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**PRESENT:** T. C. Tocci, Chairman; S. C. Hanson, M. J. Farinola, Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**WINTER ROAD MAINTENANCE CONTRACT – MELICAN CONSTRUCTION:** E. N. Small distributed copies of the draft agreement for winter road maintenance services (11/15/08 – 5/15/09) for review of the Board. He asked that should Board members have any changes that they let him know so that revisions can be made for approval next meeting.

• **OLD BUSINESS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES--OCTOBER 14, 15, 27:**

**MOTION:** To approve the minutes of the October 14 meeting as written.

**MOTION:** S. C. HANSON  
**SECOND:** M. J. FARINOLA  
**UNANIMOUS**

**MOTION:** To approve the minutes of the October 15 meeting as written.

**MOTION:** S. C. HANSON  
**SECOND:** M. J. FARINOLA  
**UNANIMOUS**

**MOTION:** To approve the minutes of the October 27 meeting with one grammatical change.

**MOTION:** S. C. HANSON  
**SECOND:** M. J. FARINOLA  
**UNANIMOUS**

**FINANCIAL REPORTS-GENERAL FUND BALANCE - \$408,000**

**ACTION ITEMS:** An updated listing of action items was provided to the Board.

**THANK YOU LETTER:** The Board signed a letter of thanks for the donation of an American flag.

**TAX RATE \$18.76 PER \$1,000 OF VALUATION / 2007 TAX RATE \$20.49:** T. C. Tocci reported that the tax rate for 2008 was set on November 3 representing an 8.4% reduction over the previous tax rate. Tax bills have been mailed and are due December 4, 2008. The Board was provided with a warrant for signature for collection of taxes as well as the commitment listing for review.

**REQUEST FOR PROPOSALS – AMBULANCE SERVICE – SCHEDULE OF DATES:** E. N. Small reported that the RFP for ambulance service has been completed and mailed. The Board reviewed the schedule of due dates, pre-proposal conference, etc. as outlined in the RFP. S. C. Hanson requested that bidders be asked to submit a proposal using the 1/1/09 beginning

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time frame and one proposal using 4/1/09 as the beginning timeframe in order to be in line with voting.

**SWAIN DR. & MARSTON RD. CAN BE ACCEPTED & 2-YR MAINTENANCE BOND RELEASED:** T. C. Tocci reported that the two-year maintenance period has ended. A final inspection has been conducted by Jones and Beach Engineers with a recommendation to release funds. E. N. Small confirmed that all invoices have been paid. M. J. Farinola inquired as to the Swain Drive property owner's request to make Swain Drive a private road and suggested that the matter be reviewed by counsel to see if it is something the Town can do. The Board asked E. N. Small to provide documentation regarding this request for review and consideration of the Board at its next meeting.

**MOTION:** To release the maintenance bond for Swain Drive and Marston Road to the developer.

**MOTION:** S. C. HANSON  
**SECOND:** M. J. FARINOLA  
**UNANIMOUS**

**“WINTER BAN ON OVERNIGHT STREET PARKING:”** E. N. Small presented a winter ban on overnight street parking notice for signature of the Board. M. J. Farinola requested the effective date of December 1 be changed to December 15 to allow hunters the ability to park on the sides of roads during the hours of 6 p.m. to 6 a.m. He noted that deer hunting season ends December 15. E. N. Small stated this is put in effect for public safety purposes. R. B. Merrill, Jr. stated that problems occur in subdivisions as it is difficult to plow around cars parked along the road. S. C. Hanson stated he approved of the amendment. The notice will be revised for signature next meeting.

**MOTION:** M. J. FARINOLA  
**SECOND:** S. C. HANSON  
**2 IN FAVOR, 1 OPPOSED, PASSES**

**CRACK SEALING FOR 2008 COMPLETED:** S. C. Hanson stated he checked the work and is satisfied with the work done.

**TREE REMOVAL – COMPLETED - ESTIMATES FOR 2009:** E. N. Small reported that the tree removal work has been completed. He has also requested estimates for anticipated tree trimming work at the Town Common and Library for use in preparing the upcoming budget.

**CLEANING OF CATCH BASINS:** E. N. Small obtained an estimate of \$2,160 from the vendor who cleaned basins last. E. N. Small reported that he has submitted an inquiry to UNH T<sup>2</sup> and is awaiting response(s). M. J. Farinola stated he understood this work was to be addressed by the winter road maintenance contractor. S. C. Hanson stated that the winter road maintenance contract addresses the need to keep culverts clear of snow and ice.

**RFP FOR SHOULDERS AND DRAINAGE:** E. N. Small referred the Board to an RFP prepared by Jones and Beach Engineers identifying the portions of roads needing attention based

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on measurements provided by the Road Agent. The Board approved the mailing of this RFP. S. C. Hanson noted that the work might not get done this year given the late date.

**REPAIR TO POT HOLE ON CURTIS ROAD:** E. N. Small reported that Town Engineer B. Jones has provided detailed information with regard to this repair. One price has been submitted by Chris Merrill. Updated information will be provided to C. Merrill so that he can resubmit a price. This matter will be added to the next agenda for opening of proposals.

**ESTIMATES FOR BRUSH CUTTING:** E. N. Small is awaiting more prices; one has been submitted. C. Merrill stated he did not submit a bid for brush removal and asked whether he can bid on brush removal now that the work has been better defined. S. C. Hanson stated that the Board agreed to work with three who submitted bids in response to the RFP. E. N. Small stated he has contacted the three identified by the Board who indicated they plan to re-submit pricing. M. J. Farinola asked whether the Board is precluding additional bids. S. C. Hanson stated he didn't want to spend money to re-bid and noted that in order to conduct a fair process the matter would need to be re-advertised. Following discussion, the Board agreed to re-bid for brush cutting. C. Merrill is to be included in the mailing.

**DOES THE BOARD WISH TO PURCHASE ADDITIONAL RECYCLING BINS? – SUPPLY DEPLETED:** The Town Clerk has informed E. N. Small that the supply of recycling bins has been depleted. The Board approved obtaining estimates to purchase additional bins. There is a \$10 charge for recycling bins. L. A. Ruest explained that some residents are requesting to purchase the red bins even though they are aware that any bin, any size, can be placed at the curb in accordance with the new recycling program. This matter will be added to a future agenda.

**COMMENTS REGARDING THE FALL WHITE GOODS DAY:** T. C. Tocci reported that the day was well-organized; the volume of attendance was low and Northside Carting provided great service with regard to compactors. It was noted that there may be a possibility to reduce the number of containers next collection. T. C. Tocci stated he is awaiting bills to provide details of the costs and receipts. He extended thanks to all volunteers who helped during the day. S. C. Hanson stated that liability forms were not available for signature of volunteers and asked that all electronics be placed in the electronics recycling container and not be offered in the swap area or allowed to be removed once disposed. T. C. Tocci reported that Alex Dittami has offered to provide signage for use during white goods collection days.

**VETERAN'S DAY PROGRAM AT THE COMMON ON NOVEMBER 11, 9 AM:** M. J. Farinola added that area businesses such as Lowe's and Home Depot are offering discounts (conditions apply) to veterans.

- **NEW BUSINESS**

**INTENT TO CUT:** Board members signed an intent to cut application for property on Kady Lane.

**ELECTION RESULTS – VOTER TURN OUT IN HAMPTON FALLS:** T. C. Tocci commended Moderator A. Dittami on a job well done on Election Day and noted that 1,470 of

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the 1,700 +/- registered voters voted on Election Day. T. C. Tocci added that the town clerk and election workers work well together and are well trained and suggested that their efforts be recognized. S. C. Hanson acknowledged the assistance of B. Ruest, A. Dittami and C. Leto with regard to getting the booths secure and in place. M. J. Farinola stated he did not see the higher activity during the time he was present and added that he spoke with Moderator A. Dittami with regard to the relocated area for electioneering. He stated he asked the Moderator to eliminate the use of the ropes to demark the area and suggested returning to the use of cones in the original area used in the past for electioneering.

**LAND USE CHANGE TAX – CURRENT USE:** This matter will be added to the next agenda.

**REPORTS OF THE SELECTMEN’S REPRESENTATIVE:**

**BOARD OF ADJUSTMENT:** M. J. Farinola reported that the ZBA approved a variance to permit building additions and a portion of a septic system within the 100 foot wetland setback for property located on Towle Farm Road.

**CONSERVATION COMMISSION:** T. C. Tocci reported that the Conservation Commission attended a joint workshop with the Planning Board on the subject of conservation subdivision. The Conservation Commission is also working with the boy scouts with regard to making greenhead traps.

**ENERGY COMMITTEE:** S. C. Hanson reported that the Energy Committee is discussing ways in which to identify areas to conserve at Lincoln Akerman School. He reported that the Jordan Institute conducts audits and that arrangements are being made to do so at LAS.

**FIRE DEPARTMENT:** M. J. Farinola did not attend the last meeting.

**HERITAGE COMMISSION:** T. C. Tocci reported that Chairman J. Augusta has resigned and Vice Chairman C. Merrill ran the last meeting. The Commission is interested in preserving the Merrill house on Route 1 and is checking into the status of the property with the School Board. Discussion regarding community activities such as a parade during Memorial Day in the spring is taking place.

**PLANNING BOARD:** S. C. Hanson reported that one site plan application for a seafood restaurant has been continued to a future meeting to allow the applicant time to seek relief from the ZBA. The Planning Board held a work session at its October meeting to review three ordinances planned to be put before the voters in March (workforce housing component to multi-family ordinance, conservation subdivision ordinance and small wind energy systems ordinance). All three are anticipated to go to public hearing at the Planning Board’s December 16 meeting.

**OTHER**

**Heating Fuel:** M. J. Farinola asked that Altantic Fuel be contacted to see if the price locked in can be reduced. S. C. Hanson will call to inquire.

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**PUBLIC COMMENT**

C. Merrill stated his discontent with information provided in a Hampton Union news article regarding a homeowner's call to police with regard to a juvenile calling turkey. He stated that the Police Department is getting out of hand and that someone should be concerned. He added that Hampton Falls is the poorest run town given the administration being twice what other towns have. T. C. Tocci took exception to C. Merrill's comments stating that the Hampton Falls Police Department does a good job.

**NEXT SELECTMEN'S MEETING  
WEDNESDAY, NOVEMBER 19, 2008, 6:30 P.M., TOWN HALL**

**MOTION:** To adjourn the meeting at 7:28 p.m.

**MOTION:** M. J. FARINOLA

**SECOND:** S. C. HANSON

**UNANIMOUS**

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