

TOWN OF HAMPTON FALLS

PRESENT: P. G. Robart, Chairman; F. J. Ferreira, Jr., S. C. Volpone, Jr., Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

6:30 PM

OPEN - TOWN REPORT BIDS: E. N. Small reported that five responses were received to the bid request; one of which was to inform of the unavailability of equipment to handle the job. E. N. Small opened the bids individually and reported as follows:

Commonwealth Printing, Newburyport	\$3,900
Newburyport Press, Newburyport	\$4,784
Wallace Press, Concord	\$5,681
Yankee Printer, Hampton Falls	\$3,742

MOTION: To grant the bid to print the 2005 Town Report to Yankee Printer.

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

7:00 PM

CONSERVATION COMMISSION (NON-PUBLIC SESSION)

**MOTION TO GO INTO NONPUBLIC SESSION
AT 7:00 PM TO DISCUSS ACQUISITION OF
PROPERTY**

MOTION: P. G. ROBART
SECOND: F. J. FERREIRA, JR.
UNANIMOUS

**MOTION TO GO OUT OF NON-PUBLIC SESSION
AND RESUME AT 7:31 PM**

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

• OLD BUSINESS

REVIEW AND APPROVAL OF PREVIOUS MINUTES:

MOTION: To approve the minutes of the November 30 meeting.

MOTION: P. G. ROBART
SECOND: S. C. VOLPONE, JR.
1 ABSTENTION, PASSES

Copies of minutes will be provided to F. J. Ferreira, Jr. in paper form as attachments are not reaching him by email. The minutes of the December 7 meeting will be reviewed at the Board's next meeting.

FINANCIAL REPORTS-GENERAL FUND BALANCE - \$ 2,033,500: The Tax Collector reports \$2.8 million in collections for December and the Treasurer reports \$660,700 in revenues for November.

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CHANGE PELTON'S WAY TO PELTONS WAY?: The apostrophe in this street name needs to be removed for signage purposes.

MOTION: To amend the motion naming this new road to "Pelton's Way" to read "Peltons Way."

MOTION: F. J. FERREIRA, JR.

SECOND: S. C. VOLPONE, JR.

UNANIMOUS

COPIER – PROPOSAL FOR A LEASE, SIMILAR TO POLICE AND FIRE DEPTS.: L. A. Ruest provided the Board with a listing of vendors and the features and costs of machines. The intent is to enter into a 5-year lease arrangement for a combination copier/fax machine. This will allow for copy, print and scan capabilities. Suggestion is made to approve an average monthly budget amount for the lease payment and service contract at this time to allow for additional conversation and research of products with vendors before making a decision on a machine.

MOTION: To approve a monthly budget amount of up to \$200.

MOTION: S. C. VOLPONE, JR.

SECOND: P. G. ROBART

UNANIMOUS

PROPOSAL TO CHANGE FROM ICMA TO NH RETIREMENT FOR GROUP I

EMPLOYEES: L. A. Ruest provided the Board with a document showing an overview of the specifics of the NH Retirement System with respect to Group I benefits for town employees. Group II benefits are already available to police and fire employees. The percentage of employer matching contributions for Group I is 6.81%. The Board requested E. N. Small prepare information comparing the budget costs of participating with ICMA versus the costs of NHRS. This matter will be added to a future agenda.

MAP 2, LOT 61 – REMOVAL OF MOBILE HOME AND OUTBUILDINGS: A letter has been received from Mr. Janvrin's daughter indicating that the electricity has been turned off and keys have been provided to the Town. The mobile home is now the property of the Town. E. N. Small has asked the Fire Department to view it.

OTHER:

Town Clock: A report of the clock ringing improperly and the four faces showing different times has been received. E. N. Small will contact a clock repair vendor to look at the problem.

• **NEW BUSINESS**

2006 HOLIDAY SCHEDULE: The Board signed the 2006 holiday schedule as prepared by the Town Clerk.

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APPLICATION FOR A BLIND EXEMPTION: The Board signed a blind exemption application for a qualifying resident.

INTEREST RATES ON INVESTMENTS – TOWN TREASURER LIZ RIORDAN POOL - 3.74%: Treasurer Liz Riordan provided a listing of updated interest rates. The Board approved remaining with Provident Bank.

NOVEMBER PROPERTY TRANSFERS: An updated listing of property transfers was provided to the Board.

BENEFIT STRATEGIES – Enrollment Forms – 2006: Enrollment forms for employees participating in this conversion plan were signed by the Chairman.

MOTION: To authorize the Chairman to sign enrollment forms on behalf of the Board.

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

REPORT ON THE TOWN ADMINISTRATOR’S WORK WITH THE ROAD COMMITTEE: E. N. Small informed the Board of increased activity at the Road Committee level as a number of approved projects are coming forward.

PLACEMENT OF RUBBISH AND RECYCLING AND SNOW PLOWING: The last two trash collection days have been during severe winter storms. R. B. Merrill has requested getting the word out to suggest that containers be placed in driveways rather than the road.

OTHER:

A letter has been received from a resident of Alexis Lane identifying trouble she had traveling town roads during the winter storm of December 9.

BUDGET WORKSHOP: E. N. Small provided the Board with budget worksheets and summary pages for review and consideration.

**NEXT SELECTMEN’S MEETING – WEDNESDAY, JANUARY 4, 2006, 730 A.M.,
TOWN HALL**

**MOTION TO GO INTO NONPUBLIC SESSION
AT 8:06 PM TO DISCUSS PERSONNEL,
LITIGATION, WELFARE**

MOTION: F. J. FERREIRA, JR.
SECOND: S. C. VOLPONE, JR.
UNANIMOUS

**MOTION TO SEAL THE MINUTES OF THE
NONPUBLIC SESSION**

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

**MOTION TO GO OUT OF NON-PUBLIC SESSION
AND ADJOURN AT 8:37 PM**

MOTION: F. J. FERREIRA, JR.
SECOND: P. G. ROBART
UNANIMOUS

**BOARD OF SELECTMEN
DECEMBER 21, 2005**

**6:30 PM
TOWN HALL**

TOWN OF HAMPTON FALLS

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