

**TOWN OF HAMPTON FALLS**

**PRESENT:** M. J. Caruso, Chairman; P. G. Robart, F. J. Ferreira, Jr., Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**CANDACE J. DOLAN – GREAT BAY ESTUARY COMMISSION:** C. Dolan was present to volunteer to represent the Town of Hampton Falls with respect to the NH Seacoast Region Wastewater Management Study. This management project is being formed to address growing wastewater disposal concerns, to help maintain compliance with stringent federal disposal standards and to achieve restoration of the Great Bay estuary habitat. C. Dolan is currently the project coordinator of the Great Bay Coast Watch. She referred the Board to information provided at the CoastalClear website and noted that she has background in water quality through her experience at UNH.

**MOTION:** To appoint C. Dolan as representative for Hampton Falls to the Great Bay Estuary Commission.

**MOTION:** F. J. FERREIRA, JR.

**SECOND:** P. G. ROBART

**UNANIMOUS**

**CONSERVATION COMMISSION – OPEN SPACE COMMITTEE - APPOINTMENTS AND MISSION STATEMENT:** A memo received from the Conservation Commission identified a recommended list of candidates for an open space committee as well as a mission statement for the committee.

Mission Statement for the Open Space Committee

The mission of the Open Space Committee is to:

- Recommend and advise the Conservatin Commission on implementing the Conservation portion of the Master Plan pertaining to Open Space;
- Review and refine the Conservation Commission’s Open space Matrix for current and future projects.
- Research and identify alternative funding sources; and
- Communicate information to the Town on Open Space issues.

**MOTION:** To appoint Carl Boisvert, Sherman Brickett, John Delaire, Maria Kenney, Chris Gordon, Charles Leto, Doug Molin, Dennis Rondeau and Elizabeth Volpone as members to the Hampton Falls Open Space Committee as recommended by the Conservation Commission.

**MOTION:** F. J. FERREIRA, JR.

**SECOND:** P. G. ROBART

**UNANIMOUS**

The Conservation Commission is to meet with the Open Space Committee on November 11, 7 p.m.

**CLEAN WATER ACT FUNDS GRANT FOR “CONTINUED WETLANDS ASSESSMENT, INVENTORY, AND PRIME WETLANDS DESIGNATION IN HAMPTON AND HAMPTON FALLS.” – VOTE TO ACCEPT THE FUNDS:** E. N. Small informed the Board that a vote is needed to accept grant funds in the amount of \$23,000.

**MOTION:** To accept the funds and enter into the program

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**MOTION: P. G. ROBERT  
SECOND: F. J. FERREIRA, JR.  
UNANIMOUS**

**• OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES:**

**MOTION:** To approve the minutes of the October 6 meeting as written.

**MOTION: F. J. FERREIRA, JR.  
SECOND: M. J. CARUSO  
UNANIMOUS**

**FINANCIAL REPORTS-GENERAL FUND BALANCE:** E. N. Small reported a General Fund balance of \$91,200. The Tax Collector reported receipts of \$54,900 for September. The Treasurer reported September receipts of \$111,400.

**WARRANT FOR SPECIAL TOWN MEETING (DELIBERATIVE OCT 26 / ELECTION NOVEMBER 30):** E. N. Small provided the Board with a copy of the warrant for this special town meeting to amend the zoning ordinance (Article VI – Growth Control).

**WORKSHOP – PERSONNEL POLICY OCT 26, 7:30 A.M.:** This workshop has been rescheduled to Tuesday, November 9 at 7:30 a.m.

**SETTING OF THE TAX RATE- MONDAY, OCTOBER 25, 11:30 A.M.**

**ELECTION – BOOTHS/HANDICAP PARKING, VOTING SCREENS, 30 MINUTE PARKING IN PARKING LOT:** Moderator John Shaw will meet with E. N. Small to address these issues and to discuss the possibility of placing a 30-minute parking limit. The Board approved of the 30-minute limit.

**NOTICES – VETERAN’S EXEMPTIONS AND ELDERLY EXEMPTIONS:** The Tax Collector will be sending letters to those property owners who have exemptions requesting information to update the Town records.

**SCOTT BLOOD CASE AT HAMPTON DISTRICT COURT OCT 25, 11:30 A.M. – JOHN RYAN:** This case has been postponed to November 8, 11:30 a.m.

**SITE PLAN FOR STORAGE FACILITY AT 143 LAFAYETTE ROAD – BEVERLY MUTRIE TO SCOTT WARREN:** A new security agreement will be needed for this transfer of property.

**SHINGLING OF TOWN GARAGE TO BEGIN ON MONDAY, OCTOBER 25:** Wayne Berry is to begin work on Monday.

**REIMBURSEMENT FOR DAMAGES TO GUARD RAIL AT INTERSECTION OF DRINKWATER AND KING STREETS:** L. A. Ruest is working on obtaining reimbursement for damage to this guardrail. The vehicle owner and driver are uninsured.

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**WORK SESSION WITH AMR – NEW AMBULANCE CONTRACT OCT 28, 7 A.M.:**

Representatives of AMR will meet with the Board of Selectmen.

**MEETING ON UNITIL'S STORM RESTORATION PROCEDURES, WED, NOV 3, 6 P.M.:**

A copy of this meeting notice was provided to the Board.

**IMPACT FEE ASSESSMENT RESCINDED:** Notices of rescission have been sent to those persons assessed an impact fee where the impact fee is no longer applied.

**NOTICE OF VIOLATION TO A. MORGADO – 25' SETBACK OF PIG PENS:** A copy of the notice of violation dated October 6, 2004 was provided to the Board.

**FUEL CHARGES TO BE VOIDED:** Waste Management has agreed to void fuel charges as this is not part of the Town contract. E. N. Small added that he will be reviewing contract information with Waste Management. E. N. Small added that there is still a problem with recycling pick-up.

**JEFF SIMPSON AND GRINDING OF BRUSH:** Brush is being ground for removal in anticipation of this weekend's white goods day.

**WASTE MANAGEMENT & FALL CLEANUP ON SATURDAY 7 AM TO 3 PM:** Waste Management is all set up for Saturday.

**WORK COMPLETED AT GOVERNOR WEARE PARK:** P. G. Robart reported that employees of Timberland completed the remaining items at the park last Thursday. M. J. Caruso suggested that Timberland be asked to work on the school field next time their services are offered.

- **NEW BUSINESS**

**“A GUIDE FOR LEGISLATIVE ADVOCACY FOR LOCAL OFFICIALS:”** E. N. Small provided the Guide for the Board's review.

**RPC ANNUAL DUES:** An invoice for dues has been received and is \$36 higher than last year.

**THREE 120 VOLT 20 AMP GROUND FAULT CIRCUITS – TURN OUT LOCKERS IN APPARATUS AREA:** J. M. Lord requested electrical outlets over the lockers for flashlights, radios, et cetera. He stated that he could cover the cost in his budget and will obtain bids.

**CHILD ADVOCACY CENTER OF ROCKINGHAM COUNTY:** A request for annual appropriation has been received.

**OTHER:**

**STARVISH LANE:** The Board signed a public hearing notice for November 3 to accept Starvish Lane as a town road.

**NEXT SELECTMEN'S MEETING – WEDNESDAY, NOV. 3, 2004, 7:30 A.M., TOWN HALL**

**TOWN OF HAMPTON FALLS**

**MOTION TO GO INTO NONPUBLIC SESSION  
AT 7:15 PM TO DISCUSS PERSONNEL AND  
POTENTIAL LITIGATION**

**MOTION: P. G. ROBART  
SECOND: F. J. FERREIRA, JR.  
UNANIMOUS**

**MOTION TO SEAL THE MINUTES AND GO  
OUT OF NON-PUBLIC SESSION AND RESUME  
AT 7:32 PM**

**MOTION: F. J. FERREIRA, JR.  
SECOND: P. G. ROBART  
UNANIMOUS**

**FIRE DEPARTMENT:** E. N. Small suggested that the Board consider presenting a warrant article with a lesser amount to pursue a study of the Fire Department. Suggestion was made that some duties could be assigned to Deputies.

**MOTION:** To adjourn the meeting at 7:40 p.m.

**MOTION: F. J. FERREIRA, JR.  
SECOND: P. G. ROBART  
UNANIMOUS**

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