

**TOWN OF HAMPTON FALLS**

**PRESENT:** F. J. Ferreira, Jr., Chairman; S. C. Volpone, Jr., T. C. Tocci, Selectmen;  
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**ROAD AGENT**

**MONTHLY REPORT:** R. B. Merrill reported that crack sealing of roadways is complete and so is the striping. Roadside mowing will begin on Monday. E. N. Small will be distributing spreadsheets to Board members in order to conduct this year's road study. T. C. Tocci noted that the shoulders in the area of Towle Farm Road need attention. T. C. Tocci also asked R. B. Merrill to inquire as to products for paint for striping as the paint being used doesn't hold up for long.

**WOODLAWN ROAD DRAINAGE SYSTEM:** This matter will be added to the next agenda to allow S. C. Volpone time to review the video tape.

**FEMA DISASTER GRANT AWARD - \$26,300:** Monies have been received for damages resulting from the May flooding.

**WORK TO RESTORE BROWN ROAD CULVERT OUTFALL AREA:** Question regarding the need to bid remains unanswered. L. A. Ruest will call again. Jones and Beach Engineers will need to prepare specs if bidding is required for this project.

**WORK SESSION TO DEAL WITH ROW ISSUES?:** Although numerous attempts have been made to provide information to property owners that they do not own the right of way area at the front of properties, residents continue to place structures and/or fixtures in the Town right of way. Discussion took place and it was determined that information would again be placed in the upcoming newsletter identifying potential liability on the property owner and E. N. Small will draft an ordinance. Concern of damages to equipment and injury to employees were noted. E. N. Small reported that J. Dever is addressing a report of a pile of fill obstructing the right of way at the end of Brimmer Lane.

**POLICE CHIEF**

**MONTHLY REPORT:** R. Dirsra was not in attendance as he is taking part in leadership training.

**RECOMMENDATION FOR APPOINTMENT OF A PART TIME OFFICER:** Police Officer Jeremy Tetreault was present on behalf of the Chief to request appointment of Peter Fowler. Once appointed, P. Fowler will begin attendance at the Police Academy.

**MOTION:** To appoint Peter Fowler as part-time Police Officer on a six-month probationary basis.

**MOTION:** T. C. TOCCI  
**SECOND:** S. C. VOLPONE, JR.  
**UNANIMOUS**

**HORSE SHOW – SEPTEMBER 19, 2006:** The Chairman signed a Selectmen's Permit for this event. E. N. Small suggested a work session be held to address the first condition of approval wherein it states that shows operate in a manner acceptable to the Selectmen. E. N. Small noted that no feedback has been received with regard to horse shows this summer.

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**TONRY CHRISTMAS TREE SHOW:** The Chairman signed a Selectmen's Permit for a Christmas Tree Association event at 314 Exeter Road on September 28-30. E. N. Small will contact the applicant to ensure parking and toilet facilities are provided.

The Board requested that Selectmen's Permit applicants attend the meetings to answer questions of the Board. A. Tonry will be asked to attend the next meeting.

**FIRE CHIEF**

**MONTHLY REPORT:** J. M. Lord was not in attendance as he is taking part in leadership training.

**DISPATCHING AGREEMENT:** The Board of Selectmen received a copy of the signed five year Dispatching Agreement with the Town of Hampton.

**RENEWAL OF AMR CONTRACT:** J. M. Lord requests setting up a workshop with the Board of Selectmen. E. N. Small will coordinate.

**CHEMA & BEAVER DAM INSPECTION:** An initial visit to this area did not find a problem. The dry hydrant in the area is not affected. E. N. Small reported that another inspection will take place when the owner returns.

**SPECIAL NEEDS LIST:** J. M. Lord will be asked to keep this listing updated.

**BUILDING INSPECTOR**

**MONTHLY REPORT:** E. N. Small reported on the following items on behalf of J. Dever.

**BI SEARCH PROCESS:** Five candidates are scheduled to be interviewed on Monday, September 11.

**ROW – AT THE END OF BRIMMER LANE PARTIALLY BLOCKED:** E. N. Small reported that J. Dever is addressing a report of a pile of fill that is obstructing the right of way at the end of Brimmer Lane.

**STATE LINE (ELIAS) SITE PLAN COMPLIANCE:** A letter has been received from the Planning Board requesting the Board of Selectmen review approved site plans for 115 and 123 Lafayette Road. L. A. Ruest and J. Dever are addressing this matter.

**CRITERIA FOR HORSE SHOWS:** E. N. Small asked for direction from the Board as to what they require for horse show events.

**HEALTH OFFICER**

**MOSQUITO CONTROL PLAN:** E. N. Small reported that the mosquito control plan is complete. The Board is to review, endorse and forward to the State.

**MOTION:** To accept the Health Department Mosquito Control Plan for Hampton Falls.

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**MOTION:** T. C. TOCCI  
**SECOND:** S. C. VOLPONE, JR.  
**UNANIMOUS**

**MOSQUITO CONTROL ORDINANCE:** E. N. Small obtained a copy of an ordinance from the Town of Kingston. Hampton Falls will be preparing to adopt an ordinance in order to assist people in becoming more aware of potential mosquito breeding situations on their property. The Board requested E. N. Small prepare an ordinance for review.

**5 WOODLAWN AVENUE – SEPTIC FAILURE AND VARIANCE REQUIREMENT:** E. N. Small and L. A. Ruest reviewed situations relating to septic failures on non-conforming lots with the Board. There is provision to seek relief from requirements through the ZBA. Consideration is being given to recommend amending the ordinances to allow the Health Officer and Building Inspector to expedite correction and make this process less time consuming and costly.

**EMERGENCY MANAGEMENT**

**AGREEMENT BETWEEN THE TOWN OF HAMPTON FALLS AND AMERICAN RED CROSS:** The Board reviewed a Statement of Agreement between the Town and Great Bay Chapter of the American Red Cross. J. M. Lord is requesting the Board endorse the agreement.

**MOTION:** To accept the Statement of Agreement and authorize Chairman F. J. Ferreira, Jr. to sign on behalf of the Board.

**MOTION:** S. C. VOLPONE, JR.  
**SECOND:** T. C. TOCCI

• **OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES:**

**MOTION:** To approve the minutes of the meetings of August 16, 22, 25 and 28 as written.

**MOTION:** S. C. VOLPONE, JR.  
**SECOND:** T. C. TOCCI  
**UNANIMOUS**

**FINANCIAL REPORTS-GENERAL FUND BALANCE \$1,088,000**

The Tax Collector reported receipts of \$82,900 and the Town Clerk \$45,500. The Board requested a report on the balance of collected impact fees. L. A. Ruest will provide the RSA and/or ordinance wording to the Board outlining the criteria for use of the impact fees by the schools.

**WEB SITE HITS: 8-2-06: 6,067 / 9-5-06: 6,774 HITS = TOTAL HITS OF 697**

**REVISED SELECTMEN'S PERMIT APPLICATION FORMS:** This form has been updated to include horse shows and a provision for indemnification for use of town facilities and property.

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**ORGANIZE A MEETING W/ PETER WAGNER, CONSERVATION COMMISSION & MARY CURRIER – CELEBRATION:**

**VOTING BOOTHS AND ROCKINGHAM PLANNING COMMISSION MEETING:** The voting booths will need to be removed following the primary election in anticipation of the RPC meeting the following day. Booths will be set up Sunday morning (9/10) at 9 a.m. E. N. Small will contact M. J. Caruso to assist.

**PROGRESS REPORT ON HAMPTON FALLS AS STATE AGENT FOR MOTOR VEHICLE REGISTRATION:** A copy of the Technical Agreement for this project was provided to the Board. Ongoing training is taking place.

**RESEARCH OWNERSHIP OF MAP 8, LOT 33?:** This parcel is part of the maps for the Town but there is no record of ownership. E. N. Small requested approval to obtain an estimate of costs to research ownership. The Board approved.

**TAX COLLECTOR’S CERTIFICATION PROGRAM:** This matter will be added to the Board’s next agenda.

**MS-1 – TOWN ADMINISTRATOR TO MEET WITH S. BARTLETT:** E. N. Small will be preparing this form with the assistance of S. Bartlett on utility values. He suggested contracting with S. Bartlett in the future. The Board approved E. N. Small obtained a cost for budget purposes.

**APPOINTMENT: MARIETTA GARAVAGLIA - ADMINISTRATIVE ASSISTANT TO THE CONSERVATION COMMISSION:**

**MOTION:** To appoint Marietta Garavaglia as Administrative Assistant to the Conservation Commission.

**MOTION:** S. C. VOLPONE, JR.

**SECOND:** F. J. FERREIRA, JR.

**UNANIMOUS**

**SUMMARY OF THE HAMPTON FALLS CONSERVATION FUND – AVAILABLE FUNDS  
\$1,278,400**

**KOPKA LAND PURCHASE AND SALES AGREEMENT, MAP 9, LOT 9:**

**MOTION:** To authorize Chairman F. J. Ferreira, Jr. to sign the Purchase and Sales Agreement for Map 9, Lot 9, on behalf of the Board.

**MOTION:** T. C. TOCCI

**SECOND:** S. C. VOLPONE, JR.

**OTHER**

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• **NEW BUSINESS**

**LETTER OF THANKS – HIGHWAY SAFETY COMMITTEE MEMBER LINDA PANDOLFI SIGNED BY THE BOARD**

**NHMA LEGISLATIVE POLICY CONFERENCE -9-29-06 VOTING DELEGATE-  
AUTHORIZE:** E. N. Small will attend this conference on behalf of the Board.

**MOTION:** To authorize E. N. Small as town representative and voting delegate.

**MOTION:** T. C. TOCCI  
**SECOND:** S. C. VOLPONE, JR.  
**UNANIMOUS**

**USE OF THE PSB TRAINING ROOM – BROWNIES EVERY OTHER MONDAY – OCTOBER  
–JUNE:** A Selectmen’s Permit was signed by the Board.

**CURRENT USE ASSESSMENT – WADLEIGH LANE \$839 – signed by the Board.**

**APPLICATION FOR A VETERAN’S TAX CREDIT – signed by the Board.**

**NOTIFICATION OF CONDITIONAL APPROVAL OF EQUESTRIAN CENTER – NASON RD-  
LAPSED:** A copy of a letter from the Planning Board was provided to the Board. The conditional approvals obtained by Mr. Terramagra have lapsed.

**GROUNDS TO THE FRONT OF THE OLD SECTION OF TOWN HALL:** The meeting recessed to allow inspection of the grounds at the front of the Town Hall. T. C. Tocci will contact J. Fermery to request a drawn plan. Suggestion was made to offer the bulletin board to the Library. A review of the Town Common also took place. Suggestions were made with regard to numerous improvements. It is proposed to create a committee to review and obtain pricing information in order to bring a warrant article forward in 2007.

**HORSES IN TOWN CEMETERIES – CEMETERY TRUSTEES:** Information will be made part of the next newsletter with respect to horses not being allowed in Town cemeteries.

**PILATES CLASSES TUES/THURS. 5:30-6:30 PM – TOWN HALL 9-7-06 TO 6-15-06:** The Board approved a Selectmen’s Permit.

**YORK, MAINE:** E. N. Small provided the Board with a news article of interest.

**SEACOAST TECHNICAL ADVISORY COMMITTEE 2007 APPOINTMENT:** This appointment was signed by the Board.

**MOTION:** To appoint T. C. Tocci to the Seacoast Technical Advisory Committee for 2007.

**MOTION:** S. C. VOLPONE, JR.  
**SECOND:** F. J. FERREIRA, JR.

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T. C. Tocci provided the Board with information on an upcoming public hearing (September 23, 7 pm, Gymnasium at St. Thomas Aquinas) addressing the bridges project in Newington. He encouraged Board members to attend.

**OTHER**

**Tanker 4:** The Board agreed to send a letter to Arleigh Greene of Seabrook Truck concluding this matter.

**NEXT SELECTMEN'S MEETING – WEDNESDAY, SEPTEMBER 20, 2006, 6:30 P.M., TOWN HALL**

**MOTION:** To adjourn the meeting at 9:30 a.m.

**MOTION:** S. C. VOLPONE, JR.

**SECOND:** T. C. TOCCI

**UNANIMOUS**

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