

Town of Hampton Falls

PRESENT: P. G. Robart, Chairman; F. J. Ferreira, Jr., S. C. Volpone, Jr., Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER / HEALTH OFFICER

MONTHLY REPORT: R. B. Vigneau referred the Board to his reports for the month of August. The matter of the trailer at Scott Blood's property has been forwarded to counsel to bring back to court. The Durant case is being addressed by Henry Boyd who was hired to do a septic design. It has been determined that the matter of wetlands needs to be identified first to ensure the septic system is outside of the 100' buffer to wetlands. There is also concern with the two piece septic tank used. Copies of State DES Dredge and Fill Applications have been received from property on Crank Road for a pond and property on Sanborn Road for a driveway crossing.

SEARCH FOR A BUILDING INSPECTOR: The Board reviewed a number of candidates and recommends the appointment of Timothy Pare, on a six months probationary period with background check and reference check.

MOTION: To appoint Timothy A. Pare as Building Inspector, Code Enforcement Officer, Health Officer, Planning and Zoning Assistant on a six-month probationary period.

MOTION: P. G. ROBART
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

HEALTH OFFICER NOMINATION – NH DEPT OF HEALTH & HUMAN SERVICES: R. B. Vigneau stated he has provided this form to E. N. Small.

MOTION: To appoint Timothy A. Pare as Health Officer.

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

LIBERTY FARM / SILVER OAKS - RECAP OF THE AUGUST 17 MEETING: A letter has been received from Attorney Donahue on behalf of his clients, Mr. and Mrs. Birdsall, regarding the use of property at 356 Exeter Road (Map 6, Lot 22) and confirming the conversation at the last Selectmen's meeting.

LETTER OF APPRECIATION: The Board acknowledged R. B. Vigneau's letter of appreciation and noted that the feeling is mutual. The Board wished Rod and his wife, Jeannine, success in Florida and indicated they look forward to their visits in the future.

ROAD AGENT: R. B. Merrill reported that roadside mowing is just about complete. R. B. Merrill stated that the painting of stop bars and traffic lines will be put off until next year rather than do the work twice (old roads now and newly surfaced roads later).

ROAD CONSTRUCTION WORK – PROPOSAL TO PAVE AND SHIM ADDITIONAL ROADS – RESULT OF THE 2005 ROAD STUDY: Estimates have been received from Pike Industries to

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pave additional roads. E. N. Small provided the Board with a copy of the results of the recent road study as well as budgeting information. The balance of \$57,000 is proposed to be held for next year.

MOTION: To accept the proposals from Pike Industries for Glenwood, Maple, Janvrin, Woodlawn, Crestview and Coach.

MOTION: F. J. FERREIRA, JR.

SECOND: P. G. ROBART

UNANIMOUS

START DATE FOR RECONSTRUCTION OF THE SANBORN ROAD CULVERT: The start date for Fitzgerald Grading is unknown at this time. Pike Industries generally coordinates the reclaiming of the roadways.

CULVERT REPLACEMENTS ON MARSH LANE & SANBORN ROAD: The cross pipe on Marsh Lane has been installed and the one on Sanborn will be installed when the road is reclaimed.

REMOVAL OF BRUSH AT BRUSH DUMP: The Board agreed to put off removal of brush until the end of October, prior to fall cleanup day on November 12.

SEVERINO CONTRACT FOR SANBORN ROAD BRIDGE: E. N. Small provided the Board with a copy of the contract, signed by him, for this project. The plan for the box culvert is available for review.

FIRE CHIEF/ EMERGENCY MANAGEMENT DIRECTOR: J. M. Lord distributed the Fire Department report for August noting statistics and incidents. He reported that a strobe light has been installed at the traffic lights on Route 88. Emergency vehicles are now able to trip the lights to allow traffic to move through the intersection. The Fire Department open house is scheduled for October 15, 10 a.m. to 2 p.m. Schools will be visited by the Department on October 14. Members of the Department are interested in traveling to Louisiana to assist with efforts as a result of Hurricane Katrina. Paperwork has been completed. T. Samway has donated a painting in honor of 9/11. J. M. Lord inquired as to the status of the inquiry for length of service awards. This matter is under advisement.

POLICE CHIEF: R. Dirsra distributed the Police Department report for August noting statistics and incidents.

The Board recessed its regular meeting at 8:05 a.m.

PUBLIC HEARING – ANTICIPATED OVER-EXPENDITURE OF TOWN BUDGET – APPEAL TO DEPT. OF REV. ADMIN.: Chairman Robart opened the public hearing to receive comment on the possible over expenditure of the 2005 town operating budget. As a result of costs for winter maintenance of town roads, there is a need to seek authorization from the Department of Revenue Administration for additional funds. A review of the costs as presented took place. The amount of \$47,000 in surplus funds was revised to \$58,000. The amount of \$73,000 over expenditure less the \$15,000 received from FEMA for two storm events totals \$58,000 needed from surplus.

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Discussion was opened to the public. Hearing no comments or questions, P. G. Robart closed the public hearing.

MOTION: To send this request to the Department of Revenue Administration, as amended.

MOTION: F. J. FERREIRA, JR.

SECOND: S. C. VOLPONE, JR.

UNANIMOUS

• **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES: Review of the June 28, July 20, August 3, August 17 and September 6 minutes will take place at the Board's next meeting.

FINANCIAL REPORTS-GENERAL FUND BALANCE: \$1,200,000

SELECTMEN'S NIGHT MEETINGS BEGIN IN SEPTEMBER – 3RD WED, 6:30 P.M.-SEPT. 21: This meeting date was changed to Tuesday, September 20, 6:30 p.m. due to a conflict.

LETTER OF THANKS TO PHIL CHURA'S DONATION OF A FRAMED DRAWING OF THE TOWN COMMON: The Board signed a letter of thanks for this donation.

PROPOSAL FOR INVESTING – SMITH BARNEY: E. N. Small and L. Riordan met with J. P. Pontbriand. Rates were found not to be competitive; therefore, no change will be made.

REVIEW OF BUDGET AND OVERDRAFTS IN THE LEGAL, HIGHWAY AND WELFARE BUDGETS: E. N. Small provided the Board with an expenditure report for review.

TAX RATE PAPERS—MS-1 INVENTORY OF VALUATION: A copy of the current utilities assessments was provided to the Board.

LETTER OF THANKS FROM THE COALITION COMMUNITIES: A letter of thanks has been received for the town's recent contribution to this effort.

IMPACT FEE WAIVER IS UNDER THE ZBA JURISDICTION: Discussion with G. Greenwood of the Rockingham Planning Commission resulted in the direction that a waiver to the town's impact fee requirement is under ZBA jurisdiction.

PROPOSED ZONING ORDINANCE RE FARMING: A copy of the proposed amendment to the zoning ordinance was provided to the Board. This amendment has been approved by the Planning Board and forwarded to the Board of Selectmen for inclusion on the 2006 warrant.

HANDRAIL EXTENSION ON RAMP TO TOWN OFFICES – WHITE'S WELDING TO REPAIR: E. N. Small reported that the new extension to the handrail was struck by a vehicle and damaged. Repairs have since been made. A reflector is proposed for the end of the extension(s).

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LETTER TO DAN HOFFMAN RE PAINTING AT THE OLD LIBRARY BUILDING: E. N. Small will draft this letter.

FALL CLEANUP- NOVEMBER 12: Waste Management has been notified of this date and will make arrangements for containers.

CONSERVATION FUND – UPDATE: An updated spreadsheet of funds was provided to the Board.

DELAY IN REIMBURSEMENT OF \$228,027: The Ranch and Farmland Protection Grant fund payment will be delayed due to damages to the bank in New Orleans resulting from Hurricane Katrina.

JULY/AUGUST MINUTES: E. N. Small provided the Board with Conservation Commission minutes. It was suggested to have the clerk forward a copy by email when minutes are submitted to the Town Clerk.

OTHER

• **NEW BUSINESS**

VOLUNTEER – SOLID WASTE COMMITTEE/ CONSERVATION COMMISSION: A volunteer application has been received and forwarded to this committee.

SEMI-ANNUAL RECEIPT FROM COMCAST TO THE SCHOLARSHIP FUND \$7,200

APPLICATION FOR VETERAN’S EXEMPTION: An application for M. Farinola was signed by the Board.

CURRENT USE – LAND USE CHANGE TAXES- 5 LOTS ON AVERY RIDGE: Current use warrants as prepared by the Assessor and Tax Collector were signed by the Board.

MUNICIPAL LAW LECTURE SERIES – SEPT/OCT: Information on the upcoming law lecture series was provided to the Board.

DREDGING AT 25 CRANK ROAD: A copy of the State DES dredge and fill application for a pond was received. One was also received for a driveway crossing for property on Sanborn Road.

SELECTMEN’S PERMIT: A permit to use the Public Safety Building by the Hampton Falls Brownie Troop was signed by the Board.

SENATOR GREGG’S REPRESENTATIVE TO BE AT TOWN HALL ON SEPT 20, 1-2:30 PM

NEXT SELECTMEN’S MEETING – TUESDAY, SEPT 20, 2005, 6:30 P.M., TOWN HALL

**MOTION TO GO INTO NONPUBLIC SESSION
AT 8:52 AM TO DISCUSS PERSONNEL,
POTENTIAL LITGATION, WELFARE**

**MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**

**BOARD OF SELECTMEN
Town of Hampton Falls**

**September 7, 2005
Town Hall**

Town of Hampton Falls

**MOTION TO GO OUT OF NON-PUBLIC SESSION
AND ADJOURN AT 9:05 AM**

**MOTION: P. G. ROBART
SECOND: F. J. FERREIRA, JR.
UNANIMOUS**

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