requested \$450 for training for Tax Collector certification. Certification entails three one-week courses over three years, and attendance at the annual Tax Collector Association meeting in September.

**CURRENT USE WARRANT:** E. N. Small submitted a change in Current Use Form A-5 and the related Warrant for the Board to sign.

**TAX RATE PAPERS:** E. Small and D. Calder will be working on the tax rate papers, MS-1 (Inventory Valuation) and MS-4 (Revenue) to get them ready to be signed and submitted by September 1<sup>st</sup>.

**ROCKINGHAM COUNTY ANNUAL REPORT:** The Rockingham County Annual Report was made available for review.

**MOTION TO GO INTO NONPUBLIC SESSION  
AT 8:35 AM TO DISCUSS GROWTH CONTROL,  
TANKER, WELFARE, LAND PURCHASE.**

**MOTION:** M. Caruso  
**SECOND:** P. Robart

**BOARD OF SELECTMEN  
AUGUST 4, 2004**

**7:00 AM  
TOWN HALL**

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**Unanimous**

**MOTION TO GO OUT OF NONPUBLIC SESSION  
AND ADJOURN AT 9:10**

**MOTION:** P. Robart  
**SECOND:** F. Ferreira  
**Unanimous**

**NEXT SELECTMEN'S MEETING – THURSDAY, JULY 22, 7:30 AM, TOWN HALL**

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