

Hampton Falls Free Library
Final Meeting Minutes
November 30, 2011

In attendance: Selectman, Richard McDermott; Librarian, Judy Haskell; Elaine Ahern, trustee ; John Ashak, alternate; Linda Coe; Beth Forgione; and Beverly Mutrie, trustees.

Absent: Amy Magnarelli, Chair. Linda Coe called the meeting to order at 7:00 pm. J Ashak will be a voting trustee for this meeting.

Omitted from the **September Minutes** was the sum of \$1784.18 as the unanticipated donation amount. The October minutes will be submitted shortly. L. Coe made a motion to accept the September minutes, E. Ahern seconded and all voted in favor.

Income and Donations for November: The Barnes and Noble Book Sale was a huge success, bringing in more than \$700. It was agreed that T.J. Wheeler did a great job and we will give him a gift certificate. November donation amounts breakdown: Book Sale \$27.50, Coffee, \$24, Conscience Box, \$16, Copier \$17, Adult Books \$140. B. Mutrie made a motion to accept \$224.50, L. Coe seconded and all approved. A \$500 check for Children's Programs will be deposited in January as it was for the Summer 2012 programs.

Treasurer's Report: We need to reduce our expenses by \$1800 at the request of the BOS. There were decisions made where costs could be cut back in the budget, such as computer support and custodial services, along with a reduction in the materials line items.

Warrant Articles: We have two warrant articles to put forward to the BOS for the March election. The first is that the library would be empowered to spend its own monies for Library Management Software and landscaping for the total amount of \$20,000. The second warrant article will ask the voters to put aside \$6000 for capital improvements to the building, such as paint and trim.

Software: Judy has been comparison shopping for a new circulation and cataloging system and finding varied products and costs. She will be narrowing down her selection in the future.

Budget: It was also noticed that the health care premiums have increased by \$2000±. In order to comply with the Selectmen's request to reduce our budget by \$1800 plus the \$2000, will be almost impossible. B. Forgione will try to find more than the \$1800 in cuts already discussed.

Maintenance: The new circulation pump for the heating system has been installed by Lamprey. This Saturday is the **Santa Party**.

The State of NH is considering buying a new **library automation** system. Local communities may have the opportunity to join the consortium with moderate cost. More information will be forthcoming.

We may raise the cost of **non-resident library cards** as the value is greater than \$25.

Reading Garden: We assume that this Eagle Scout project by Sam Hemond will be worked on in the spring.

B. Forgione made a motion to go into **non-public session** at 8:38 pm according to RSA91-A:3 II (a) for personnel compensation reasons. L. Coe seconded the motion and all agreed by roll call vote.

The trustees returned to the public meeting at 8:55 pm by roll call vote. A motion to seal the non-public minutes was made by B. Mutrie, seconded by J. Ashak and all voted in favor.

The next meeting will be December 28th.

L. Coe made a motion to adjourn at 9:00 pm, with E. Ahern seconded and all agreed.

Amended minutes submitted by B.Mutrie, Dec. 29, 2011