

TOWN OF HAMPTON FALLS

PRESENT: P. G. Robart, Chairman; F. J. Ferreira, Jr., S. C. Volpone, Jr., Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

FIRE CHIEF: The Board congratulated Chief Lord on honors recently bestowed upon certain members of the Fire Department and presented a letter acknowledging same. Chief Lord thanked the Board for its recognition and showed the medals received at an award ceremony sponsored by the NH Fire Academy.

A listing of the Fire Department short and long-term goals as prepared by the Chief were reviewed by the Board.

PROPOSAL – HISTORIC COMMISSION AND/OR DISTRICT – CHARLYN

BROWN/BEV MUTRIE: Planning Board Chairman C. Brown and Historical Society President Bev Mutrie were present. S. C. Volpone, Jr. provided an overview indicating concern of preserving the architectural integrity of certain properties in Hampton Falls. He reviewed the idea of creating a historic district and/or commission in Hampton Falls and noted that this matter has been discussed and endorsed at the Planning Board and Historical Society levels.

An area of 20-25 commercial properties surrounding the Town Common has been identified as a starting district area. These properties form a so-called downtown area. Regulations would preserve the exteriors of these buildings now and forward in time. The historic commission would be the enforcement of the district.

S. C. Volpone, Jr. reviewed the options of creating a district and/or commission. The Selectmen are being requested to approve proceeding with this matter and to form an ad hoc committee (to include one member of the Selectmen, one member of the Planning Board, three members and alternate members). A list of proposed members has been drafted by the Historical Society for consideration of the Board. The committee would work on setting ordinances, defining the district and preparing for the public hearing and warrant articles. Legal input will be needed as well. The NH Division of Historic Resources has personnel to assist as well.

Once passed, the historic commission would be finalized and will be in a position to adopt and enforce regulations relating to the historic district. B. Mutrie referred the Board to a number of publications and state statutes relating to this matter. C. Brown added that this matter has been part of the Master Plan for over a decade and urged the Board to accept this recommendation. She also noted that once a district is created, other properties in town can be brought into the district and that an inventory of those properties beyond the town common district should be identified. E. N. Small added that the Rockingham Planning Commission and Department of Transportation might have information on file that would help with a survey.

MOTION: To proceed on this matter and accept the names submitted for consideration to be voted on by the Board of Selectmen by their next meeting.

MOTION: S. C. VOLPONE, JR.
SECOND: F. J. FERREIRA, JR.
UNANIMOUS

OLD BUSINESS

TOWN OF HAMPTON FALLS

REVIEW AND APPROVAL OF PREVIOUS MINUTES: OCTOBER 5 AND OCTOBER 13

MOTION: To approve the minutes of the October 5 and October 13 meetings as written.

MOTION: S. C. VOLPONE, JR.
SECOND: P. G. ROBART
1 ABSTENTION, PASSES

FINANCIAL REPORTS: E. N. Small reported that \$262,000 has been collected in current use taxes in 2005. The amount of \$148,000 in property taxes has yet to be collected for this year's tax warrant representing 95% collected.

BUDGET WORKSHEETS - 2006 BUDGET PROPOSALS DUE NOVEMBER 7: E. N. Small plans to distribute budget worksheets to department heads today.

TAX RATE AND ISSUANCE OF TAX BILLS/STUFFER: The tax rate has not yet been set as is the case in most neighboring towns. The delay is with the Department of Revenue Administration. Once the tax rate is set, bills can be printed and prepared for mailing. It has been determined that it is acceptable to place a stuffer reminding property tax payers of code regulations.

TOWN CLOCK: It has been determined that it is not unreasonable to keep the chimes silent given the concern with vibrations to the structure the clock is housed within.

DRAGON MOSQUITO CONTROL: E. N. Small has contacted Sarah MacGregor. She will provide a price for services in Hampton Falls.

WASTE MANAGEMENT NEWSLETTER: The newsletter prepared by Waste Management has been completed and mailed to residents.

TIMBERLAND DONATION: A donation of \$2,000 has been made to the Town.

APPOINTMENT TO CONSERVATION COMMISSION: Alternate member David Gandt has been recommended to become full-time member of the Conservation Commission given Larry Smith's resignation from full-time member to alternate member.

MOTION: To appoint David Gandt as full-time member of the Conservation Commission.

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLONE, JR.
UNANIMOUS

CONSERVATION FUND: An updated spreadsheet of current monies in the fund was provided to the Board.

DEPARTMENT OF TRANSPORTATION: A letter has been received from the DOT indicating that the road work on Route 84 has been completed.

TOWN OF HAMPTON FALLS

NEW BUSINESS

VETERAN'S EXEMPTION: An application for veteran's exemption was signed by the Board.

PROPERTY TRANSFERS: An updated listing of property transfers was provided through the Board showing transfers through September 2005.

STREET NAME FOR NEW SUBDIVISION: A request has been received from Millenium Engineering for approval of a street name for a new subdivision off Drinkwater Road (Benoit property). The Board took this matter under advisement at this time.

BEGGAR'S NIGHT – MONDAY, OCTOBER 31, 5 TO 7 PM: Trick or Treating is scheduled for this day and time.

LITTLE LEAGUE BASEBALL FIELD – DICK ROBINSON: P. G. Robart is awaiting a call back from D. Robinson to discuss this matter.

DONNA DREW – APPLICATION TO DREDGE AN EXISTING POND – DES WETLAND BUREAU: The Selectmen's copy of this application was reviewed by the Board at this time.

WHS FUNDRAISER: E. N. Small provided the Board with information on a brick paver fund raising event taking place for Winnacunnet High School.

2005 COUNTY TAX – DUE ON DECEMBER 17 - \$385,840

NEXT SELECTMEN'S MEETING – WEDNESDAY, NOVEMBER 2, 2005, 7:30 A.M., TOWN HALL

**MOTION TO GO INTO NONPUBLIC SESSION
AT 7:55 AM TO DISCUSS PERSONNEL,
LITIGATION, WELFARE**

**MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS**

**MOTION TO GO OUT OF NON-PUBLIC SESSION
AND RESUME AT 8:09 AM**

**MOTION: S. C. VOLPONE, JR.
SECOND: F. J. FERREIRA, JR.
UNANIMOUS**

WHITTIER POND DAM: Discussion of the status of the dam given the recent storms took place at this time. It was suggested to contact the Department of Transportation for assistance in that the mitigation plan is compromised due to potential flooding of this area. A gate is needed to control the water flow. The Board will meet with the Road Agent on November 9, 7 a.m., on site to review this matter.

PERSONNEL POLICY: S. C. Volpone, Jr. inquired as to the status of the Personnel policy for the Town. E. N. Small indicated that it is being worked on as time allows. It was suggested to have the library's policy reviewed by counsel in conjunction with the town's draft. The library's

BOARD OF SELECTMEN
October 19, 2005

7:30 AM
TOWN HALL

TOWN OF HAMPTON FALLS

draft is finished, however. E. N. Small suggested the Board allow him a full week (first week of November) to address the outstanding items.

MOTION TO ADJOURN AT 8:09 A.M.

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

101905.doc