

TOWN OF HAMPTON FALLS

PRESENT: P. G. Robart, Chairman; F. J. Ferreira, Jr., S. C. Volpone, Jr., Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

CAPITAL IMPROVEMENT PROGRAM – TED TOCCI TO PRESENT THE CIP COMMITTEE’S RECOMMENDATIONS FOR THE 2006-2011: T. Tocci presented the Committee’s annual report on the results of sessions with Department Heads. He noted that he made a presentation to the Planning Board on November 22 where the recommendations were accepted and forwarded to the Board of Selectmen for consideration. Referring to the report for 2006 through 2011, T. Tocci reviewed projects, department by department, noting the priority of each. He also acknowledged the service of the committee members. The Board thanked T. Tocci and the Committee for a job well done.

T. Tocci also reported that the group studying the Route 1 corridor will be holding its final public hearing. It is planned to be scheduled for a day in December or January. The hearing will include information on the impact to the intersection of Route 1 and Route 88 in Hampton Falls. He stated that it is important for people to attend to provide a voice for the Town.

ROAD AGENT – USE OF MAGIC SALT: A pamphlet for this product was provided to the Board for review. R. B. Merrill reported on the information obtained at a meeting with a representative of NH Ice Melt, and suggested the Town consider a trial of this method of treating the roads. The product would ultimately save money and is environmentally friendly.

MOTION: To accept the Road Agent’s recommendation to proceed with this product on a trial basis.

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

PRESENTATION OF FLAG FLOWN IN AFGHANISTAN DURING “OPERATION ENDURING FREEDOM” PRESENTED TO THE SELECTMEN BY STEPHEN COGLIANO: S. Cogliano was present with his wife, son and daughter to present a flag flown during Operation Enduring Freedom on October 25, 2005 at the Bagram Air Field in Afghanistan. S. Cogliano provided an overview of his stay and duties in Afghanistan and indicated that he requested this flag and certificate for the Town of Hampton Falls in gratitude for the support and generosity his family received while he was away on duty. The Board thanked S. Cogliano for this honor.

BRIAN KENT – ELECTRICAL SERVICE AT THE TOWN COMMON: B. Kent explained to the Board that the electrical service at the Common is not working properly and is short-circuiting. Another member of the Fire Department has looked at the service and has recommended increasing the service to 200 amps with multiple, weatherproof outlets, to include one for the use of the trailer at the annual Christmas tree sale. It is estimated to cost \$1,200 +/- and safety covers and locks are planned to be in place when not in use. B. Kent requested the Board’s approval to bring the matter to the Fire Department Association to request funding. The Board approved B. Kent’s pursuing this matter with the Fire Department Association.

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SNOW BAN NOTICE – 2005/2006: The Board signed the posting notice of the snow ban for the upcoming winter season.

ROAD CONSTRUCTION FUNDS: E. N. Small provided the Board with an updated spreadsheet of funds expended for road work.

FIRE CHIEF – REPORT ON SPRINKLER CLASS: J. M. Lord reported that he acquired information on the proposed changes to code to require sprinkler systems in dwellings and structures. He noted that this proposed change might change the town's requirement for cisterns to sprinklered homes.

TOWN OF HAMPTON AND 5 YEAR DISPATCHING FEES: E. N. Small reported that he has spoken with the Hampton Town Manager who informed him of a committee working on a fee schedule.

2006 TRANSITION WITH THE APPOINTMENTS OF FIREFIGHTERS – TA AND FIRE CHIEF: E. N. Small informed the Board that work is being done to make a change to the way appointments of firefighters is done.

JOHN W. DODGE – RE-APPOINTED AS DEPUTY FOREST FIRE WARDEN UNTIL 12-31-06: A confirmation letter has been received from the State with regard to this appointment.

REQUEST TO WAIVE STIPEND POLICY: J. M. Lord explained that he is requesting waiver to the stipend policy on an individual basis. He referred the Board to the guidelines established in 2004. He stated that he has a member who is disabled, is interested in dispatch school and who doesn't meet the criteria of EMT/first responder. J. M. Lord questioned whether an exception could be made for this instance and explained the number of hours, participation and categories of training. The Board requested J. M. Lord revise the policy and submit it for consideration of the Board.

PART TIME POSITION: J. M. Lord provided the Board with information and figures in support of his request for a part-time Fire Department employee. J. M. Lord was asked to prepare a narrative explaining his position in order to help the Board decide. The Board indicated that it would be acceptable to include this position in the budget worksheets for consideration.

HIGHWAY SAFETY COMMITTEE – NOVEMBER MEETING: J. M. Lord referred the Board to the committee minutes of November 16 outlining the discussion of the line of sight at Leavitt Lane and Drinkwater Road, guardrails at the new bridge on Sanborn Road and bushes at the intersection of Brown Road and Old Stage Road. Recommendation was made to extend the guardrails at the new Sanborn Road bridge. R. B. Merrill has the materials on hand.

MOTION: To approve the extension of the guardrails at the Sanborn Road bridge as recommended by the Highway Safety Committee.

MOTION: F. J. FERREIRA, JR.

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**SECOND: S. C. VOLPONE, JR.
UNANIMOUS**

The Committee did not see a need for road lines in the area of the Sanborn Road bridge. The brush at the intersection of Brown Road and Old Stage Road needs to be trimmed back. R. Dirsa will address this matter with R. B. Merrill. S. C. Volpone, Jr. asked that the line of sight at the intersection of Brown Road and Route 88 be reviewed.

**2006 BUDGET WORKSHOP WITH DEPARTMENT HEADS – WEDNESDAY,
DECEMBER 7, 7:30 AM**

• **OLD BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES

MOTION: To approve the minutes of the November 9 meeting as written.

**MOTION: S. C. VOLPONE, JR.
SECOND: P. G. ROBART
1 ABSTENTION, PASSES**

FINANCIAL REPORTS-GENERAL FUND BALANCE- - \$807,000 AS OF 11-28-05

TOWN REPORT AWARD: E. N. Small presented the Third Place award for last year's town report.

FINAL LEADERSHIP CLASS - DEC 9: E. N. Small will be attending this class.

NEWSLETTER COMMITTEE MEETING – MINUTES OF NOV 14- SCHOOL, TOWN, LIBRARY - TOWN'S SECTION OF THE HF NEWSLETTER: A joint meeting of the town, school and library was held on November 14. Minutes of the meeting were provided to the Board.

ANNUAL LOCAL GOVERNMENT CENTER CONFERENCE – NEW INFORMATION - AA/ TA: This matter will be added to the Board's next agenda.

PROGRESS REPORT ON THE TOWN BUDGET: E. N. Small has a number of the departments completed and is working on others recently submitted.

NHMA PROPERTY LIABILITY TRUST – WORKSHOP ON RIGHT TO KNOW/ CONDUCTING MEETINGS: A seminar is being coordinated to include allowing other towns to participate. It is planned to be held at the Hampton Falls Town Hall. All Boards and Committees will be invited to attend.

PROPERTY TAX WARRANT FOR 2005 - TAX COLLECTOR'S REPORT ON ISSUANCE OF TAX BILLS: The Board signed the property tax warrant for the second tax bill in the amount of \$3,245,911 as prepared by the Tax Collector. Tax bills have been mailed and are due December 12.

TOWN OF HAMPTON FALLS

CHERRY CASES 2 & 3 – HEARD AT SUPERIOR COURT ON NOV 21-22: This hearing lasted two days and now rests with the judge. Thank you notes were signed for C. Graham, C. Brown and R. McDermott who attended and assisted with this matter.

LAMP POST ON DRINKWATER ROAD: A voluntary non-suit has been filed on behalf of the Town of Hampton Falls in this matter.

PROGRESS REPORT – HISTORIC DISTRICT PROPOSAL: S. C. Volpone, Jr. provided an update of the status of the Historic District. He stated the committee met with a representative of the NH Division of Historic Districts and obtained a great amount of information to assist with this effort. Discussion is taking place with respect to whether the school properties should be excluded. A joint meeting of the School Board and committee is being considered.

FLU CLINIC AND FLU PLAN: Health Officer T. A. Pare is awaiting information on a date and time.

MESSAGE FROM THE NH PUBLIC HEALTH SERVICES – MOSQUITO CONTROL: A letter has been received from this state agency indicating that communities should begin planning for next year's EEE season.

BUILDING INSPECTOR'S VEHICLE DURING SNOW STORMS—INTERFERES W/ SNOW REMOVAL: The vehicle provided for use of the Building Inspector is parked in the Town Hall parking lot and will interfere with snow removal. The Board concurred that it would be acceptable for T. A. Pare to park the vehicle at his home during winter months' storms.

RELEASE OF THE BATCHELDER LANE MAINTENANCE BOND: This matter will be added to the Board's next agenda.

REMOVAL OF BRUSH – JEFF SIMPSON OF BIDDEFORD, MAINE (125 TONS): E. N. Small provided the Board with statistics as to the amounts of brush removed and the cost of \$4,385.

RELOCATE CARDBOARD DUMPSTERS FROM BRUSH DUMP TO PUBLIC SAFETY COMPLEX - REPORT ON THE 2006 NOV 12 FALL WHITE GOODS (FALL CLEANUP) DAY-FREON/METALS: Metals have yet to be removed. E. N. Small will include funds in the upcoming budget to move the cardboard recycling containers to the rear of the Public Safety Building and to post the area to prohibit dumping. A North Hampton document of acceptable and unacceptable items for bulky items collection day was reviewed. It was suggested that Hampton Falls consider this for the next collection day. It was also suggested to place a container at the Brush Dump on White Goods Day to collect electronic devices to include televisions and computer monitors. The matter would need to be researched to determine cost and coordination of placement and removal of the container.

THANK YOU FROM AIDS RESPONSE SEACOAST: A letter of thanks has been received for the Town's support of the outreach program provided by this health agency.

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• **NEW BUSINESS**

NEW PUBLIC NOTICE FORM FOR SPECIAL MEETINGS: E. N. Small provided the Board with a copy of a new posting notice being used by the Town.

INDEXING OF THE SELECTMEN'S MINUTES: E. N. Small suggested that indexing of the Selectmen's meeting minutes be considered.

VOLUNTEER TO SERVE ON CONSERVATION COMMISSION & SOLID WASTE RECYCLING COMMITTEE: Two volunteer applications have been received and will be forwarded to the Committees identified. It is suggested that these committees acknowledge receipt of the applications.

ROAD NAME FOR PELTON SUBDIVISION ROAD: A request has been received from the developer of the conditionally approved multi-family development on Lafayette Road. The proposal for the new road is "Pelton Way."

MOTION: To name this new Town road, as well as its extension, Pelton's Way.

MOTION: S. C. VOLPONE, JR.

SECOND: P. G. ROBART

UNANIMOUS

MEDICARE D: The Town of Hampton Falls approved adding this new plan as an option for retiree(s)' prescription coverage. Paperwork is to follow for signature.

ROAD COMMITTEE AND SUBDIVISION SECURITY AGREEMENTS: A number of projects are coming forward for review of the Road Committee.

PROGRAMMABLE THERMOSTAT FOR TOWN OFFICES: Request was made to purchase two programmable thermostats; one for the town offices and one for the meeting hall in order to conserve heating fuel. The Board approved.

CEMETERY TRUSTEE – ELECTION 2006: E. N. Small informed the Board that Cemetery Trustee Richard Winn has moved from Town, however, still owns property here. He will continue as Cemetery Trustee until the March election.

DISPOSAL OF LIGHT BARS: R. Dirsa explained that there are two light bars that are no longer in use and that he has an opportunity to obtain equipment and services in trade. The equipment and services would be used to finish the project of upgrading the cruisers.

MOTION: To declare the two light bars as surplus and authorize the Police Chief to dispose of them as needed.

MOTION: F. J. FERREIRA, JR.

SECOND: S. C. VOLPONE, JR.

UNANIMOUS

**BOARD OF SELECTMEN
NOVEMBER 30, 2005**

**7:30 AM
TOWN HALL**

TOWN OF HAMPTON FALLS

FULL-TIME POLICE OFFICER: R. Dirsa requested the Board consider a fifth full-time officer for the Police Department. The Board requested he prepare a warrant article for consideration.

SAFE DRINKING WATER – LETTER FROM THE MALL AT GRANITE SQUARE: A copy of a letter regarding the need for safe drinking water was provided to the Board.

NAMING OF PRIVATE ROADS – FIRE CHIEF: This matter will be added to the next agenda. The Board of Selectmen has the authority to name roads.

DEPT. OF ENVIRONMENTAL SERVICES – OCTOBER FLOODING AND WHITTIER POND:

**NEXT SELECTMEN’S MEETING – TUESDAY, DECEMBER 7, 2005, 7:30 A.M.,
TOWN HALL**

**MOTION TO GO INTO NONPUBLIC SESSION
AT 10:08 AM TO DISCUSS PERSONNEL,
LITIGATION, WELFARE**

**MOTION: S. C. VOLPONE, JR.
SECOND: F. J. FERREIRA, JR.
UNANIMOUS**

**MOTION TO SEAL THE MINUTES OF THE
NONPUBLIC SESSION**

**MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**

**MOTION TO GO OUT OF NON-PUBLIC SESSION
AND ADJOURN AT 10:24 AM**

**MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**

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