

TOWN OF HAMPTON FALLS
1 Drinkwater Road
Hampton Falls, New Hampshire 03844

RFP NO. 2010:02

NEW REQUEST FOR PROPOSALS
ROADSIDE BRUSH CUTTING

Specifications have changed. We are accepting new proposals.

Issued: **July 26, 2010**

The Town of Hampton Falls is accepting proposals for its annual roadside brush cutting program.

Attached to this RFP is a list of town roads that need brush removed, along with a composite map of the Town of Hampton Falls. A copy of the detailed tax maps may be obtained from the Tax Collector's Office.

RFP PACKAGE

The Request for Proposals may be obtained upon request from the Office of the Town Administrator, Town of Hampton Falls, 1 Drinkwater Road, Hampton Falls, NH 03844.

INSURANCE REQUIREMENTS

By signing and submitting a proposal under this solicitation, the Proposer certifies that if awarded the contract, he/she will provide a current certificate of liability and vehicle insurance, naming the Town of Hampton Falls as "**Additional Insured**" and demonstrating that the Proposer has coverage for worker's compensation insurance (if not a sole proprietor), employer's liability insurance, comprehensive general and automobile liability insurance, contractual liability insurance with limits not less than \$1,000,000 per occurrence.

The Contractor further certifies that it will maintain these insurance coverages during the entire term of the project, and that all insurance coverage will be provided by insurance companies authorized to sell insurance in New Hampshire.

SUBMITTAL OF PROPOSALS

Proposals will be accepted at the Town Hall, 1 Drinkwater Road, Hampton Falls, NH 03844, no later than **6:30 p.m., August 4, 2010**. Proposals will be opened that evening at the Selectmen's meeting. The RFP must be submitted in one sealed envelope clearly marked "**RFP: 2010-02 Roadside Brush Cutting.**"

ACCEPTANCE OF PROPOSALS

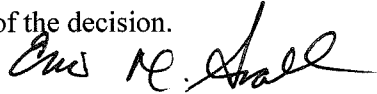
The Town reserves the right to reject any or all proposals or any part thereof, to waive any informality in the process and to accept the Proposal considered in the best interest of the Town. Failure to submit all information called for may disqualify a proposal.

CLARIFICATIONS

Questions should be directed to Road Agent Dick Robinson, 603-957-0901.

NOTIFICATION

Please enclose a stamped, self-addressed envelope for notification of the decision.


Eric N. Small, Town Administrator

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1. REQUEST FOR PROPOSALS

The Town of Hampton Falls, NH seeks proposals for roadside brush cutting.

2. INTENT

The intent of this proposal is to have the roadsides cleared of all growth that interferes with public safety, keep growth from getting too close to the roadways and eliminate clogging of drainage swales.

3. INSPECTIONS

All work is subject to inspection and any brush left on the roadside right-of-ways will be deducted from the total project cost. The Road Agent will decide when the project is complete before payment is made.

4. LOCATIONS

Brush will be removed from the sides of the following town roads: **See Attachment:** Roadside Brush Cutting.

5. MINIMUM REQUIREMENTS

Where possible, brush should be cut a minimum of five feet from the edge of pavement and at a minimum height of ten feet.

6. DISPOSAL

All roadside brush becomes the property of the Contractor. The Town will not be responsible for any brush disposal. *Major brush (one inch in diameter) shall be removed and smaller brush may be blown into the woods.*

7. DELIVERY

Brush shall be removed no later than August 24, 2010 or by a date mutually agreed upon with the Board of Selectmen.

8. PAYMENT

Payment shall be made within thirty days of receipt of bill.

9. TRAFFIC CONTROL

Traffic control shall be provided by the Contractor. The Contractor shall work in one lane at a time, working with the direction of traffic. Standard construction signage, barricades and cones shall be used, when necessary.

10. EQUIPMENT

Provide a list of vehicles and /or equipment to be used for this project.

11. REFERENCES

Provide three references of brush removal jobs that your company has completed.

12. ALTERNATIVE PROPOSALS

Alternative, less costly proposals will be considered.

13. Questions for the Proposer

Proposer must complete this page.

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PROPOSAL FORM

Roadside Brush Cutting

**Town Administrator
Town of Hampton Falls
1 Drinkwater Road
Hampton Falls, NH 03840**

In accordance with the specifications, the undersigned hereby submits the following proposal:

Brush Cutting: _____

Alternate Proposal: _____

The undersigned is submitting this proposal without collusion with any other individual or corporation.

Name: _____

Contact Person: _____

Phone: _____

Address: _____

Email: _____

**Due: August 4, 2010, 6:30 p.m.
Board of Selectmen's meeting
Proposals will not be accepted after 6:30 p.m.**

CLEARLY LABEL SEALED ENVELOPE: "RFP 2010:02 Roadside Brush Cutting"

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QUESTIONS FOR THE PROPOSER:

1. Within the last five (5) years, has your organization, its officers, partners, employees, shareholders or principals been a party in any litigation or other legal proceedings as a defendant relating to services provided by your entity? If so, provide an explanation and indicate the current status or disposition of any situation. Yes _____ No _____
2. Has your organization, its officers, partners, employees, shareholders or principals been disqualified or terminated by any public agency or town? If so, please explain under what circumstances this disqualification or termination occurred. Yes _____ No _____

RESPONSE TO QUESTION 1:

RESPONSE TO QUESTION 2:

Roadside Brush Cutting

Town of Hampton Falls Class V Roads

ROADS	Length Feet	ROADS	Length Feet	ROADS	Length Feet	ROADS	Length Feet
1 Blake's Ln	1,662	1 Curtis Rd	2,613	1 King St	3,015	1 Parsonage Rd	1,398
1 Brimmer Ln	3,446	1 Depot Rd	3,878	1 Marsh Ln	1,187	1 River Rd	1,820
1 Brown Rd	9,433	1 Drinkwater Rd	15,465	1 Martha's Ct	1,551	1 Sauborn Rd	5,100
1 Coach Ln	3,233	1 Frying Pan Ln	2,284	1 Nason Rd	6,762	1 Stard Rd	1,167
1 Coburn Woods Rd	1,252	1 Goodwin Rd	2,838	1 Old Stage Rd	3,661	1 Toppan Ln	867
1 Crank Rd	4,585						
	23,611		27,078		16,176		10,352
6		5		5		5	0
							77,217

Revised 9-3-09

Miles of Class V Rds

14.6 miles

Brush cutting is scattered along these roads.