

**TOWN OF HAMPTON FALLS**

**PRESENT:** M. J. Caruso, Chairman; P. G. Robart, F. J. Ferreira, Jr., Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**WASTE MANAGEMENT- COLLECTION OF SOLID WASTE AND RECYCLABLES:** E. N. Small reported that Waste Management has purchased Coastline Waste Services and that the transition has not been good. During the first two to three weeks of collection by Waste Management, numerous complaints have been received with respect to trash and recycling not being picked up. He has been unable to identify a contact person and once a contact person was identified, it was learned that he no longer works for the company. A contact person at the Hampton Office has since been identified as Tim Kenney. Waste Management has forwarded a contract/agreement for review and signature to accept them as the Town's waste hauler. E. N. Small stated he is reluctant to recommend signing a contract at this time. Question was raised as to whether Hampton Falls can get out of this contract. Concern was also raised with whether Waste Management will be able to handle the upcoming White Goods Day.

A. Melville, member of the Solid Waste Committee, reported that he stopped to talk with a Waste Management driver and learned that the driver did not know where his road was as he was not provided with a map of roads in Town. A. Melville stated that there has been poor deployment of employees and equipment and that the lack of response exhibits a lack of interest on the part of management. He noted concern that the poor service will erode creditability with townspeople with respect to the recycling program and solid waste ordinance. A. Melville excused himself from the meeting as he had another commitment.

Steve Cates, District Manager of Waste Management, arrived at 7:47 a.m. The Board stated that the transition has not gone as smooth as they would have liked. S. Cates explained that Waste Management took over waste collection on July 16. They have let go of a manager and are working to get back on track. S. Cates stated that the trash driver is the same as was with Coastline. M. J. Caruso asked how he's missing streets in town and noted that the contract states waste is to be removed in one day. S. Cates stated that some employees of Coastline did not meet the requirements of employment with Waste Management. E. N. Small stated that performance is of issue, as well as the need for a contact person and assurance this won't happen again. S. Cates indicated that he is the contact person for now. The contact number for residents is 1-800-847-5303. This is an automated system and residents will need to dial "O" to speak with a customer service representative. S. Cates stated that they will be told their trash/recycling will be picked up by midnight that same day.

Disposal is the same as Coastline, trash is brought to Turnkey. Recycling goes to Rochester now and went to a different location with Coastline

**CONSERVATION COMMISSION – OPEN SPACE COMMITTEE:** T. Beattie reported that the Conservation Commission has voted to create an Open Space Committee. This committee will be able to address the matter of preservation of land and free up the Commission to handle other projects, easements and grants. E. N. Small requested the Commission submit recommendations for appointments to the Board of Selectmen.

She also reported that the Commission continues to work on the NH Estuaries Project, to establish town wetlands. Letters will be mailed to abutters. E. N. Small noted that once a purchase and sales agreement is signed, a matter of a purchase of land with a conservation easement will be made public. Funds will come from the Conservation Fund. A public hearing is scheduled for September 9.

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Information is forthcoming from the Rockingham County Conservation District with respect to conservation easements. A meeting of the Board of Selectmen and Conservation Commission will be scheduled to review this information. Notice of a gift of conservation easement has been received relating to Map 6, Lot 16 from the Society for the Protection of NH Forests.

**POLICE CHIEF – PERSONNEL MATTER**

**MOTION TO GO INTO NONPUBLIC SESSION  
AT 7:57 A.M. TO DISCUSS PERSONNEL**

**MOTION: P. G. ROBART  
SECOND: F. J. FERREIRA, JR.  
UNANIMOUS**

**MOTION TO SEAL THE MINUTES, GO OUT OF  
NON-PUBLIC SESSION AND RESUME AT 8:36 AM**

**MOTION: P. G. ROBART  
SECOND: F. J. FERREIRA, JR.  
UNANIMOUS**

**OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES:** The minutes of the August 4 meeting will be reviewed at the next meeting.

**FINANCIAL REPORTS-GENERAL FUND BALANCE:** E. N. Small reported a General Fund balance of \$1,118,200.

**FALL EDITION OF THE HAMPTON FALLS NEWSLETTER:** The “Town News” section of the newsletter has been provided to the Library for preparation and mailing. Funds to pay for the newsletter will be held by the Treasurer.

**MUNICIPAL LEADERSHIP PROGRAM --”RESOLVING CONFLICT CREATIVELY”—  
SEPTEMBER 1:** E. N. Small is to attend this program.

**POLLING PLACE ACCESSIBILITY PLAN AND GRANT TO FUND IMPROVEMENTS:** R. B. Vigneau referred the Board to a letter of response to the Attorney General’s office. The Board commended him on his response and efforts to correct reported deficiencies. R. B. Vigneau noted there may be grant money available to help with some of the expenses for signs, striping, etc. M. J. Caruso suggested asking for a waiver to the handrail requirement.

**HEALTH OFFICER – Morgado Pig Farm:** R. B. Vigneau reported he has received a second complaint and has contacted state agricultural agencies for assistance. Of issue is the management of waste.

**RECOMMITTAL WARRANT FOR PROPERTY TAXES:** Warrant was signed by the Board. A copy of the audit of the Tax Collector was provided to the Board for review.

**MS- 1 INVENTORY OF VALUATION / MS-4 REVENUES – SETTING THE TAX RATE:** D. Calder and L. Ruest have worked on providing figures for use to prepare these reports. E. N. Small will be preparing these forms next week. The current assessment of Seabrook Station will be used for now.

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**TOWN OFFICE COMPUTERS – TOWN CLERK AND TAX COLLECTOR:** The Town Clerk's office has two new monitors and a new computer. One monitor has been used to upgrade the Tax Collector's computer. It has been decided to wait until next year to appropriate funds for a new computer for the Tax Collector's office. A plan to install PC Anywhere software is in the works to assist NEMRC with making adjustments requested by the Tax Collector.

**REVIEW OF EXPENDITURES (JAN – JUL):** E. N. Small noted that a number of budget lines have overspent and that expenditures are being watched closely.

**APPOINTMENT OF AN ALTERNATE TO THE BOARD OF ADJUSTMENT:** Tom Parker has indicated his interest in serving as an alternate to the ZBA.

**MOTION:** To appoint T. Parker as Alternate to the Zoning Board of Adjustment.

**MOTION:** F. J. Ferreira, Jr.

**SECOND:** P. G. Robart

**Unanimous**

**COMMUNITY ASSISTANCE VISIT REPORT – NATIONAL FLOOD INSURANCE**

**PROGRAM:** The Town has received a letter of thanks for meeting to discuss Flood Insurance matters. A copy of the final report was reviewed by the Board.

**MEETING WITH T/ MCDONOUGH, MARSH LANE, MON, AUG 23, 9 AM:** R. B. Vigneau, E. N. Small and R. B. Merrill will meet with Mr. McDonough on Marsh Lane to discuss the paving of the road and need for a turn-around area. R. B. Merrill will be installing a culvert on Marsh Lane soon.

**BROWN ROAD CULVERT:** R. B. Merrill will begin culvert work on Brown Road on Monday.

**MILL LANE – PATCHING:** Following review of a spreadsheet outlining the costs of road work and culvert work, the Board approved the patching of Mill Lane on the condition that adequate funds are available.

**PAVING OF CUL DE SACS:** The cul de sacs of Penhollow and Baldwin have been paved.

**LANDFILL CLOSURE GRANT PROGRAMS - 2004 HEARINGS:** E. N. Small reported that hearings are to be held and that Hampton Falls is low on the list.

**ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM:** A letter of thanks was received for this year's appropriation.

**GRADING OF GOVERNOR WEARE PARK:** The grading work of the ball field at Governor Weare Park has been donated to the Town. The Board requested a letter of thanks be sent.

P. G. Robart reported that he has spoken with J. MacVane who informed him that turf work to the soccer fields will be put off until spring. J. MacVane also reported that he doesn't get feedback with respect to the scheduling of the soccer fields. At this time, the Recreation Commission does not handle the scheduling. It was suggested that a fifth member of the Recreation Commission be appointed, someone

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who is willing to take on this task. Discussion of the banners took place. The Board requested that a policy be created to limit banners to 3' x 3' in size, corrosion resistant metal signage to be approved by the Board of Selectmen, design to be approved in advance, one sign allowed per organization.

**POWERS & DUTIES OF THE LIBRARY TRUSTEES – RE LIBRARY BUILDING (RSA 2002-A:11):** E. N. Small provided the Board with a copy of the statute relating to the ownership of the building.

**RESIDUAL FUNDS FROM THE LIBRARY BOND ISSUE \$3,700:** Funds can remain with the Library Trustees for use to construct and equip the new library building.

**LIBRARY'S INCOME GENERATING EQUIPMENT – RSA 202-A:11-A – 2005 WARRANT:** A warrant article will be included next year to allow the use of funds generated from the use of office equipment for library purposes.

**FARM & RANGLAND PROTECTION PROGRAM –FEDERAL FUNDS FOR CONSERVATION COMMISSION:** Natural Resource Conservation Service has offered the Town of Hampton Falls an award of \$228,027 from the Farm and Ranch Lands Protection Program to help fund the conservation easement on Applecrest Orchards.

**OTHER**

**Leave of Absence:** P. Lonergan will be on a leave of absence for 90 days. E. N. Small recommended D. Lamontagne as attendant at the brush dump on weekends.

**MOTION:** To have D. Lamontagne fill shifts at the brush dump on weekends during P. Lonergan's absence.

**MOTION:** F. J. Ferreira, Jr.

**SECOND:** P. G. Robart

**Unanimous**

• **NEW BUSINESS**

**APPLE PICKING BENEFIT & RAFFLE – BENEFIT: BIRCHTREE CENTER FOR CHILDREN:** The Board signed a Selectmen's Permit for the fourth annual benefit to take place on Saturday and Sunday, September 18 and 19 at 86 Exeter Road.

**COMCAST OVERPAYMENT – 8-10-04:** Notice of an error has been received indicating that there was an overpayment made to Hampton Falls in 2003. An adjustment will be made to the next payment for 2004. The fees come from cable television and not telephone/internet.

**PRINTS FROM PHIL CHURA:** The Board reviewed prints donated by Phil Chura of various buildings in Town. The Board requested a letter of thanks be sent.

**NEXT SELECTMEN'S MEETING – WEDNESDAY, SEPTEMBER 1, 2004, 7:30 A.M., TOWN HALL**

**BOARD OF SELECTMEN  
Town of Hampton Falls**

**August 19, 2004  
7:30 AM**

**TOWN OF HAMPTON FALLS**

**MOTION TO GO INTO NONPUBLIC SESSION  
AT 9:17 A.M. TO DISCUSS LAND NEGOTIATION,  
AND LEGAL**

**MOTION: P. G. ROBART  
SECOND: F. J. FERREIRA, JR.  
UNANIMOUS**

**MOTION TO GO OUT OF  
NON-PUBLIC SESSION AND RESUME AT 9:26 AM**

**MOTION: P. G. ROBART  
SECOND: F. J. FERREIRA, JR.  
UNANIMOUS**

**Janvrin Land – Purchase and Sale Agreement:** The Board signed three original copies of a purchase and sale agreement for property identified as Map \_\_\_\_, Lot \_\_\_\_ on Hampton Falls tax maps.

**MOTION TO ADJOURN AT 9:30 AM**

**MOTION: M. J. CARUSO  
SECOND: F. J. FERREIRA, Jr.  
Unanimous**

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