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PRESENT: T. C. Tocci, Chairman; S. C. Hanson, M. J. Farinola, Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

OPEN BIDS - WINTER ROAD MAINTENANCE - TAKE UNDER ADVISEMENT / WORK SESSION WEEK OF AUGUST 26: Bids were opened as follows:

1. Coastal Landscaping
2. J. Ham Construction
3. Hutchings Trucking, LLC
4. J&F Snowplowing and Landscaping
5. Environmental Landscaping Management
6. Melican Construction

The Board agreed to take this matter under advisement and hold a work session to review details of proposals. A work session was scheduled for Monday, August 25, 6:30 p.m. to address winter road maintenance proposals. Thanks were extended to those who responded.

OPEN BIDS - ROADWAY CRACK SEALING - TAKE UNDER ADVISEMENT: One bid was received from Sealcoating, Inc. in the amount of \$83,774. This amount was more than anticipated and it was suggested to scale down the request, prioritize areas in need and resubmit the bid. S. C. Hanson noted that each street is itemized as part of the bid. Copies will be provided to Board members for review. It was agreed that this matter could be addressed at the work session on August 25. E. N. Small was asked to solicit feedback as to why others did not bid.

7:00 - PUBLIC HEARING- \$7,000 GRANT FOR INCLUSIONARY ZONING IMPLEMENTATION PROGRAM (IZIP): T. C. Tocci opened the public hearing reading the posted notice. He stated that the Planning Board applied for a grant to hire a consultant to assist in the preparation of an inclusionary zoning ordinance. There is no cost to the Town for this assistance. Discussion was opened to the public.

R. McDermott, Coach Lane, recommended the Board accept this grant. Hearing no further comments, T. C. Tocci closed the public hearing.

MOTION: To accept the grant for \$7,000 from the NH Housing Finance Authority.

MOTION: S. C. HANSON
SECOND: T. C. TOCCI

M. J. Farinola stated that he searched internet sites for information on this subject. He acknowledged that he is not familiar with inclusionary zoning and noted his concern of zoning growing larger and more intrusive. He added that he feels the grant puts restrictions on the Town as it requires an amendment to be presented to voters at Town Meeting. S. C. Hanson noted that this zoning is mandated by the State (ref. SB342)

T. C. Tocci reopened the public comment portion of this hearing to allow input from Planning Board members present. Planning Board Alternate Member M. Garavaglia provided information

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relating to SB342 (workforce housing opportunities) to include the deadline set for 7/1/2009. She reported that the grant will enable the Town to construct an ordinance that will adhere to the qualifications of SB342 and operate within the best interest of the Town. She noted that the Town should be proactive or it may be subject to SB342 mandates and requested the Board's support of the grant.

Chris Merrill, East Road, stated he thought this matter was addressed years ago and questioned the difference. He stated concern with how the money would be spent. George Merrill, Depot Road, stated concern of meeting this requirement and then the Town being required to meet another commitment once another mandate is set.

Planning Board Member R. McDermott stated the Town is not creating a new ordinance but rather refining so as to create a more viable and sustainable workforce housing component.

T. C. Tocci stated the Planning Board applied for this grant with the support of the Board of Selectmen and it should have the opportunity to proceed. The public portion was once again closed.

VOTE: 2 IN FAVOR, 1 OPPOSED, PASSES

AMBULANCE REQUEST FOR PROPOSALS – FIRE CHIEF: J. M. Lord referred the Board to a draft request for proposal for ambulance services. It is planned to send the request to three companies who serve the local area. It is proposed to use the existing contract as an addendum to the bid request. J. M. Lord stated the Fire Department would like to bid on the contract and questioned whether the Board is acceptable to the Fire Department taking over the ambulance services for the Town. S. C. Hanson questioned whether the Town's insurance would cover the Fire Department doing so and noted that the voters have rejected a full-time department in the past. J. M. Lord stated he is not proposing a full-time department and reviewed his proposal for coverage with existing employees. He added that costs can be addressed in the budget and that insurance is already in place; there are no other costs that contractors have. M. J. Farinola stated he is not interested in adding more full or part-time employees or numbers of employees and added that he is concerned with the stipend program and part-time employees becoming full-time.

T. C. Tocci stated the Board should send out the RFP to see what type of response is received and obtain answers to insurance coverage questions in the meantime.

• **OLD BUSINESS**

REVIEW ACTION ITEMS FROM THE JULY 16 MEETING: The Board reviewed the action items at this time.

WORK SESSION FOR FRAUD POLICY – SELECT A DATE: A date of Monday, September 8, 6:30 p.m. was set to hold a work session to review a draft Fraud Policy.

NEW SCHEDULE OF MEETINGS AND ACTIVITIES IN TOWN BUILDINGS was provided to the Board.

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WHS SENIOR PROJECT – HAMPTON FALLS CEMETERIES: E. N. Small referred the Board to a thank you and copy of the final project prepared by Sarah Spoto.

LGC WORK SESSION FOR SELECTMEN & EMPLOYEES – SELECT A DATE: The Board set a date of Monday, September 29, from 4 to 6 p.m. for this work session.

UPDATED CASH FLOW PROJECTION FOR REMAINDER OF 2008 was provided to the Board which includes the increases for the local and regional schools.

TOWN'S LIABILITY FOR SNOW REMOVAL OF SIDEWALKS- B. MAYER: E. N. Small reported that Attorney B. Mayer says there is no liability with respect to sidewalks for the Town.

POLICE BARGAIN UNIT HEARING BEFORE THE PUBLIC EMPLOYEE LABOR RELATIONS BOARD – 8-28-08, 10:30 AM, CONCORD, NH: Three Selectmen, E. N. Small and R. Dirsa are interested in attending this hearing.

CIRCUIT RIDER AGREEMENT - ROCKINGHAM PLANNING COMMISSION: The agreement for 2008/2009 was reviewed by the Board.

MOTION: To approve the agreement with the Rockingham Planning Commission for Circuit Rider Assistance for 2008/2009.

MOTION: T. C. TOCCI
SECOND: S. C. HANSON
2 IN FAVOR, 1 ABSTENTION, PASSES

UPDATE ON THE PROPANE AND FUEL COSTS – SHOULD THE TOWN PRE-BUY?: The Board agreed to continue to hold off on obtaining fuel for the upcoming winter season.

LETTER RE: SEACOAST ACADEMY – JUNE 24 – NEED FOR VARIANCE TO IMPROVEMENTS?: E. N. Small referred the Board to a letter received with regard to potential violations. Planning Board/ZBA Counsel Mark Beliveau has been contacted and will be reviewing this matter in conjunction with ZBA decision.

RFP FOR TREE REMOVAL: E. N. Small has prepared a request for proposal as well as a request to allow any tree wood to go to the sugar shack program at Lincoln Akerman School. E. N. Small will identify the location of the trees, list the roads and contact the property owners, as well as LAS teacher J. Cutting, to see if he wants the wood in advance of sending out the bid. T. C. Tocci asked that the trees within the right of way be addressed as soon as possible. R. B. Merrill, Jr. reported that an elm tree on Brown Road needs to be removed as soon as possible as limbs are falling. Larry Knowles, Marsh Lane, informed the Board of a tree on his property that the Town can take as part of this process as it is dying and near power lines.

SAMPLE - PARTICIPANT GENERAL RELEASE AND INDEMNIFICATION AGREEMENT FOR VOLUNTEERS ON WHITE GOODS DAY: T. C. Tocci provided a

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form for use by volunteers on White Goods Days. He noted it is incumbent on the Board to address potential liability.

MOTION: To adopt the indemnification agreement for volunteers at White Goods Days as written.

MOTION: S. C. HANSON
SECOND: M. J. FARINOLA
UNANIMOUS

REPORT ON SINGLE STREAM RECYCLING AND NOTIFYING RESIDENTS: S. C. Hanson provided information with regard to additional plastics that can be recycled as well as a write-up to include in the upcoming newsletter with regard to single stream recycling collection. S. C. Hanson will work with R. George of Northside Carting to verify the information is accurate for inclusion in the next newsletter. L. A. Ruest noted that this information will need to be included in the handout available at the Town Hall as well as updated on the web site.

FINANCIAL SUMMARY OF SPRING WHITE GOODS DAY: T. C. Tocci distributed a financial statement on the results of the Spring White Goods Day. Payables totaled \$6,110.36 and receivables totaled \$3,244.31 leaving a net cost to the Town of \$2,866.05 for the day. Last fall's cost to the Town was \$4,607.

OTHER

Firework's Ordinance: M. J. Farinola reported that his research on this matter finds that the Town has no authority to regulate fireworks.

PUBLIC COMMENTS

Chris Merrill, East Road, asked the Board to take into consideration the way in which the roads have been taken care of in the past when reviewing RFPs to include previous costs and complaints.

• **NEW BUSINESS**

SELECTMEN'S LETTER TO UPDATE ELDERLY EXEMPTIONS FILES: The Board signed a letter used in notifying tax payers of the need to update information with regard to elderly exemptions. M. J. Farinola questioned the need to send this letter every four years and asked for the State Law requiring this and that the letter be revised to include the actual RSA.

APPROVAL OF AN ELDERLY EXEMPTION & VETERAN'S CREDIT:

MOTION: To approve the application for elderly and veterans credit for J. Sliva.

MOTION: S. C. HANSON
SECOND: T. C. TOCCI
UNANIMOUS

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CAPITAL IMPROVEMENT PROGRAM 2009-2014: Requests for projects have been sent to Departments with a deadline of August 28 for responses. Requests will be reviewed in September and presented to the Planning Board in October and Board of Selectmen in November. E. N. Small requested that Board members provide their input for inclusion.

NEXT SELECTMEN'S MEETING – WEDNESDAY, AUGUST 20, 2008, 6:30 P.M., TOWN HALL??: This meeting was cancelled. The next meeting of the Selectmen is scheduled for Wednesday, September 3, 6:30 p.m.

PLAN/SCHEDULE FOR THE 2009 BUDGET: E. N. Small provided the Board with a spreadsheet outlining dates for preparation of the budget review process to include warrant articles. A letter from the Board will be provided to Department Heads with deadlines.

SCAN UPDATED PROPERTY APPRAISAL DATA TO THE TOWN'S WEBSITE: E. N. Small reported that he received a suggestion to place property appraisal data on the web site. It is suggested to post the listings that include information. M. J. Farinola stated that doing so will not slow traffic within the office and suggested researching the fee to have the property tax cards posted on the web site. E. N. Small was asked to check for a price to do so and add this matter to the action items listing.

“TIPS TO HELP MAINTAIN AND KEEP THE ROAD IN GOOD CONDITION” UNH T2 CENTER: This information was provided to the Board for its information.

OTHER

Road Salt: Two prices have been obtained with deadlines for consideration. It was agreed to review this at the work session for winter road maintenance on August 25. The Board asked E. N. Small to check to see if the Town can get a month's extension to the August 17 deadline date.

Building Permits: M. J. Farinola reviewed a personal situation with regard to work being done at his property and the need for building permit. He questioned when a building permit is required in general. Suggestion was made that he completes a building permit application and submits it for consideration to the Building Inspector. E. N. Small suggested that the Board meet with the Building Inspector if there are questions.

PUBLIC COMMENTS

Larry Knowles, Marsh Lane, suggested the M. J. Farinola inform the Assessor of the changes to his property with regard to his swimming pool and assessment. C. Merrill, East Road, commented that he feels Hampton Falls is already too big with regard to government and government watching too closely. Jeff Ham, Brimmer Lane, asked that a consortium with other town(s) to buy salt be considered by the Board.

REVIEW AND APPROVAL OF PREVIOUS MINUTES JULY 2, 2, 16, 16: These minutes will be addressed at the Board's next meeting.

REPORTS OF THE SELECTMEN'S REPRESENTATIVE ON THE

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PLANNING BOARD: S. C. Hanson reported that the Planning Board conditionally approved Phase II of a 12 lot subdivision at the Raspberry Farm as well as a site plan to allow office and retail use at property located at 101 Lafayette Road. The site plan for a fish marketplace/restaurant at 115 Lafayette Road is continued to the next meeting to allow engineer and department head reviews to be prepared and submitted.

BOARD OF ADJUSTMENT: M. J. Farinola reported on a Request for Rehearing on an application that was approved to allow a fountain and brick walkway within the side line setback. The request for rehearing was denied and the abutter was referred to the Building Inspector to obtain information with regard to State rights of way in order to address her concern with the lack of site distance due to the applicants' plantings in the State right of way.

CONSERVATION COMMISSION: T. C. Tocci reported that the Conservation Commission is considering an extension of the Shoreline Protection Act covering three rivers in Town. Members are looking at Conservation Subdivisions and are planning a seminar with the Planning Board. Work is being done on the Marsh Lane preserve to include walking trails and discussion has taken place with regard to donation of land by A. Melville, Marsh Lane. The Commission is also talking with Applecrest Farm Orchards with regard to establishing a sign for the easement on the property. Greenhead fly traps are being addressed for next year with Boy Scout assistance.

FIRE DEPARTMENT: M. J. Farinola did not attend the Fire Department meeting as he was out of town.

MOTION: To adjourn the meeting at 8:38 p.m.

MOTION: S. C. HANSON
SECOND: T. C. TOCCI
UNANIMOUS

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