

**TOWN OF HAMPTON FALLS**

**PRESENT:** M. J. Caruso, Chairman; P. G. Robart, F. J. Ferreira, Jr., Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**BUILDING INSPECTOR:** R. B. Vigneau referred the Board to his October report noting one new home permit and four certificates of occupancy issued. He reported on the status of four code enforcement matters indicating that he will be in court on Monday, November 8, for the Jay James and Scott Blood matters. He reported that the pigs have been removed from the Morgado property; however, the pens have yet to be removed.

Discussion of a street light placed by a resident on Sanborn Road took place. The Police Department has contacted the owner to request the light be adjusted so that it doesn't shine in drivers' eyes. It was suggested that this light be removed.

**ROAD AGENT:** R. B. Merrill reported that there is a broken headwall in Wellington Farms that he plans to replace with stone. E. N. Small expressed thanks for the placement of "No Parking" signs on Election Day. R. B. Merrill reported that his budget will increase this year due to the new roads. He also indicated that the steel at the Brush Dump has yet to be picked up.

**FIRE, AMBULANCE, EMERGENCY MANAGEMENT:** J. M. Lord is attending training this week. E. N. Small requested the Board set a date to meet with AMR. A date of November 23 at 7:30 a.m. was set.

**POLICE DEPARTMENT:** R. Dirsra referred the Board to his report for October noting statistics and incidents. R. Dirsra provided an update on the Rupia and Parks cases.

**PUBLIC HEARING – ACCEPTING STARVISH LANE AS A TOWN ROAD:** Final documents needed for the acceptance of this road have not been received. No public hearing took place at this time.

**OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES:**

**MOTION:** To approve the minutes of the October 20 meeting as written.

**MOTION:** F. J. FERREIRA, JR.  
**SECOND:** P. G. ROBART  
**UNANIMOUS**

**FINANCIAL REPORTS:** E. N. Small reported a General Fund balance of \$89,700. School checks are being withheld. Tax bills are to be prepared Friday and mailed the first of next week.

**YARD SALE ORDINANCE:** A copy of the yard sale ordinance was provided to the Board. This ordinance was inadvertently removed from the zoning ordinance as part of another ordinance amendment. This will be posted for public hearing on November 17, 7:00 p.m.

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**HAMPTON FALLS NEWSLETTER:** The various departments are asked to submit their portion of the newsletter to L. A. Ruest no later than November 15.

**BUDGET HEARING & DELIBERATIVE SESSION:** E. N. Small provided the Board with a chart of dates for these upcoming meetings.

**BUDGET WORKSHEETS FOR ALL DEPARTMENTS – DUE NOVEMBER 15:** Worksheets have been provided to Department Heads and are due November 15.

**RESULTS OF ELECTION – HAMPTON FALLS:** Election results were reviewed at this time.

**FINAL REPORT OF DRA REVIEW OF ASSESSMENT PRACTICES:** A copy of this report was provided to the Board.

**COUNTY TAX 2004 - \$352,319**

**TAX RATE \$17.70 PER \$1,000 VALUATION**

**NOTICE RE: VETERAN CREDITS AND ELDERLY EXEMPTIONS:** Notices have been mailed to those property owners with veteran's credits and elderly exemptions requesting supporting documentation where needed.

**JOINT MEETING OF THE BOS, BOA, PB WITH ATTORNEY MARK BELIVEAU – NOVEMBER 10, 8:00 AM:** A joint meeting of the Boards is to be held to discuss roles and responsibilities and legal matters.

**SITE PLAN SECURITY AGREEMENTS & SITE PLAN COMMITTEE:** E. N. Small reported that suggestion has been made to create a Site Plan Committee to handle the preparing of agreements and coordination of follow-up items once Planning Board approval is granted. At this time, L. A. Ruest coordinates this information. However, the Planning Board is responsible for the Site Plan Agreement. Suggestion was made to have R. B. Vigneau acquire this responsibility. L. A. Ruest will prepare a step-by-step process and flow chart to identify the status of projects.

**CLOSING ON THE JANVRIN LAND – NOVEMBER 18 – ENVIRONMENTAL AND TITLE SEARCH REPORTS:** E. N. Small reported no new information with respect to the environmental or title search reports. He will follow-up.

**TOWN GARAGE ROOF – RESHINGLED:** Wayne Berry has completed this work.

**FACE TO THE TOWN CLOCK – POSTPONE UNTIL AFTER THE 2005 TOWN MEETING:** E. N. Small suggested postponing the work on the town clock faces until money can be raised for the fourth face.

**COMPLAINTS OF NO PICK-UP OF GARBAGE – TOPPAN LANE, OLD STAGE ROAD, PAGE'S LANE:** E. N. Small continues to keep a record of complaints. The Board

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requested that information be added to the next newsletter providing an update on recycling, the issues of delays and missed pick-ups and requesting residents to get back on board with the recycling effort.

**NEW BUSINESS**

**SEPTEMBER PROPERTY TRANSFERS:** An updated listing of transfers was provided to the Board.

**OPEN HOUSE – LOCAL GOVERNMENT CENTER, CONCORD, NH – NOVEMBER 19, 2:00 TO 6:00 PM:** Information was provided to the Board with respect to this Open House.

**RESCHEDULE DECEMBER 1 SELECTMEN’S MEETING:** The Board rescheduled its December 1 meeting to Thursday, December 2, 7:30 a.m. It was noted that the annual Town Holiday party is scheduled for December 8.

**INTENT TO CUT:** An application was signed by the Board.

**MOTION TO GO INTO NONPUBLIC SESSION  
AT 8:23 AM TO DISCUSS PERSONNEL**

**MOTION: P. G. ROBART  
SECOND: F. J. FERREIRA, JR.  
UNANIMOUS**

**MOTION TO SEAL THE MINUTES AND GO  
OUT OF NON-PUBLIC SESSION AND ADJOURN  
AT 8:26 AM**

**MOTION: F. J. FERREIRA, JR.  
SECOND: P. G. ROBART  
UNANIMOUS**