

TOWN OF HAMPTON FALLS

PRESENT: F. J. Ferreira, Jr., Chairman; S. C. Volpone, Jr., T. C. Tocci, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

DEPARTMENTAL BUDGET PROPOSALS:

The Board of Selectmen reviewed and received comment from Department Heads with regard to proposed budget amounts for 2007. The expenditures reflected on budget worksheets represent amounts spent through October 31, 2006.

HIGHWAY: R. B. Merrill noted a decrease in 2007 over 2006 figures as reflected in the payroll and equipment rental accounts.

FIRE CHIEF: J. M. Lord reviewed the Ambulance and Fire Department accounts. Increases are reflected in payroll budget lines. J. M. Lord will provide the Board with a breakdown of repair costs incurred per vehicle.

POLICE CHIEF: R. Dirsra was unavailable for this meeting.

E. N. Small took this time slot to discuss scheduling a time to meet with Carl Hussey of Cape Disposal with regard to an upcoming five-year contract. The Board scheduled Monday, December 4, at 4 p.m.

BUILDING INSPECTOR: K. Kelley noted that there are funds for training to become a certified inspector. A review of anticipated activity for 2007 was provided to the Board. K. Kelley recommended reviewing and increasing permit fees. He noted that there may be a need to amend the Building Code to do so. This matter needs to be reviewed with counsel. K. Kelley is requesting a laptop computer, to include a service plan. The Board asked that this request be reviewed with Arten Technology and that K. Kelley check into obtaining a projector for use at meetings, WI FI access and PowerPoint software.

CEMETERY: L. Walker reviewed the Cemetery budget with the Board noting that the increase is reflected in the budget line for mowing.

TOWN CLERK: H. Knowles reported that the Town of Hampton Falls will become a municipal agent mid-December. The proposed budget reflects the costs associated with being a municipal agent (additional payroll, equipment, supplies, training, etc.). Two employees will be required to be in the office all hours open to the public. H. Knowles expressed concern with the office set-up and the ability to service two customers at one time. Additional hours have also been budgeted for data entry by Supervisors of the Checklist. H. Knowles signed the Town up for an assessment needs review with respect to records restoration in order to apply for a grant.

PLANNING AND ZONING: Additional funds are requested to cover the cost of the Road Committee Assistant's time. Suggestion was made to review surrounding towns' costs with regard to application fees in order to determine whether the fees need to be adjusted.

LEGAL: The legal budget has been level funded.

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PARKS AND RECREATION: F. Ferreira reported he had no change to last year's budget, however, increases are reflected for actual costs of mowing. E. N. Small will contact Hampton Attack Soccer to see if they would be willing to forego an annual dues payment in lieu of the Town's maintenance of the fields. A recent bill to winterize the irrigation was provided to E. N. Small for inclusion in this budget.

CONSERVATION: M. Garavaglia reviewed the proposed budget with the Board. An additional amount has been budgeted for her position as Administrative Assistant to the Conservation Commission.

LIBRARY: J. Haskell reviewed the proposed Library budget noting increases and decreases and that the Trustees have yet to review the proposal.

EXECUTIVE: E. N. Small asked the Board to consider a 3% wage increase indicating that the payroll figures reflect this percentage increase. Changes will be made if the Board chooses otherwise. The Board requested a breakdown of the costs for retirement, health, etc.

INSURANCE: E. N. Small will budget to reflect the projected increase for 2007.

STREET LIGHTS: The proposed budget reflects the increase in electric rates.

HEALTH AGENCIES: This budget is level funded.

PATRIOTIC PURPOSES AND WELFARE: The proposed budgets represent slight changes.

MOTION: To adjourn the meeting 12:35 p.m.

MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS