

PRESENT: S. C. Volpone, Jr., T. C. Tocci, S. C. Hanson, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

TOWN CLERK'S PROPOSAL FOR MAINTAINING OLD RECORDS IN THE TOWN

VAULT/ GRANT PROPOSAL: H. E. Knowles reported on the recommendations made by a study committee as a result of a grant request for monies to assist with the retention and restoration of vital records. She provided the Board with a listing of recommended supplies and equipment and identified those which she felt were appropriate. The shelving, archival supplies, ultraviolet shielding for lights and Hobo Data Logger total \$1,282. She recommended that the balance of the \$8,000 could be used toward restoring several record books similar to the way the annual process is done. Brown's River Boundary would need to come to view the records and provide an estimate. Following discussion of no need for town funds and the potential need for an employee, the Board agreed with H. E. Knowles' recommendation.

RESTORATION OF THE HF BIRTH AND DEATH RECORDS 1847-1916: H. E. Knowles presented the records book restored this year by Brown's River Boundary to the Selectmen.

ROAD AGENT

MONTHLY REPORT: R. B. Merrill, Jr. reported that portions of shoulders that had been washed away were repaired in response to the Post Master's request. Brush removal continues and crack sealing of roads is to begin soon. Trees and limbs are being identified and marked for removal as soon as a contractor can be arranged.

WINTER MAINTENANCE CONTRACT: E. N. Small reported he met with Jim Ziolkowski to review specifics relating to winter road maintenance. Once a contract is provided, it will be forwarded to counsel for review and then to the Board for review and signature. J. Ziolkowski has been asked to contact the Road Agent to coordinate responsibilities.

FALL WHITE GOODS DAY – NOVEMBER 3 – BRUSH DUMP: S. C. Hanson mentioned that he has a conflict and is unable to assist.

BROWN ROAD CULVERT RETAINING WALL, TAYLOR RIVER ROAD AND MEADOW LANE: Following discussion, the Board agreed with the recommendation to repair Taylor River Road only in order to prioritize the repair of the Brown Road culvert within available funds. E. N. Small will obtain prices.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER:

MONTHLY REPORT: K. C. Kelley referred the Board to his report for September and reviewed numerous items.

INSULATING THE ATTIC ABOVE THE TOWN OFFICES: K. C. Kelley reported on his efforts to obtain prices for insulating the attic over the addition to the Town Hall. The prices submitted range from \$1,990 to \$2,500. It was noted that insulation will help with the problem of the furnace freezing; however, construction of a small room with a heater is recommended. Funds are available through warrant article.

TOWN HALL ROOF: K. C. Kelley reported that it has been difficult to get a contractor to show to provide recommendation with regard to the roof. Accurate Roofing recently viewed and made recommendation for correction and repair.

HEALTH

MOSQUITO CONTROL REPORT FOR SEPTEMBER: The mosquito control report for September was provided to the Board. The Board requested Sarah MacGregor be contacted to meet with the Board at its next meeting to review this year's activity.

FIRE CHIEF

MONTHLY REPORT: J. M. Lord referred the Board to the Fire Department report for September noting statistics, incidents, inspections and transports. T. C. Tocci noted that AMR was unavailable to respond twice during September and requested that the time of the call be added to the report for tracking purposes.

APPOINTMENT – SHANE BATEMAN: One appointment form was overlooked. J. M. Lord recommended appointment of Shane Batemen. The Board signed an appointment form as prepared by the Town Clerk.

CISTERN AGREEMENT FOR HARDY LANE – TO BE REQUIRED BY PLAN BOARD/ROAD COMMITTEE: The Board reviewed a letter from Donahue, Tucker & Ciandella, PLLC, on behalf of this new subdivision road. The letter provides permission for the Fire Department to use the cistern until such time as the Town accepts the Road. Requiring this permission was recommended by Planning Board counsel and will become a standard for future subdivision roads.

MOTION: That the Board of Selectmen accepts the agreement regarding the fire cistern for the new subdivision off Kensington Road (Hardy Lane) as stated in the letter from Donahue, Tucker & Ciandella, PLLC, dated October 12, 2007.

MOTION: T. C. TOCCI
SECOND: S. C. HANSON
UNANIMOUS

EMERGENCY MANAGEMENT

HF DRILLS FOR SEABROOK STATION 2008: Upcoming drills are planned for the months of February, August, October and November 2008. There is no plan to participate in the February drill.

POLICE CHIEF

MONTHLY REPORT: R. Dirsra referred the Board to the Police Department report for September noting statistics, incidents and the issue of construction contractor scams. A statement will be added to the newsletter encouraging property owners to contact the Building Inspector before beginning projects. He also noted that loose dogs is increasing and requested that the Town Clerk be asked to remind dog owners that the license tag needs to be attached to the dog collar.

HOW TO PREVENT LITTERING – STARD RD AND BRUSH DUMP?: R. Dirsa reported that both these areas are not populated which allows for dumping. He stated that the penalty for littering is a \$250 fine in accordance with State law. Although signage is recommended, R. Dirsa indicated that the signs generally get stolen given the nature of the area. Board members informed him of plans for video surveillance at the Brush Dump and recommended signage.

FIREWORKS: Discussion of the personal use of fireworks by residents took place. Following discussion of a proposed ordinance, the Board requested that a draft be provided for its review.

- **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES – OCT 3 & 12: The Board agreed to review minutes at its next meeting.

HAMPTON FALLS WEB SITE HITS: 20,413 AS OF 10-15-07

FINANCIAL REPORTS-GENERAL FUND BALANCE :

GENERAL FUND \$676,000	RECEIPTS – PREV MONTH \$78,049
TOWN CLERK – RECEIPTS \$40,300	EXPENDITURES – PREV MONTH \$671,676
TAX COLLECTOR – RECEIPTS \$11,700	

ACTION ITEMS: An updated listing of action items was provided to the Board.

JOINT MEETING OF PLANNING BOARD, CONSERVATION COMMISSION, SELECTMEN AND BOARD OF ADJUSTMENT 10-31-07, 6:30 P.M.

HAMPTON FALLS TAX RATE HISTORY 1999 – 2007: A spreadsheet of this information was provided to the Board.

CASH FLOW: E. N. Small provided the Board with an updated copy of the cash flow spreadsheet noting that tax bills will be mailed soon. A copy of the 2007 tax rate calculation was provided as well.

LIBRARY TRUSTEE MEETING AGENDA – LILAC BUSHES: The Library does not want the lilac bushes from the front of the Town Hall. The Board requested the bushes be removed as well as the bulletin board.

TAYLOR RIVER FEASIBILITY STUDY – PUBLIC INFORMATION HEARING- HF TOWN HALL, 10-29-07, 7 PM

OTHER

- **NEW BUSINESS**

INTENT TO CUT – HARDY LANE: An application to cut trees was signed by the Board.

APPLICATION FOR ELDERLY EXEMPTION: An application for a qualifying applicant was signed by the Board.

NEXT SELECTMEN'S MEETING – WEDNESDAY, NOVEMBER 7, 2007, 6:30 P.M., TOWN HALL

**MOTION TO GO INTO NONPUBLIC SESSION
AT 9:00 AM TO DISCUSS PERSONNEL,
WELFARE AND LEGAL**

**MOTION: T. C. TOCCI
SECOND: S. C. HANSON
UNANIMOUS**

**MOTION TO GO OUT OF
NON-PUBLIC SESSION AND ADJOURN AT 9:22 AM**

**MOTION: S. C. HANSON
SECOND: T. C. TOCCI
UNANIMOUS**

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