

**TOWN OF HAMPTON FALLS**

**PRESENT:** F. J. Ferreira, Jr., Chairman; S. C. Volpone, Jr., T. C. Tocci, Selectmen;  
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**ROAD AGENT**

**DRAINAGE IMPROVEMENT TO WOODLAWN AVENUE:** The Board reviewed Jones and Beach Engineers letter of August 2, 2006, outlining observations and recommendations. Discussion took place with respect to the complaint of water in basements; and, that although the proposed work would improve drainage in the area it is not proven that the work will resolve homeowners' problems with water in the basement. Question was raised as to the responsibility of the Town doing this work in good faith or whether it's a requirement given that the issues relate to 50/100 year flooding. The Board took this matter under advisement in order to view the site. This matter will be added to the next agenda.

**FEMA GRANT AND WORK ON BROWN RD CULVERT AT GRAPE VINE RUN:** L. A. Ruest has requested input from the NH Office of Emergency Management with regard to when payments will be disbursed to the Town so that work can begin at this culvert while the water level is low.

**FINAL INSPECTION – LINDEN ROAD:** A final inspection of the remaining outstanding item has been completed. E. N. Small recommends releasing the remaining \$1,400 held in this road account to the developer. The Board decided to wait to see that this work remains stabilized after a rain storm.

**BONDING AGREEMENT FOR BUILDING PERMIT – KENSINGTON ROAD:** A property owner has plans to build a modular home on property where a mobile home currently sits. In order to address the concern of removing the mobile home once the new home is complete, it is proposed to enter into an agreement with the property owner, having him post funds for the removal of the mobile home. The Board reviewed a draft agreement prepared by counsel and made the following motion.

**MOTION:** To approve the agreement (with an adjustment to the time/date to remove of May 31, 2007 or one month after issuance of a Certificate of Occupancy with the forms of security to be cash, Certificate of Deposit or Letter of Credit, in the amount of \$10,000) pending approval by counsel.

**MOTION:** S. C. VOLPONE, JR.  
**SECOND:** T. C. TOCCI  
**UNANIMOUS**

**FIRE CHIEF**

**HIRING OF PART TIME FIRE FIGHTER:** J. M. Lord has submitted a letter recommending appointment of Laurance Anderson as part-time firefighter. A favorable background check has been received.

**MOTION:** To accept the Fire Chief's recommendation and appoint Laurance Anderson as part-time firefighter.

**MOTION:** S. C. VOLPONE, JR.  
**SECOND:** T. C. TOCCI

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**UNANIMOUS**

J. M. Lord reported that L. Anderson has completed the project of obtaining contact information from the Commercial District businesses. A copy of the information was provided to the Town Administrator.

**TANKER 4 - SEABROOK TRUCK CENTER, INC.:** Arleigh Greene has requested a meeting with the Board. E. N. Small will set up a meeting for Monday, August 21, 8:00 a.m. J. M. Lord is to attend.

**COMSTAR BILLING COLLECTIONS:** J. M. Lord requested approval to write off an uncollectible amount due. The Board suggested that small claims action be started for this matter. J. M. Lord will contact Comstar billing to learn more of the collection procedure.

**DISPATCHING AGREEMENT WITH HAMPTON:** The Board reviewed and approved the wording of this agreement. Attorney Bart Mayer is reviewing the language as well.

**MOTION:** To approve the five-year agreement with the Town of Hampton for dispatching services.

**MOTION:** S. C. VOLPONE, JR.

**SECOND:** T. C. TOCCI

**UNANIMOUS**

The agreement was signed by the Board.

**EMERGENCY MANAGEMENT**

**REVIEW OF SEABROOK STATION DRILL – APRIL 11 & 12, 2006:** J. M. Lord referred the Board to a booklet received which outlines the results of this graded drill. Hampton Falls had three areas that were commented on. These matters will be addressed with training in the fall.

**NIMS TESTING:** J. M. Lord extended thanks to those who attended the recent training. Most have taken the on line test.

**HAZARDOUS MITIGATION GRANT:** A notice has been received from the Department of Safety requesting letters of intent to apply for grant funds. J. M. Lord is working with the Federal agency on obtaining a 404 Grant for the dam at Whittier Pond.

**HORSE SHOWS:** J. M. Lord reported that there will be EMTs on site for the upcoming show; one on each horse show day and two for the weekend days.

**CONSERVATION COMMISSION – APPLECREST EASEMENT CELEBRATION –**

**ELIZABETH VOLPONE:** E. Volpone was present to discuss planning for a celebration of the Applecrest Easement. She provided information on obtaining a letter from Senator Gregg's office, possible dates to hold an event, persons to invite, etc. It was suggested to first speak with P. Wagner and then set up a committee to address all that needs to be done. Mary Currier of the Rockingham County Conservation District is to be part of this event as well.

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• **OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES: JULY 10, AUGUST 2 PUBLIC/NON-PUBLIC**

**MOTION:** To approve the minutes of the July 10 and August 2 (public and non-public session) minutes.

**MOTION:** T. C. TOCCI  
**SECOND:** S. C. VOLPONE, JR.  
**UNANIMOUS**

**FINANCIAL REPORTS-GENERAL FUND BALANCE -- \$1,064,400:** The Town Clerk reports \$38,300 for the month of July. The Treasurer reports \$1,300,000 in receipts for July. An updated cash flow spreadsheet was provided to the Board.

**MS-1 - TAX RATE PAPERS – MEETING WITH ASSESSING AGENT ON AUG 22 TO COMPLETE:** E. N. Small and Diana Calder will meet to prepare information for the MS-1 form. A request for extension of time to submit this form was prepared and signed by the Board.

**BASSETT/APPLECREST CURRENT USE ABATEMENT – SIGNATURES:** Although this matter was addressed at the last meeting, additional pages of the application have been received and require signature. The Board signed the proper pages. The Assessor will include reasons for the denial.

**PROCEDURE FOR REVIEW OF PROPERTY VALUATIONS- RE-ADOPT A 1992**

**PROCEDURE:** This written procedure was reproduced to update the document with today's date. The Board signed the new form.

**HORSE SHOWS:** Question was raised as to whether the horse shows at Liberty Farm require a permit from the Selectmen. The Board reviewed the conditional approval letter written by the Planning Board to the property owner. Following discussion, it was agreed that the event requires a Selectmen's Permit. E. N. Small will contact the property owner to inform of the need to submit a request for Selectmen's Permit. It was also suggested to investigate whether fees can be charged for events such as this.

**CAPITAL IMPROVEMENT PROGRAM:** E. N. Small reported that the only project he has in mind for the upcoming capital improvement meeting is that of improvements to the Town Common. The Board agreed to visit the Common Monday morning following its meeting scheduled at 8:00 a.m. Another suggestion is to include money in the budget to remove old items from the Town Hall basement.

**TOWN HALL LOWER CLAPBOARDS AND NEW SPRINKLER SYSTEM:** The irrigation system has caused rust stains on portions of the Town Hall addition. Jack Fermery is requesting permission to research and obtain a paint that will cover and prevent rusting of the lower clapboards. The Board approved.

**NO PARKING SIGNS ON ROUTE 88 NEAR BROWN AND NASON ROADS:** Chief Dirsa has received a response from the Department of Transportation who will be reviewing the need for "No

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Parking” signs at this intersection. Concern was stated with regard to the dumpster at this location and will be referred to J. Dever for review and determination if allowed.

**CODE VIOLATION ON ROUTE 1 - 3 APARTMENTS IN ONE BUILDING:** J. Dever received a letter from Lawrence Macionski in response to notice of an illegal apartment. A copy was provided to the Board.

**CODE VIOLATION – BUSINESS IN A ZONE – STARD ROAD:** Tara Datrou met with E. N. Small regarding a notice of code violation sent to Scott Blood. There are two issues at this property; one is the commercial vehicles stored on site and the other is a pile of debris that needs to be removed. J. Dever is to follow up on the debris. T. Datrou obtained a ZBA application for the commercial vehicles.

**BI/CEO JOB APPLICATION SUBMISSIONS END ON AUGUST 18**

**SARAH MACGREGOR OF DRAGON FLY MOSQUITO CONTROL TO MEET WITH SELECTMEN – FAQ:** A meeting with S. Macgregor will be set up at the end of the season to answer questions or concerns. A report for the services of July was provided to the Board. Nothing of concern has been found in Hampton Falls.

**HAMPTON FALLS MOSQUITO CONTROL PLAN & GENERAL MAILING TO THE PUBLIC:** A notice has been prepared as required and will be mailed to residents of Hampton Falls with the upcoming newsletter. It was agreed to include a warrant article on the 2007 ballot for mosquito control.

**PURCHASE AND SALES AGREEMENT FOR THE KOPKA LAND:** Jones and Beach Engineers will survey the area of the sideline where logs, stumps, etc. have been placed to determine who’s responsible for removal. It is a condition of the P&S that this debris be removed. The title is being examined.

**MOTION:** To accept the purchase and sales agreement for the purchase of Map 9, Lot 9 with Pamela Kopka.

**MOTION:** T. C. TOCCI  
**SECOND:** S. C. VOLPONE, JR.  
**UNANIMOUS**

**GRANT AGREEMENT – MARSH LANE CONSERVATION EXTENSION – TOWN OF HAMPTON FALLS**

**MOTION:** To authorize the Chairman to sign the grant agreement for the Marsh Lane (Map 9, Lot 9) application on behalf of the Town.

**MOTION:** T. C. TOCCI  
**SECOND:** S. C. VOLPONE, JR.  
**UNANIMOUS**

**OTHER**

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• **NEW BUSINESS**

**COMPLAINT - VIOLATION OF THE RIGHT TO KNOW LAW - Letter of August 3, 2006, from W. Kenney, 10 Oak Drive:** A letter of complaint has been received with regard to the way in which a committee of the Planning Board is conducting meetings in relation to the Right To Know Law. The Board requested that a letter of response be drafted for signature. This matter will also be referred to the Planning Board Chairman.

**SELECTMEN'S PERMIT - ANNUAL APPLE FUND-RAISING EVENT – JANE DRUMM:** The Board reviewed and approved a request for this annual fundraiser on September 16 & 17.

**MOTION:** To authorize the Chairman to sign a Selectmen's Permit for Jane Drumm.

**MOTION:** S. C. VOLPONE, JR.

**SECOND:** T. C. TOCCI

**UNANIMOUS**

**UPCOMING EDITION OF THE HAMPTON FALLS NEWSLETTER:** Changes as noted by Board members will be incorporated for forwarding to the printer.

**WEEKLY DEPT HEAD AGENDAS AND REPORTING FORM:** E. N. Small showed the Board a new format being used for weekly meetings with department heads. This will help with keeping track of issues needing attention as well as long-term goals. A new contact form has been created to assist with keeping track of office matters.

**PREPARATION FOR THE SEPTEMBER ELECTION:** The Primary is September 12. New equipment is being received for handicap voting.

**VETERAN'S EXEMPTION:** E. N. Small requested approval of a request for veteran's exemption.

**MOTION:** To approve the veteran's exemption application for Carol Moore.

**MOTION:** T. C. TOCCI

**SECOND:** S. C. VOLPONE, JR.

**UNANIMOUS**

**PROPERTY TRANSFERS – JULY:** An updated spreadsheet of transfers was provided to the Board.

**WORKER'S COMPENSATION CLAIMS- NEW WAY OF REPORTING SYSTEM:** L. A. Ruest has sent a memo to Department Heads outlining the new requirements for reports worker's compensation claims. Paper copies of claim reports are no longer acceptable. Reporting of claims is now done on line.

**REAL ESTATE SIGNS – CODE COMPLIANCE:** A memo to real estate agents has been prepared for signature and mailing. This memo requests that signs be placed in accordance with the zoning ordinance.

**OTHER**

**Rockingham Planning Commission Meeting – Wednesday, September 13, 7:00 p.m., Town Hall:**  
T. C. Tocci requested fellow Selectmen attend this RPC meeting. When a Town hosts a meeting, a briefing is given on the organization and activity of that Town. The Conservation Commission will be invited as well as a conservation plan has been recently released by the RPC.

**NEXT SELECTMEN’S MEETING – WEDNESDAY, SEPTEMBER 6, 2006, 6:30 P.M., TOWN HALL**

**MOTION TO GO INTO NONPUBLIC SESSION  
AT 9:48 AM TO DISCUSS WELFARE,  
PERSONNEL**

**MOTION: S. C. VOLPONE, JR.  
SECOND: T. C. TOCCI  
UNANIMOUS**

**MOTION TO SEAL THE NONPUBLIC MINUTES,  
GO OUT OF NONPUBLIC SESSION  
AND ADJOURN AT 9:53 AM**

**MOTION: F. J. FERREIRA, JR.  
SECOND: T. C. TOCCI  
UNANIMOUS**

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