

**BOARD OF SELECTMEN
NOVEMBER 9, 2005**

**7:00 AM
TOWN HALL**

**TOWN OF HAMPTON FALLS
DRAFT**

PRESENT: P. G. Robart, Chairman; F. J. Ferreira, Jr., S. C. Volpone, Jr., Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

7:00 AM – INSPECTION OF BRUSH DUMP, PARSONAGE ROAD: The Board and E. N. Small met on site to plan for placement of containers for Saturday’s white goods clean-up day.

WHITTIER POND DAM – ON SITE INSPECTION: This matter will be added to a future agenda.

7:30 AM--ROAD AGENT:

2006 BUDGET WORKSHEETS: E. N. Small and R. B. Merrill will meet to work on the Highway Department budget (Tuesday, November 15).

FALL CLEANUP/WHITE GOODS DAY NOV 12: Waste Management will coordinate the delivery of roll-off containers for Saturday.

RATES FOR TIRES/ PROPANE, CONTAINERS: The rate for disposal of small propane tanks is \$5 and large propane tanks are \$20.

**JEFF SIMPSON TO REMOVE BRUSH AT BRUSH DUMP - WEEK OF NOV 7 –
CLEAN UP DAY ON NOV 12**

**LEAVES ONLY FOR SATURDAYS - NOV 19 AND 26 / THANK YOU FROM PETER
MIVILLE:** The brush dump is to remain open this year on November 19 and 26 to allow disposal of leaves only.

SANBORN ROAD CULVERT: Granite stored by the town has been used at this culvert site. Posts and rails are ready for installation.

PAVING AND RECLAIMING: Paving and reclaiming work is complete. Work on the shoulders will follow soon.

TREE REMOVAL AND PRUNING: Tree removal and pruning throughout town has been completed.

INSTALL RAILING TO WALKWAY TO TOWN OFFICES: R. B. Merrill will make arrangements to have the railing installed as soon as possible.

PLOWING OF NEW LIBRARY: R. B. Merrill will continue to pave the Library parking area.

**FINANCIAL STATISTICS RE PAVING/RECLAIMING AND CULVERT
REPLACEMENT:** E. N. Small provided the Board with a spreadsheet of the costs to date.

HIGHWAY SAFETY COMMITTEE

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OCTOBER MEETING: J. M. Lord has taken over coordination of Highway Safety Committee meetings. The Board reviewed the minutes of the October 19 meeting noting items addressed and recommendations. The Board approved the Committee's recommendation to provide additional road striping with respect to the intersection of Drinkwater/King/Blake's. The Committee plans to meet monthly.

MOTION: To approve the Highway Safety Committee recommendation with regard to striping the intersection of Drinkwater/King/Blake's.

MOTION: P. G. ROBART
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER/ HEALTH OFFICER

2006 BUDGET WORKSHEETS: The Town Administrator and Building Inspector will meet to review the budget for the Building/CEO and Health Departments.

MONTHLY REPORT: T. A. Pare reviewed his report for October with the Board noting that activity is increased due to those looking to complete projects and those looking to begin projects before winter arrives. He reported revised total figures for fees collected.

BRIMMER LANE RIGHT OF WAY: E. N. Small reported that he has spoken with the owner of the property at 41 Lafayette Road. Permission has been granted to begin work on the entrance to Brimmer Lane on an area of land deeded to the town.

CODE ENFORCEMENT

MONTHLY REPORT: A code enforcement report was not prepared for this meeting. E. N. Small and T. A. Pare will be in contact with Attorney John Ryan with regard to the Scott Blood matter.

HEALTH

FLU SHOT CLINIC: T. A. Pare reported that once vaccine is available a clinic will be set up.

OPEN SEWER AT 64 DRINKWATER ROAD: A letter of complaint has been received by the Board. T. A. Pare reported that construction approval for this septic system was received months ago, has expired and since renewed. The property owner has been having a problem with contractors.

MOSQUITO CONTROL: A proposal has been received from Dragon Mosquito Control to include spot spraying and larvacide services at a cost of \$30,000. It was noted that the permit takes three months to obtain and that an application for permit would need to be submitted. T. A. Pare will take care of the application process and check to see if there are State funds

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available to assist the Town with this cost. It is proposed to include this matter as a warrant article in March.

HIV-PREVENTION ACTIVITIES – MIKE AMICHETTI OF ARS: M. Amichetti was present to request permission to conduct outreach activities in Hampton Falls. AIDS Response Seacoast has received a grant from the Department of Health and Human Services to provide outreach services such as HIV testing and STD screening to include other client services and prevention/intervention services. ARS also provides educational programs to schools and first responders. The plan is to situate representatives of ARS in Town for a day as a method to reach out to people. The trained representatives will approach persons and engage them in conversation and provide information on ARS services.

It was noted that ARS has not asked for approval in Hampton Falls to date and that there are limited gathering places in Hampton Falls. M. Amichetti stated that part of the funding agreement is that ARS obtains approval of the Town. There is a chance that ARS may not conduct an outreach program in Hampton Falls but would like permission if decided to do so. It was also suggested that ARS inform people of its services through a newsletter.

E. N. Small referred the Board to the letter from ARS requesting approval. Signature is requested on the third page of the letter.

MOTION: To allow AIDS Response Seacoast to conduct an outreach program in Hampton Falls with the condition that all activities be coordinated through the Police Chief.

MOTION: P. G. ROBART
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

The Board signed the authorization.

FIRE DEPT/EMERGENCY MANAGEMENT

FIRE: J. M. Lord was not available for this meeting.

2006 BUDGET WORKSHEETS: E. N. Small will work with J. M. Lord on the Fire Department budget.

MONTHLY REPORT: A copy of the Fire Department monthly report for October was provided to the Board.

PERMIT TO SELL CHRISTMAS TREES AT THE TOWN COMMON: A Selectmen's Permit for the annual sale of Christmas trees was signed by the Board.

DISPATCHING AGREEMENT: A draft copy of a dispatching agreement was provided to the Board. E. N. Small met with Hampton Town Manager J. Barrington and proposed a five-year

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plan. J. Barrington will review this with the Hampton Board of Selectmen and get back to E. N. Small.

NAMING OF PRIVATE ROADS: This matter will be added to the Board's next agenda.

EMERGENCY MANAGEMENT

TRAINING AND DRILLS- JAN 24, 25 / MAR 15, 16 / APR 11, 12: Proposed dates for the upcoming drills were provided to the Board. Actual dates and times are forthcoming.

POLICE DEPARTMENT

2006 BUDGET WORKSHEETS: R. Dirsa is currently working on budget worksheets and will submit them soon.

MONTHLY REPORT: R. Dirsa distributed the Police Department report for October noting statistics and incidents.

TYPES OF GAS USED BY THE CRUISERS- EXPERIENCE: R. Dirsa reported that one of the three cruisers has been operating well with the regular gasoline, however, the other two are ping-ponging and knocking. The newest cruiser is the one that is okay and the older cruisers are experiencing the problems. Now that gas prices have lowered, it is suggested to use regular and premium fuels on a variable basis.

**MOTION TO GO INTO NONPUBLIC SESSION
AT 7:55 AM TO DISCUSS PERSONNEL,
LITIGATION, WELFARE**

**MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS**

**MOTION TO SEAL THE MINUTES OF THE NON-
PUBLIC SESSION AND RESUME AT 9:40 AM**

**MOTION: S. C. VOLPONE, JR.
SECOND: F. J. FERREIRA, JR.
UNANIMOUS**

• **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES:

MOTION: To approve the minutes of the October 19 meeting as written.

**MOTION: S. C. VOLPONE, JR.
SECOND: P. G. ROBART
2 IN FAVOR, 1 ABSTENTION, PASSES**

FINANCIAL REPORTS-GENERAL FUND BALANCE:

GENERAL FUND	\$1,030,500
OCTOBER RECEIPTS	\$106,300
TOWN CLERK –RECEIPTS	\$46,600

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TAX COLLECTOR – RECEIPTS \$43,400

ROAD NAME FOR COCK HILL III REALTY TRUST 5 LOT SUBDIVISION OFF DRINKWATER ROAD: A request has been received from Millenium Engineering to approve a road name for this new road.

MOTION: To name this new subdivision road “Leavitt Lane.”

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

1860 & 1890 MAPS OF HAMPTON FALLS

TAX RATE: The tax rate has been set at \$18. Tax bills have been prepared and mailed.

COPIER FOR THE TOWN OFFICES: Proposals to enter in a leasing arrangement for a new copier are being sought at this time. A recommendation will be forthcoming for consideration of the Board.

CHERRY CASE: The court hearing for this case is scheduled for November 21, 22 and 23.

APPROVAL OF THE MEMBERS ON THE AD HOC COMMITTEE: Contact has been made with a number of residents and persons are recommended to be part of this ad hoc committee.

MOTION: To appoint Lois Nelson, Emile Dumont, Tom Parker, Steve Volpone and Bev Mutrie as members of the Historic District Committee.

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

The Committee’s first meeting is to consider a set of ordinances. The next meeting will be to prepare regulations and a third meeting is to approve a package of material for consideration of the Planning Board at its November 22 meeting. If approved by the Planning Board, a public hearing can then be scheduled for the Planning Board’s December 20 meeting. It was suggested to include a write-up in the next edition of the town newsletter.

PAINTING OF THE WEST PORTION OF TOWN HALL / ESTIMATE FOR TRIM ON PSB GARAGE: Estimates have been received.

HISTORICAL SOCIETY’S RAILROAD DISPLAY: The Historical Society would like to place a railroad display with fencing at the Old School House. They are to provide a sketch and photos for the Board’s consideration.

HOLIDAY TRASH PICKUP: Trash pick up this week is Friday.

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ORDERING OF RECYCLING BINS / COLOR OF BINS?: L. A. Ruest has obtained a name of another vendor to contact.

- **NEW BUSINESS**

LAS XMAS CAROLING TO SENIORS – LOOKING FOR NAMES: E. N. Small asked that Board members let him know of seniors who might like to have the school children stop by for caroling.

M. CARUSO’S SERVICE TO THE TOWN – SLATE: Discussion of the painting of the slate took place. It was agreed that a painting of the Town Hall with the addition would be appropriate.

2005 ANNUAL CONFERENCE – LOCAL GOVERNMENT CENTER: The annual conference will be held on November 16-18.

TRAINING SESSION – LOCAL GOVERNMENT CENTER: Linda Pandolfi will be providing a training session on the Right to Know Law.

ANNUAL REPORT CONTEST: Third place was awarded to the Town of Hampton Falls for its 2004 Town Report.

2006 BUDGET – CALCULATING PAYROLL- INCREASE? US DEPT. OF LABOR – BOSTON AREA 5.5%?: Information was provided to the Board with respect to the current CPI for consideration in preparing the 2006 budget.

TOWN REPORT BIDS 2005 REPORT: Bids are being prepared for mailing.

2006 BUDGET HEARING – WHS JANUARY 11 / LAS JANUARY 12 / TOWN JANUARY 9

2006 FIRST SESSION (DELIBERATIVE) OF TOWN MEETING – WHS FEBRUARY 8 / LAS FEBRUARY 9 / TOWN FEBRUARY 4

NEWSLETTER – MEETING OF SCHOOL, TOWN, LIBRARY – NOVEMBER 14, 5 PM, TOWN HALL:

2005 ANNUAL AUDIT – JAN 16-18, 2006

CURRENT USE FORUM 11-15-05 DURHAM, 7 PM

BOOKKEEPER’S NOTICE TO DEPARTMENT HEADS RE YEAR END PAYABLE AND PAYROLL: The annual reminder to submit bills and payroll was provided to Department Heads.

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COALITION MEETING ON DEC 12, CONCORD, NH

PRIMEX WORKSHOP – FIRST AMENDMENT RIGHTS

ZONING CALENDAR: The listing of dates for submissions of amendments for the warrant was provided to the Board.

NAMING OF THE TANNER SUBDIVISION – PROPOSED NAME – “WEBSTER ROAD:” A request for road name has been received from Millenium Engineering.

MOTION: To name this new subdivision road “Webster Way.”

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

TOWN ROADS: E. N. Small reported that he received an inquiry with respect to possible development of land at the end of East Road, a Class VI road.

STEPHEN COGLIANO – RETURNED FROM AFGANISTAN – SIGN ON THE COMMON: Recognition will be placed on the sign at the Common this weekend.

VETERAN’S DAY MEMORIAL SERVICE- (FRI, 9 AM AT TOWN COMMON)

ROCKINGHAM ECONOMIC DEVELOPMENT STRATEGY- WEB SITE

UNITED WAY – 2005 GUIDE TO HOLIDAY GIVING AND VOLUNTEERING

REPRESENTATIVE OF CONGRESSMAN JEB BRADLEY’S OFFICE WILL BE AT THE TOWN HALL ON MON, NOV 21, 9:30 – 10:30 AM

PROPOSAL FROM FIRE DEPARTMENT TO INCREASE ELECTRIC SERVICE AT THE TOWN COMMON: The Board reviewed this proposal and indicated there are no funds to do so at this time.

BASEBALL FIELD AT GOVERNOR WEARE PARK: P. G. Robart informed the Board of a meeting of the Hampton Youth Association being held to discuss integrating the baseball field into their program. This meeting is to seek a level of interest and is a preliminary discussion. F. J. Ferreira, Jr. suggested that Recreation Commission Member Gary Martin be invited as he is responsible for scheduling the fields.

CONSERVATION EASEMENTS: Mary Currier of the Rockingham County Conservation District is to submit a listing of surveyors for consideration. Potential conservation easement parcels need to be surveyed, assessed, then negotiated.

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**NEXT SELECTMEN'S MEETING – *TENTATIVELY SCHEDULED FOR TUESDAY,*
NOVEMBER 22, 2005, 6:30 P.M., TOWN HALL**

MOTION: To adjourn the meeting at 10:06 a.m.

MOTION: P. G. ROBART
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

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