

**TOWN OF HAMPTON FALLS
WORKSESSION**

PRESENT: S. C. Volpone, Jr., T. C. Tocci, S. C. Hanson, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

DEPARTMENTAL BUDGET PROPOSALS:

CONSERVATION COMMISSION: Conservation Commission Chair K. Ayers reviewed the proposed budget line by line. She identified an increase in line 390-Other Professional Services indicating that there is plan to use additional services offered by the Rockingham Planning Commission as well as grant writing services. Discussion took place as to whether these funds could be paid by the Conservation Fund rather than the budget. K. Ayers stated they could but that she would prefer using the budget for expense items. An amount will be added to 840-Auto Reimbursement.

POLICE, ANIMAL CONTROL, OTHER PUBLIC SAFETY: R. Dirsa reviewed the Police budget line by line noting a 1.3% increase over 2007. He reviewed the increase in the budget line for cruiser maintenance and explained leasing options of a new cruiser with the Board. S. C. Volpone, Jr. asked that R. Dirsa talk with other Police Departments to seek input with regard to leasing and report back to the Board. R. Dirsa suggested that consideration be given to reserving a portion of special detail revenue for the purpose of purchasing police cruisers. R. Dirsa noted that he has two proposed warrant articles that will be reviewed at a later time.

PLANNING BOARD/LEGAL: C. Brown reviewed the Planning/Zoning budget line by line as well as the Planning/Zoning line of the Legal budget. T. C. Tocci inquired as to Board members calling Planning Board counsel without Chair approval. C. Brown confirmed that it is the practice for the Chair to contact counsel on behalf of the Planning Board.

AMBULANCE, EMERGENCY MANAGEMENT AND FIRE: J. M. Lord noted that some Fire Department budget funds have been moved to budget lines in the Ambulance budget to more accurately reflect expenses. Discussion of the part-time position being increased from two days per week to three took place as well as the manner in which stipends are earned and paid. J. M. Lord will provide figures for stipends paid 2006, 2007 and anticipated 2008. J. M. Lord reviewed the dispatch services provided by the Town of Hampton and the costs associated.

PATRIOTIC PURPOSES/STREET LIGHTS: The Board asked to start with these two budgets next work session scheduled for Tuesday, November 20, 5 p.m.

OTHER:

RESPONSE TO C. G. MERRILL INQUIRY OF 10/31/07: E. N. Small provided the Board with a letter of responses to the thirteen inquiries made by C. G. Merrill for signature. Following review and discussion, the Board instructed E. N. Small to revise and send the letter under his signature as Town Administrator.

HIGHWAY DEPARTMENT: S. C. Volpone, Jr. indicated that the snow removal contract is similar to that of the trash/recycling removal contract and that there is no need for supervision of

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the contracted service. He also suggested that the Town subcontract on an “as needed” basis rather than having employees do certain work indicating that it is a matter of efficiency. T. C. Tocci stated his concern with the numerous issues S. C. Volpone, Jr. was addressing given that the Board agreed to conduct a study. Concern was raised with regard to the cost of a consultant. A work session was suggested to determine direction. S. C. Volpone, Jr. asked E. N. Small to meet with Environmental Landscape Maintenance, the Fire Chief and Police Chief to seek input on functions of road issues. It was also suggested that functions of the Highway Department be defined to include the role and status of the Road Agent. E. N. Small will schedule a work session before year end.

MOTION: To adjourn the meeting at 9:20 p.m.

MOTION: S. C. HANSON
SECOND: S. C. VOLPONE, JR.
UNANIMOUS