

FINAL

PRESENT: T. C. Tocci, Chairman; S. C. Hanson, M. J. Farinola, Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

WORKSHOP ON HIGHWAY DEPARTMENT:

BIDS FOR WINTER ROAD MAINTENANCE: Board members reviewed those bids received within the deadline and opened August 6. E. N. Small provided the Board with a spreadsheet outlining the requirements of the bid and whether requirements were met by the bidder.

T. C. Tocci noted that the J. Ham Construction bid asked to use the agreement as collateral for the purchase of equipment. T. C. Tocci stated that he felt the Town is not in the business of establishing collateral. M. J. Farinola inquired with Mr. Ham as to whether he is willing to proceed with the hourly rate provided for bidding purposes. J. Ham stated he is but not as only an hourly rate/pay as you go. He indicated the cost would be a certain guaranteed number of dollars per year. If there is no snow, there is no additional cost to the town. S. C. Hanson confirmed that J. Ham Construction is looking for a guaranteed minimum, and any additional above and beyond the base price of \$95,400. S. C. Hanson stated he prefers an hourly rate rather than a fixed price and outlined the information he would like provided to the Town after each storm for tracking purposes. M. J. Farinola stated he feels the Board is obligated to spot check the services provided for storms in order to determine if services are adequate or excessive. M. J. Farinola suggested that vendors could email information after each storm and S. C. Hanson stated he would like to monitor submitted data and not review the job on the road.

R. B. Merrill, Jr. noted that it is difficult to bid a service such as this for one year and it was noted that there is a provision in the bid to extend the length of the contract. John Mounsey of J & F Snowplowing requested to submit additional supporting documentation that was not provided with the bid he submitted. The Board declined to consider it at this time.

The Board conducted a contractor by contractor review at this time to include costs and other services. Following discussion of various bid responses, the Board agreed to schedule a time to meet with Melican Construction and Hutchings Trucking. Tentative dates of Thursday, September 4, 4:30 p.m. or September 5 was provided to E. N. Small to set with contractors. An additional meeting was set for Monday, September 8, 6:30 p.m. to make a decision.

PURCHASE OF SALT – GRANITE STATE MINERAL: Following discussion of the prices provided by bidders, the Board directed E. N. Small to sign up with Granite State Minerals and to continue to handle the purchasing of road salt as a Town.

It was suggested in one bid that the Town could perhaps combine its purchase with other communities. E. N. Small called neighboring towns and found that each is buying its salt through Granite State Minerals. S. C. Hanson stated he would contact the towns of Weare and Henniker to explore purchasing with other towns further.

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CRACK SEALING: One bid was received for crack sealing. Phone calls were made to vendors to inquire as to why bids were not submitted. Responses indicated that requirements were too stringent. S. C. Hanson suggested taking the listing provided by the bidder and prioritizing roads needing attention in conjunction with available funds. S. C. Hanson suggested portions of Evergreen, Prescott, River, Surrey, Towle Farm, Victoria and Whittier for starters and added that portions of Crystal and Drinkwater need attention as well. S. C. Hanson stated he would like to talk with Frank Swift, Highway Foreman, in Hampton regarding this suggestion. T. C. Tocci asked that this be added to the agenda for the September 8 meeting.

BRUSH AND ROADSIDE MOWING: Copies of the Request for Proposal was provided to the Board. E. N. Small reported that ten were mailed with a due date of September 17. M. J. Farinola requested this and the tree removal bid notices be placed in the newspaper as well as posted on the web site.

TREE REMOVAL: E. N. Small provided copies of the Request for Proposal to the Board and indicated the deadline needs to be extended. The Board approved extending the deadline to September 17.

AMBULANCE: E. N. Small reported that Requests for Proposals have been mailed to three ambulance companies.

OTHER: R. B. Merrill, Jr. reported that ditch lines have been washed out in a number of areas throughout town. T. C. Tocci indicated that if this is a safety issue the work should be addressed by the Town Administrator and Road Agent. Following discussion of various areas, T. C. Tocci requested that E. N. Small work with the Road Agent and Town Engineer to determine the work that needs to be done before winter.

WHITE GOODS DAY: The Board agreed to a date of Saturday, October 25.

Map 6, Lot 22-2 - JUMPER CLASSIC: This event is scheduled to take place next week in conjunction with requirements of police and fire departments.

MOTION: To adjourn the meeting at 7:49 p.m.

MOTION: S. C. HANSON
SECOND: M. J. FARINOLA
UNANIMOUS