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| BOARD OF SELECTMEN | DECEMBER 20, 2018 1:30 P.M. |
| TOWN OF HAMPTON FALLS | TOWN HALL |

DRAFT

PRESENT: J. E. Ziolkowski, Chairman, L. M. Smith, Vice Chairman, E. B. Beattie, Selectman, L. A. Ruest, Town Administrator, R. Hilliard, Road Agent, H. Fazzino, Secretary

KENNEDY CULVERT: Discussion took place with regard to the history of efforts to conduct temporary repairs to this culvert beginning last spring (April) to date (November). Concern was raised with regard to a forecasted rain event.

It was identified that the former Road Agent, the Board of Selectmen, the Town’s Engineer and the new Road Agent have all provided recommendations and oversight and performed temporary repairs over this time period. Options have been discussed with various contractors and it has been identified that Contech (in conjunction with the distributor and manufacturer) has an aluminum box culvert that has been found to be a good option. The culvert from Contech is delivered to the site with assembly by others on site.

A quote has been obtained identifying a cost of \$38,500 for the culvert and \$15,800 for assembly; additional funds will be needed for removing the old and replacing the materials and paving after the new culvert is placed. The box takes three months to manufacturer, and is to include headwalls. The product has a 100 year life expectancy.

Discussion took place with regard to the process of installation as well as obtaining an emergency permit from the Department of Environmental Services (NH-DES) as outlined in the Jones & Beach letter of August 20, 2018. Currently, there is a crack in the pavement over the culvert, and the flaps are visible.

Discussion continued with regard to the costs to install. R. Hilliard estimates \$30,000 - \$50,000 for installation; with a number of days to assemble and a number of days to install. Other considerations such as a gravel base, a smaller culvert, limited disruption of soils, etc. were noted. Depending on timing, it may be necessary to redirect the water during installation.

The Board reached a consensus to direct Jones & Beach to file an emergency permit with the NH-DES once the need is identified. L. M. Smith suggests we order the culvert, but request the postponement of the order until permits are in place. L. A. Ruest will inquire with the auditing firm as to encumbering funds from the 2018 budget to pay for the new culvert.

MOTION: To authorize the purchase of the culvert as proposed by Contech Engineered Solutions pending issuance of a NH-DES emergency permit and to encumber funds from 2018 to perform the improvements.

MOTION: L, M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

E. B. Beattie reports that trucks continue to travel at a high rate of speed in the area of the culvert. Recommendation was made to further reduce truck traffic in this area. It was requested

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that the public safety sign be placed with the message “NO TRUCKS--LOCAL TRAFFIC ONLY.” Chief Dirsa and Chief Lord are to coordinate an appropriate location. L. M. Smith requested that the Road Agent move other signs limiting trucks to a 6 ton limit to areas farther outside the culvert area to allow for advance notice of the closed area. The Board may consider closing the road.

Mosquito Control: The Board discussed the mosquito control program in conjunction with information received from Dragon Mosquito.

Winter Road Maintenance Contract: E. B. Beattie discussed the previous evening’s discussion of the Winter Road Maintenance Contract that occurred December 19, 2018. L. A. Ruest recommended that the Board refer individuals with complaints to the Town Administrator per policy. J. E. Ziolkowski, as a Selectman, is concerned about a review of a vendor contract at a Selectman’s Meeting as he feels it implies a policy for an open forum

MOTION: To adjourn the meeting at 2:55 p.m.

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS