

TOWN OF HAMPTON FALLS

PRESENT: M. J. Caruso, Chairman; P. G. Robart, F. J. Ferreira, Jr., Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

• **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES:

MOTION: To approve the minutes of the September 2 meeting.

MOTION: **M. J. Caruso**

SECOND: **P. G. Robart**

Unanimous

FINANCIAL REPORTS-GENERAL FUND BALANCE: E. N. Small reported a General Fund balance of \$676,100. The Tax Collector reports taxes collected in July of \$654,000 and August of \$28,300. E. N. Small noted that M. A. Hill has been using Excel spreadsheets for reporting; a notable improvement.

REVIEW OF CAPITAL IMPROVEMENT PROGRAM PROPOSALS AND PRIORITIES: E. N. Small reviewed the capital improvements proposed for 2005-2010 with the Board.

BUDGET FINANCE WORKSHOP – SEPTEMBER 28 – BEDFORD, NH: E. N. Small is to attend.

HAMPTON FALLS NEWSLETTER: E. N. Small reported that the first “Town Newsletter” has been mailed. The Board commented that it appears to be well-received.

PLANNING BOARD TO REQUEST A SPECIAL TOWN MEETING AT ITS SEPTEMBER 28 MEETING: The Planning Board will be holding a public hearing to receive comments with respect to the recommendation to amend the Multi-Family/Elderly Housing Ordinance.

SCHEDULE AN APPOINTMENT TO SET THE TAX RATE MS-1 AND 4 SUBMITTED: E. N. Small will be scheduling an appointment to set the tax rate.

2004 TAXABLE PROPERTY VALUE: \$343,770,200 INCREASE OF \$10,461,900: Figures were provided to the Board comparing 2003 to 2004.

CONSERVATION COMMISSION FUND AND CHECKING ACCOUNT: A checking account has been set up in order to process payments from the Conservation Commission Fund in a more timely manner.

COALITION AND RECEIVER STATUS OF HAMPTON FALLS: Hampton Falls is to receive \$140,000 as a receiver town.

ORDINANCE AND REGULATIONS REVIEW COMMITTEE: This committee is to meet Thursday morning. The committee has been informed of the need to get recommendations for amendments to the full Planning Board for consideration and inclusion on the warrant.

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PAINTING OF THE OLD LIBRARY BUILDING: Painters have been working at the old library building this week.

GRANGE FAIR AT THE TOWN HALL, SEPTEMBER 18, 10 AM – 2 PM

PILATE’S CLASSES TO RESUME ON TUESDAYS LATE AFTERNOON / (WEDNESDAY MORNINGS if enough interest)

MEETING WITH THE CEMETERY TRUSTEES SEPT. 14: E. N. Small reported on his meeting with the Trustees. The land and assets of the Westview Cemetery are to be transferred to the Town of Hampton Falls with the intention of using the revenue to pay for work needed in that cemetery.

EXISTING CEMETERY TRUSTEE FUNDS (Cy-Pres): E. N. Small stated that he would budget for an attorney to complete the process to access interest in the trust funds so that the town can use them for the town cemeteries rather than individual lots.

PUBLIC HEARING – ANTICIPATED BUDGET OVERDRAFT \$20,000 – SEPTEMBER 21, 8:30 AM: The Board signed the public hearing notice for this meeting.

AMR – PRESENTING A DRAFT FOR A NEW LONGER TERM AGREEMENT: E. N. Small reported that AMR will be submitting a multi-year term agreement for consideration. The Board requested that information be obtained from area towns that have a back-up ambulance.

COMPLAINT OF PIG ODOR – MARSH LANE: E. N. Small referred the Board to a letter of response from the NH Department of Agriculture with respect to Best Management Practices for animal waste. R. B. Vigneau reported that this state agency has no leverage in terms of enforcement. Plans are to obtain a sample of run-off after a heavy rain to see if there is any contamination. R. B. Vigneau will work with the Department of Environmental Services – Wetland Division.

NOTICE OF CODE VIOLATION – CUTTING LOGS IN A RESIDENTIAL ZONE (Map 9, Lot 8A): R. B. Vigneau reported that the owners of this property claim all of the firewood is for their personal own use for a number of their properties. There is no evidence that firewood is being sold; therefore, no action is to be taken at this time.

MEETING WITH ATTY. JOHN RYAN RE CODE ENFORCEMENT CASES: Attorney Ryan is to proceed with cease and desist orders for the Blood and James matters.

TRAINING FOR FORMS USED DURING AN EMERGENCY MANAGEMENT DRILL – OCTOBER 13, 9 AM

DEPT OF ENVIRONMENTAL SERVICES – TWO 21” CROSS PIPES – BROWN RD – B. JONES: R. Robinson of Brown Road has installed one cross pipe and plans to install a second one later this week..

BROWN ROAD CULVERT AT GRAPEVINE RUN: RAM is completing the culvert work on Brown Road. The stone work is done.

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ATTENDANT AT THE DUMP FOR OCTOBER 2: Dan LaMontage is filling in for P. Lonergan while he is on medical leave and will recommend someone to fill in for him on October 2. D. LaMontagne's wife will be filling in for him should he be called away for fire/medical.

FILL A VACANCY ON THE PARKS AND RECREATION COMMISSION: Gary Martin has been recommended to fill the vacant position on the Recreation Commission as well as coordinate activities at Governor Weare Park.

MOTION: To appoint Gary Martin as member of the Recreation Commission.

MOTION: P. G. ROBART
SECOND: F. J. FERREIRA, JR.
UNANIMOUS

JAMES JANVRIN LAND – VOTE TO APPROVE OR DISAPPROVE THE PURCHASE: E. N. Small noted that this vote is subject to a title search, environmental study and terms of the purchase and sales agreement.

MOTION: To approve the purchase of the James Janvrin land (Map 2, Lot 61).

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

T. Beattie requested the Board give consideration to naming the property after James Janvrin. The Board indicated they would be willing to do so.

NH MUNICIPAL BOND BANK – OCT 22 APPLICATION DEADLINE FOR ITS NOVEMBER SALE: T. Beattie and N. Roka of the Conservation Commission were informed of this deadline with respect to the Applecrest matter.

MEETING WITH CONSERVATION COMMISSION RE PROCESS FOR SELECTING LAND: A spreadsheet created in December 2002, prepared by T. Degnan of the RCCD entitled "Open Space Prioritization" was provided to the Board. A copy was provided to R. B. Vigneau. It was noted that parcels are not specifically identified and that property owners have not been contacted.

HAMPTON / HAMPTON FALLS CONSERVATION COMMISSION PRIME WETLAND INVENTORY-ASSESSMENT –TAYLOR RIVER: A copy of the letters sent to abutting property owners was provided to the Board.

• **NEW BUSINESS**

NHMA LEGISLATIVE POLICY CONFERENCE – SEPTEMBER 17, 9:30 A.M.: E. N. Small is to attend. The Board signed an appointment for E. N. Small to represent the Board.

GRANT WRITING WORKSHOP – LOCAL GOVERNMENT CENTER – OCTOBER 5, 8:30 AM – 12 NOON: E. N. Small indicated that he plans to attend this worthwhile workshop.

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WHITE CANE SAFETY DAY: E. N. Small provided the Board with a copy of notice of White Can Safety Day on October 15.

AUGUST PROPERTY TRANSFERS: An updated spreadsheet of transfers was provided to the Board.

NOTICE OF THE VARIANCE TO FRONTAGE REQUIREMENTS ON SANBORN ROAD – MAP 6, LOT 4: E. N. Small provided the Board with the abutter notice of an application before the ZBA.

SEPARATING THE FIRE AND AMBULANCE BUDGETS: E. N. Small reported that J. M. Lord is working to separate ambulance expenses from the fire department budget.

DEPT. OF ENVIRONMENTAL SERVICES – TAYLOR RIVER POND DAM – INSPECTION REPORT: A copy of a “Trip Report” of a site inspection from the Department of Environmental Services was provided to the Board. Results were reviewed.

OTHER: Payment voucher forms were provided to T. Beattie for use in arranging payment of Conservation Commission invoices. The Conservation Commission is to submit a request for \$1,500,000 to the Capital Improvement Committee and meet with them on September 22, 7:30 a.m.

NEXT SELECTMEN’S MEETING – WEDNESDAY, OCT 6, 2004, 7:30 A.M., TOWN HALL

**MOTION TO GO INTO NONPUBLIC SESSION
AT 7:21 P.M. TO DISCUSS PERSONNEL,
ACQUISITION OF PROPERTY**

**MOTION: P. G. ROBART
SECOND: F. J. FERREIRA, JR.
UNANIMOUS**

**MOTION TO GO OUT OF
NON-PUBLIC SESSION AND ADJOURN AT 7:41 PM**

**MOTION: F. J. FERREIRA, JR.
SECOND: M. J. CARUSO
UNANIMOUS**