

TOWN OF HAMPTON FALLS

PRESENT: F. J. Ferreira, Jr., Chairman; S. C. Volpone, Jr., T. C. Tocci, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

LIBRARY BUDGET: S. C. Volpone, Jr. reviewed the results of the Library Trustees meeting of December 18, 2006, with the Board. He reviewed the proposed budget line by line noting increases in full- and part-time payroll. He explained that the increase in part-time payroll results in a five percent increase over last year, however, it is represented by an increase in hourly rates in an effort to bring wages up to a more acceptable level. The full-time budget line was proposed to increase five percent as well, however, after lengthy discussion of the Board of Trustees, it has been increased the three percent the Selectmen have proposed for the employees of the Town.

The Social Security budget line was amended to reflect actual costs based on wages. The Short Term/Long Term Disability budget line was also amended to reflect actual costs. The Materials budget line has been increased 10% as recommended by the Trustees. E. N. Small suggested that the Trustees add the expenditures for the current year to this worksheet for use in the future.

Discussion of which Board has authority of the adjustment of the proposed budget took place at this time. There appears to be a conflict of who can do what with proposed budgets. The Board requested E. N. Small research this matter in order to clarify the conflict. E. N. Small stated he would review this matter with Trustee Chairman Susan Smylie and send a follow-up email to include the Selectmen and Library Trustees.

HEALTH INSURANCE: S. C. Volpone, Jr. had requested E. N. Small prepare a document outlining the percentage of health insurance benefit to the total of the operating budget over a number of years. E. N. Small distributed this document to the Board for its review. It was identified that the percentage was relatively flat over the years where the costs of health insurance have increased over the years.

PUBLIC HEARING - FIRE TRUCK: The Board signed the public hearing notice for posting. This hearing is scheduled for January 10, 2006, at the Town Hall.

MAP 6, LOT 22 – ZBA APPLICATION – SEACOAST ACADEMY: E. N. Small provided F. J. Ferreira, Jr. and T. C. Tocci with a copy of a letter from the owner of this parcel that relates to Case #06-08.

BANK ACCOUNTS WITH BANK OF AMERICA: The Treasurer has reviewed two accounts as requested by the Board. She requested permission to transfer these accounts to another bank given the service fees being charged.

MOTION: To close the Bank of America accounts and transfer to them to the Provident Bank.

MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

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TOWN CLERK'S OFFICE: An estimate in the amount of \$475 has been obtained to change the office door to the Town Clerk's office to a Dutch door. The Board approved the work to be done as soon as possible.

**MOTION TO GO INTO NONPUBLIC SESSION
AT 9:10 AM TO DISCUSS ACQUISITION, SALE,
OR LEASE OF REAL OR PERSONAL PROPERTY**

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS**

**MOTION TO GO OUT OF NONPUBLIC SESSION
AND RESUME AT 9:15 AM**

**MOTION: T. C. TOCCI
SECOND: S. C. VOLPONE, JR.
UNANIMOUS**

PEVEAR LANE – PRIVATE ROAD – PLOWING: E. N. Small checked with counsel with respect to plowing this private road. Attorney B. Mayer advised that the Town can continue to plow this private road but need to obtain reimbursement for the service(s). There is also a procedure to determine this private road as an emergency lane. Plowing does not mean the Town owns the private road.

MOTION: To notify the owner(s) of this private road that as of January 1, 2007, the Town will discontinue plowing Pevear Lane, a private road.

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS**

The property owner(s) will now need to make arrangements with the Town or other contractor to plow.

MOTION: To adjourn the meeting at 9:28 a.m.

**MOTION: S. C. VOLPONE, JR.
SECOND: T. C. TOCCI
UNANIMOUS**