

TOWN OF HAMPTON FALLS

PRESENT: F. J. Ferreira, Jr., Chairman; S. C. Volpone, Jr., T. C. Tocci, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

ROAD AGENT

MONTHLY REPORT: R. B. Merrill reported that the brush has been chipped and removed from the Dump in anticipation of this weekend's white goods collection day. R. B. Merrill stated his Department has completed most of the shoulder work in Town and will continue after white good's day. The Board requested he make arrangements to have the striping of the Library parking lot done and also to have direction arrows added to the Town Hall parking lot for better traffic flow. In response to T. C. Tocci, R. B. Merrill stated he would view the area of the shoulder on Brown Road to determine the work needed to be done to correct the problem with the shoulder damaged by Mr. Blaisdell.

2007 PROPOSED BUDGET DUE NOV 6: R. B. Merrill will meet with E. N. Small to work on the Highway Department budget.

RELOCATION OF ROCKS ON KING STREET: The landowner has staked the property lines and it appears there is room to relocate the rocks back off the roadway.

BROWN ROAD CULVERT: No information has been received from Jones and Beach Engineers with regard to bid specifications.

FRYING PAN LANE: E. N. Small informed R. B. Merrill of a request by town resident, A. Haggart, to level the road in the area of Frying Pan Lane and the Town of Kensington.

WHITTIER POND – REMOVAL OF BRUSH: R. B. Merrill plans to continue with this work once the area dries out.

BUILDING INSPECTOR

MONTHLY REPORT: K. C. Kelley provided a verbal report on the activity of his office. He provided the Board with a written update on the Blood matter (Map 2, Lot 1-1) dated October 23, 2006. He indicated that he is in contact with the property owner's girlfriend on a weekly basis and that work is progressing. Issues of life safety and sanitation need to be in place before a certificate of occupancy can be issued.

The Board discussed the items needed in order to move into the house and remove the trailer and storage containers from the property. Mr. Blood has indicated he needs until February 2007. The Board agreed to a deadline of February 28 for all issues to be addressed. E. N. Small will draft a letter for review by counsel.

K. C. Kelley was asked to check into the construction taking place at the end of Old Stage Road and report back to the Board. K. C. Kelley was also asked to follow up on the wetlands encroachment on property owned by G. Blaisdell as well as the illegal apartment at a residence on Lafayette Road formerly owned by L. Macionski.

2007 PROPOSED BUDGET DUE NOV 6: K. C. Kelley and E. N. Small are working on budgets.

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HAWKERS AND PEDDLERS PERMIT: The Board reviewed a request for approval to go door-to-door to introduce an Edward Jones Investments business.

MOTION: To authorize the Chairman to sign approval of this Selectmen's Permit.

MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.

HEALTH OFFICER

VNA FLU CLINIC – NOV 30, 1 PM - COST PER SHOT IS \$30.00, OR WITH MEDICAID B, IT IS FREE:

TOWN WAIVERS OF SEPTIC PLANS – ROCKINGHAM COUNTY CONSERVATION DISTRICT: A request has been received to have the Zoning Board of Adjustment place a condition on approvals that any waivers or relief granted to local rules be placed on the final plan set. The ZBA has been made aware of this new requirement. K. C. Kelley plans to inform septic designers.

FIRE CHIEF

MONTHLY REPORT: J. M. Lord provided the Board with statistics and narratives of incidents throughout the month.

2007 PROPOSED BUDGET DUE NOV 6: J. M. Lord is working with the Town Administrator.

APPOINTMENTS FOR DEPUTY WARDEN: J. M. Lord submitted recommendation and appointment forms for a number of deputy fire wardens for the Town of Hampton Falls.

MOTION: To reappoint J. M. Lord, as Fire Warden and D. Lamontagne, L. Anderson, Jr., J. McEachern III, R. Davies, R. Regan, B. Kent, Sr., and J. Dodge as Deputy Fire Wardens.

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS

DAMAGE TO PUBLIC SAFETY BUILDING FROM WEEKEND'S WIND STORM – SIDING ON FRONT OF BUILDING: J. M. Lord is requesting prices for repair to the siding.

EMERGENCY MANAGEMENT

REPORT ON WHITTIER POND DAM AND WATER LEVEL: J. M. Lord reported that the current water level is the acceptable water level as provided by State data of 1998. The State has requested it remain at this level.

POLICE CHIEF

MONTHLY REPORT: R. Dirsra reviewed statistics and incidents with the Board.

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2007 PROPOSED BUDGET DUE NOV 6: R. Dirsa will be working with E. N. Small with regard to the Police Department budget.

8:30 A.M.

PUBLIC HEARING – HAZARDOUS MITIGATION PLAN: F. J. Ferreira, Jr. opened the public hearing. J. M. Lord explained that this plan has been conditional approved by FEMA and is required of all towns in the State. This hearing is to obtain local approval as required. Having this plan will allow eligibility for grant programs through FEMA and assist with response to hazards. This mitigation program will help address problems during storms and ultimately become eligible for grants to eliminate the problem. Discussion of the Whittier Pond Dam and grant assistance took place.

Hearing no further comments, the hearing was closed at 9:00 a.m.

MOTION: To adopt the plan as presented.

MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR
UNANIMOUS

8:45 A.M.

AMBULANCE CONTRACT – FIRE CHIEF AND AMR: J. M. Lord presented the results of a meeting with AMR Operations Manager Paul Robidas on October 24. A number of amendments have been agreed upon with respect to the contract with the Selectmen (11/06) to include Hampton Falls Fire handling all emergency transports for patients to the closest medical facility from 21:00 hours to 06:00 hours, Hampton Fire notify both AMR and Hampton Falls Fire at the same time (from 21:00 hours to 06:00 hours) unless Hampton Falls Fire personnel cannot “sign on the air” within 3 minutes of the original tone at which time AMR will be notified to respond to the call (This resulted in additional discussion and will be amended to reflect the result.), from 21:00 hours to 06:00 hours, even if AMR is notified, the service that starts to package the patient will transport the patient and AMR will be the first call for additional ambulances, if needed, followed by mutual aid from other fire departments.

Discussion took place with respect to activity, response times, costs and contract terms.

MOTION: To authorize the Chairman to sign the proposed two-year contract once reviewed by the Town Administrator.

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS

**MOTION TO GO INTO NONPUBLIC SESSION
AT 8:24 AM TO DISCUSS PERSONNEL**

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS

**MOTION TO GO OUT OF NONPUBLIC SESSION
AND RESUME AT 8:34 AM**

MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.

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UNANIMOUS

REPORT FROM SELECTMEN'S REPRESENTATIVE TO THE

PLANNING BOARD: T. C. Tocci reported that the Planning Board approved a Level II Home Occupation Permit for Seacoast Academy at 356 Exeter Road.

There was no other business to be discussed at this time from other Boards/Departments.

• **OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES - AMEND MINUTES OF 10-4-06
(OVER EXPENDITURE HEARING):**

The last paragraphs of page four were amended to read:

“PUBLIC HEARING – ANTICIPATED OVER EXPENDITURE OF THE 2006 OPERATING BUDGET: F. J. Ferreira opened the public hearing. E. N. Small explained the process involved in order to obtain Department of Revenue Administration approval. The budgets affected include public safety (special details \$34,200) and highway (May flooding \$20,800).

Discussion was opened to the public. Hearing no comments or questions, the public hearing was closed. The Board approved the request for over-expenditure in the amount of \$55,000.”

MOTION: To approve the minutes of the October 4 meeting as amended.

MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

HAMPTON FALLS WEB SITE HITS: *1,481 HIT ON TOWN'S WEBSITE
SINCE 9-6-06 – TOTAL OF 8,255.*

FINANCIAL REPORTS-GENERAL FUND BALANCE: E. N. Small reported a General Fund balance of (\$16,700). Tax bills have been mailed and are due December 4.

SEPTEMBER EXPENDITURES - \$665,500

ACTION ITEMS 10-4-06: An updated listing was provided to the Board.

**CARBON COALITION – REQUEST FOR SPECIAL ARTICLE ON 2007 TOWN MEETING
WARRANT:**

MOTION: To place the New Hampshire Climate Change Resolution on the warrant as requested.

MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS

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OPEN BIDS FOR 2006 TOWN REPORT: Three bids have been received as follows:

Newburyport Press, Newburyport	\$4,787
Yankee Printer, Hampton Falls	\$4,044
Commonwealth Printing, Newburyport	\$4,244

This matter was taken under advisement and will be added to the next agenda.

DELIBERATIVE SESSION – DATE , TIME AND LOCATION: E. N. Small has attempted contact with Moderator J. Shaw without a return call. The Board agreed to hold its deliberative session on Saturday, February 3 at 9 a.m., Town Hall. E. N. Small will draft a letter to J. Shaw.

HAMPTON FALLS NEWSLETTER: The Town and Library portions of the newsletter were sent to the printer. The School did not meet the deadline for submission and it is not known whether the printer received that portion in time for printing.

NEWS COVERAGE OF SELECTMEN’S AND OTHER MEETINGS – HAMPTON UNION / ATLANTIC NEWS: E. N. Small contacted these local newspapers as the Town is not receiving coverage of its meetings.

ELECTION BOOTH SETUP DAY AND TIME- SUNDAY, NOV. 5, 8 AM

APPOINTMENT FOR KAREN SABATINI – ASSISTANT TO THE TOWN CLERK: This matter will be added to the first Selectmen’s meeting agenda in December.

CASH FLOW – SEPTEMBER 2006 / MONTHLY SCHOOL PAYMENTS: E. N. Small provided an updated spreadsheet of the cash flow.

TAX BILLS AND TAX RATE: The tax bills have been mailed. The new tax rate is \$19.60 up \$1.60 from the prior rate of \$18.

OUTSIDE BULLETIN BOARD: The Library has indicated that obtaining this bulletin board might not be best. The board will remain in place for now.

PROPOSED LANDSCAPING FOR THE FRONT OF THE OLD TOWN HALL – ESTIMATES.: Following review of an estimate from Coastal Landscaping, the Board requested that additional estimates be obtained.

F. A. GRAY – FINISH PAINTING THE NORTH END OF OLD TOWN HALL: This painting has yet to be completed. E. N. Small will call.

OPEN BIDS FOR SW CONTRACT – NOVEMBER 8, 8 AM

RESIDENTIAL LIVING UNIT COUNT – WASTE MANAGEMENT – 805: The revised count with Waste Management is 805 living units.

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FINANCIAL ASSISTANCE AWARD TO HAMPTON FALLS - \$3,508 – MOSQUITO

CONTROL ACTIVITIES: This award is subject to approval. Sarah McGregor will be asked to meet with the Board to review the mosquito control activities that took place this year.

KOPKA LAND – EXTENSION OF THE CLOSING DATE - PURCHASE AND SALES AGREEMENT:

MOTION: To extend the closing date of the purchase and sales agreement for Map 9, Lot 9 to December 20, 2006.

MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

E. N. Small will draft a letter for the Chairman's signature.

TAYLOR RIVER AND TAYLOR RIVER DAM FEASIBILITY PROJECT – I-95: This matter will be part of the next meeting's agenda at 6:30 p.m.

OTHER

• **NEW BUSINESS**

ICMA ETHIC WORKSHOP – 12-1-06 , ASHWORTH: E. N. Small plans to attend this workshop.

2006 ANNUAL CONFERENCE OF THE NH LOCAL GOVERNMENT CENTER: E. N. Small informed the Board of this conference. Information was received by all but S. C. Volpone, Jr. who was provided with a booklet outlining the events.

TOWN CLERK'S OFFICE AS MUNICIPAL AGENTS FOR THE DIVISION OF MOTOR VEHICLES: The Town Clerk drafted a letter for the Board's signature to authorize her office to become a municipal agent of the DMV.

MOTION: To sign the letter prepared by the Town Clerk authorizing her to be a municipal agent.

MOTION: S. C. VOLPONE, JR.
SECOND: F. J. FERREIRA, JR.
UNANIMOUS

PROPERTY TRANSFERS- SEPTEMBER 2006: An updated listing of transfers was provided to the Board as prepared by the Tax Collector.

VEILLEUX V. HAMPTON FALLS PLANNING BOARD: Notification has been received with regard to an appeal to the Superior Court regarding the conditionally approved subdivision for Chareth, Map 4, Lot 11.

TOWN & CITY FOR PLANNING BOARD & BOARD OF ADJUSTMENT: Suggestion was made to include L. A. Ruest as well as the Planning Board and Board of Adjustment Chairmen and Vice

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Chairmen on the subscription listing for this magazine. The Board recommended that each Board include costs in their budget for this magazine.

OLD LIBRARY BUILDING – ALARM SYSTEM INSTALLED – PER PRESIDENT BEVERLY MUTRIE: E. N. Small has been informed that an alarm system has been installed at the old Library. By contract, this matter should have been presented to the Selectmen before the improvements were made.

VETERAN’S DAY SERVICES – Saturday, November 11, 9 a.m.

COUNTY TAX 2006 \$382,782 DUE DEC 17

OTHER: E. N. Small presented a file of articles for review of the Board.

Town Holiday Gathering: Wednesday, December 6

RECREATION COMMISSION: F. J. Ferreira, Jr. requested permission to post a sign at Governor Weare Park to stay off the fields during certain wet conditions.

MOTION: To authorize the Recreation Commission to post a sign to enforce the staying off of the playing fields at Governor Weare Park when the grounds are wet.

MOTION: S. C. VOLPONE, JR.

SECOND: T. C. TOCCI

UNANIMOUS

NEXT SELECTMEN’S MEETING – WEDNESDAY, NOVEMBER 15, 2006, 6:30 P.M., TOWN HALL

MOTION TO ADJOURN THE MEETING AT 10:14 AM

MOTION: S. C. VOLPONE, JR.

SECOND: T. C. TOCCI

UNANIMOUS