

**TOWN OF HAMPTON FALLS  
DRAFT 10/7/05**

**PRESENT:** P. G. Robart, Chairman; F. J. Ferreira, Jr., S. C. Volpone, Jr., Selectmen;  
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**ROAD AGENT:**

**SANBORN ROAD CULVERT:** The new box culvert is in place. Work has begun on the headwalls.

**RE-CLAIMING AND PAVING / POT HOLE AT CORNER OF BROWN AND TOWLE FARM  
RDS:** Reclaiming and paving will resume on October 12.

**LEACH FIELD AT THE PUBLIC SAFETY BUILDING AND LIBRARY:** Sumac trees have been removed from the leach field area between the library and public safety building. The grounds will be seeded.

**PARKING LOT AT THE OLD LIBRARY:** The Board approved a request to seal coat the library parking lot. The parking lot has been crack-sealed. R. B. Merrill will perform the work.

**CLOSING OF BRUSH DUMP FOR LEAVES IN NOVEMBER – INQUIRY FROM RESIDENT:** The Board approved keeping the brush dump open the weekend before white goods day (November 5) to accept leaves, grass clippings and brush. E. N. Small will discuss with P. Lonergan the possibility of opening the brush dump after November 12 for leaves and grass clippings only.

**TREE AND LIMB REMOVAL:** The Board approved E. N. Small's request to hire a contractor to remove dead or dying trees and limbs in various areas throughout town. R. B. Merrill will contact a tree surgeon and coordinate with E. N. Small.

**BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER/ HEALTH OFFICER:**

**BUILDING INSPECTOR'S MONTHLY REPORT:** T. A. Pare referred the Board to the report for September noting that R. B. Vigneau created part of the statistics. T. A. Pare reported that he has been busy getting up to speed with current and existing projects. He noted that the office is well-organized and that he has attended his first meetings with the Planning Board and ZBA.

**CODE ENFORCEMENT ISSUES:** T. A. Pare has been working with E. N. Small on code enforcement matters. The code violation procedure in place was reviewed with the Board at this time. E. N. Small and T. A. Pare will meet with Attorney John Ryan regarding the Scott Blood case.

**HEALTH OFFICER CERTIFICATE – NH DEPT OF HEALTH & HUMAN SERVICES:** T. A. Pare reported that he has received his certificate and is now a certified officer for Hampton Falls.

**FLU CLINIC:** T. A. Pare stated he received a call from the Visiting Nurses Association indicating that they cannot confirm vaccine for the flu shot. They will call once they have a schedule for clinics. In response to S. C. Volpone, Jr., T. A. Pare stated he has received few inquiries relating to EEE. Legislation is proposed that there will be no state assistance if towns do not have a mosquito control program.

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**FIRE DEPT/EMERGENCY MANAGEMENT:**

**FIRE CHIEF'S MONTHLY REPORT:** J. M. Lord distributed his report for September and reviewed statistics and incidents. E. N. Small is working with the Chief to prioritize goals. A proposal for a longevity plan for the Fire Department is being refined and will be presented for consideration of the Board.

**MERIT OF SERVICE AWARD:** He reported that an award is to be presented to a number of fire personnel who participated in the Wakeda Campground incident. The Town of Hampton Fire Department will cover calls while personnel attend this award ceremony.

**AMBULANCE REPORT JAN AUGUST 2005:** The ambulance report for AMR shows 72 responses and 51 transports for this time period.

**LOCAL GOVERNMENT LEADERSHIP PROGRAM, LEVEL 1:** J. M. Lord is attending this program.

**APPOINTMENT FOR JOHN W. DODGE – DEPUTY WARDEN:**

**MOTION:** To appoint John W. Dodge as Deputy Fire Warden.

**MOTION:** **F. J. FERREIRA, JR.**

**SECOND:** **P. G. ROBART**

**UNANIMOUS**

**OPEN HOUSE AT FIRE STATION – OCT 15:** The Open House at the fire station is October 15 from 10:00 a.m. to 2:00 p.m. There will be demonstrations and representatives present from the Red Cross and Visiting Nurses Association. J. M. Lord stated that fire personnel assisted the Police Department in simmunitions training as well as crime scene management and emergency driving training courses.

**POLICE DEPARTMENT**

**POLICE CHIEF'S MONTHLY REPORT:** R. Dirsa distributed his report for September and reviewed statistics and incidents with the Board. R. Dirsa noted his appreciation of the participation of fire personnel in simmunitions training. R. Dirsa will be attending an Avian Flu workshop today.

• **OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES (*VOTE TO SEAL THE MINUTES OF THE SEPT 20 NON-PUBLIC MEETING*)**

**MOTION:** To approve the minutes of the September 20 meeting, and to seal the nonpublic session minutes of September 20, 2005.

**MOTION:** **P. G. ROBART**

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**SECOND: S. C. VOLPONE, JR.  
UNANIMOUS**

**FINANCIAL REPORTS-GENERAL FUND BALANCE – MONTH OF SEPTEMBER**

GENERAL FUND - \$864,800	TOWN CLERK –RECEIPTS - \$37,600
SEPTEMBER EXPENDITURES - \$138,200	TAX COLLECTOR – RECEIPTS - \$47,300

**RIGHT TO KNOW LAW – DECISIONS IN NON-PUBLIC SESSION:** E. N. Small provided the Board with a copy of Chapter 91-A:3 relating to nonpublic sessions.

**MUNICIPAL LAW LECTURE SERIES:** E. N. Small provided the Board with information on the upcoming series of lectures.

**SETTING OF THE TAX RATE / CASH FLOW:** The tax rate for Hampton Falls has not been set yet. The State is waiting for additional information.

**ICMA V. NH RETIREMENT:** Information is being gathered with respect to participating in NHRS Group 1 for Town employees.

**REQUEST FOR OVER-EXPENDITURE OF \$73,000 APPROVED BY DEPT OF REVENUE ADMINISTRATION:** The Town’s request has been approved by the DRA.

**CHERRY CASE- BACK TO SUPERIOR COURT ON NOVEMBER 21:** The Cherrys have requested to terminate the stay on this matter and return to the active docket. Hearings will resume on November 21.

**LEASE TO THE HAMPTON FALLS HISTORICAL SOCIETY –PREPARING FOR THE 2006 TOWN MEETING:** Members of the Historical Society met with E. N. Small to work on details of the lease. Items discussed included the length of term, possible moving of the building in the future and maintenance and improvements of the building.

**IMPROVEMENTS AT THE OLD LIBRARY:** The Board approved the removal of the posts for railings at the front door, to do some plumbing work within the building and to shut off the water in the basement of the Town Hall. Locating the septic system will be done at another time in the future.

**THANK YOU TO TIMBERLAND RE SERVICE AT GOVERNOR WEARE PARK:** The Board signed a letter of thanks for the recent volunteer effort at Governor Weare Park.

**CITIZEN’S REQUEST TO ENABLE CHIMES ON THE TOWN CLOCK:** A request has been received to turn the chimes on. The pastor of the church has expressed concern in the past regarding the vibration of the chimes and its affect on the steeple. It was suggested to have the matter of the affect of vibration on the structure identified before making a decision.

**TITLE INSURANCE FOR APPLECREST FARM ORCHARDS:** Title insurance has been received.

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**RECYCLING BINS:** Rehrig Pacific Company has informed of their new policy of minimum order quantity of 400 bins. The Town usually orders 100 bins. The cost has also increased from \$4.69 per bin to \$5.95. There is an option of purchasing blue bins available in stock in the 100 bin quantity. The Board indicated they wish to stay with the red bin for Hampton Falls. This matter has been forwarded to the Solid Waste Committee Chairman for input and possible recommendation of another supplier.

**2005 LAND USE CHANGE TAXES REPORT:** A report prepared by the Tax Collector outlining the current use taxes billed versus collected was reviewed by the Board.

- **NEW BUSINESS**

**NEXT SELECTMEN'S MEETING:** The time for the October 19 meeting was changed to 7:30 a.m. in order to address a schedule conflict.

**APPLECREST FARM ORCHARDS & ANNUAL VISIT BY THE STUDENT AT LINCOLN AKERMAN SCHOOL:** A letter has been received from P. Wagner regarding school tours at the farm. E. N. Small reported that this is not an issue for the Town. The Lincoln Akerman School Principal has responded to this letter in writing.

**2006 BUDGET & MOSQUITO CONTROL?:** Given the concerns with EEE, it is suggested to place an article on the warrant to let voters decide if they want a mosquito control program in Hampton Falls. E. N. Small will obtain an estimate from Sarah MacGregor of Dragon Mosquito Control. F. J. Ferreira, Jr. noted that Hampton Falls is surrounded by towns that do spray and felt that Hampton Falls is no worse off since spraying was stopped.

**BENEFIT STRATEGIES- BUILDING INSPECTOR:** P. Robart signed an application for Building Inspector T. A. Pare to participate in this pre-tax program.

**POLE LICENSE PERMITS AT CORNER OF OLD STAGE ROAD AND COFFIN MILL RD (TOPPAN LANE):** Two permit applications were signed by the Board.

**INTENT TO CUT – 2 ACRES – 60 BROWN ROAD:** This application for tree cutting was signed by the Board. E. N. Small will ask T. A. Pare to verify this request does not interfere with past State wetland action at this property.

**NH PUBLIC DEPOSIT INVESTMENT POOL – ANNUAL REPORT – 7-1-04 TO 6-30-05:** E. N. Small informed the Board that this report is available for review.

**CIRCUIT RIDER PLANNER ASSISTANCE GRANT:** The Planning Board passed a motion to authorize the Chairman to sign this contract for 2005-06.

**MOTION:** To authorize the Chairman to sign the Circuit Rider Planner Contract on behalf of the Board of Selectmen.

**MOTION:** **F. J. FERREIRA, JR.**

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**SECOND: S. C. VOLPONE, JR.  
UNANIMOUS**

**HISTORIC DISTRICT:** The Planning Board discussed this matter at its September meeting. S. C. Volpone, Jr. referred the Board to a recent email where Historical Society President Bev Mutrie outlines steps to be taken and stated that the Board of Selectmen can appoint a study committee if it is agreed to pursue this matter. It is suggested that this matter be placed on the warrant for consideration of the voters. The area proposed is to be confined to an area less than 1,000 feet from the epicenter of the Town Common. The Board suggested taking this matter under advisement and inviting the Planning Board Chairman and Historical Society Chairman to the next meeting of the Selectmen.

**GOVERNOR’S ADVISORY COMMISSION – INTERMODAL TRANSPORTATION –  
OCT 11- PORTSMOUTH MEETING:**

**INVITATION TO HELP – THE VICTORIA INN:** The Nyhans of the Victoria Inn in Hampton are holding an event to raise relief funds for the Tammany Parish in Louisiana on October 14, 15, and 16.

**IRVING OIL:** E. N. Small referred the Board to a letter from Irving Oil informing of a new program providing heating assistance in the area.

**RESIGNATION AS FULL TIME CONSERVATION COMMISSION MEMBER:** A letter of resignation has been received from Larry Smith. He is, however, willing to continue on the Commission as an alternate member.

**MOTION:** To appoint Larry Smith as Alternate Member to the Conservation Commission.

**MOTION: F. J. FERREIRA, JR.  
SECOND: S. C. VOLPONE, JR.  
UNANIMOUS**

**DREDGE & FILL APPLICATION – H. & D. TANNER:** A copy of this application has been filed with the Selectmen’s office.

**COASTAL WATERSHED LAND CONSERVATION PLAN:** E. N. Small informed the Board of an October 17 meeting.

**MOTION TO GO INTO NONPUBLIC SESSION  
AT 8:37 AM TO DISCUSS PERSONNEL, WELFARE,  
LITIGATION, ACQUISITION OF PROPERTY**

**MOTION: P. G. ROBART  
SECOND: S. C. VOLPONE, JR.  
UNANIMOUS**

**MOTION TO SEAL THE MINUTES AND GO OUT OF  
NON-PUBLIC SESSION AND RESUME AT 9:03 AM**

**MOTION: F. J. FERREIRA, JR.  
SECOND: S. C. VOLPONE, JR.  
UNANIMOUS**

**USE OF BRUSH DUMP FOR FIRE DEPARTMENT TRAINING:** F. J. Ferreira, Jr. reported that the Fire Department has requested use of the Brush Dump for training purposes. The Board approved as long as it doesn’t interfere with disposal of leaves and brush.

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**PUBLIC SAFETY BUILDING TRAINING ROOM DOOR/NO PARKING:** F. J. Ferreira, Jr. asked that the space in front of the training room door be marked “no parking.” The Board had no objection and suggested this matter be discussed with the Fire Chief before marking it. F. J. Ferreira, Jr. will post a sign while card parties are in session.

**MOTION TO ADJOURN AT 9:08 AM**

**MOTION: P. G. ROBART  
SECOND: S. C. VOLPONE, JR.  
UNANIMOUS**

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