

|                               |                                     |
|-------------------------------|-------------------------------------|
| <b>BUDGET WORK SESSION #2</b> | <b>SEPTEMBER 18, 2018 9:30 A.M.</b> |
| <b>TOWN OF HAMPTON FALLS</b>  | <b>TOWN HALL</b>                    |

**PRESENT:** J. E. Ziolkowski, Chairman, L. M. Smith, Vice Chairman, E. B. Beattie, Selectman, L. A. Ruest, Town Administrator, H. Fazzino, Secretary.

The Board began the budget review.

**4210/4413**

**POLICE DEPARTMENT/ANIMAL CONTROL**

Chief Dirsra described the increased line items in the budget to include a proposal to add a 5<sup>th</sup> full time officer. The hiring climate has changed and it is more difficult to hire part time officers. Lt. Ryan Venno reported the Department has 6 part time officers, and wages are not competitive to those of in the surrounding towns. J. E. Ziolkowski would like to see a certain number of overnight shifts. E. B. Beattie agrees with the appeal of the town for coverage of some night shifts. L. M. Smith recommends 5 full time officers in part to address the unavailability of part time candidates. Overtime will be addressed in the 2020 budget. The electronic speed limit signs are \$3,500 each.

**4413**

**ANIMAL CONTROL**

Chief Dirsra seeks \$500 for other professional services for veterinary or SPCA services.

**4520**

**PARKS AND RECREATION**

M. Lane discussed the 2019 budget. L. M. Smith recommended an increase in line 430 to include increased field treatment in Repairs and Maintenance. L. A. Ruest to verify dollar amounts. Guard rail repairs and trash receptacles need repair. J. E. Ziolkowski has concerns about other groups using the fields. The rink is planned to be installed this fall in the smaller soccer field. This spring, the rink area required little rehabilitation.

**4550**

**LIBRARY**

B. Forgione and B. Tosiano presented. Employee benefits rates will not be available until mid-October. Library Trustees requested a CIP Capital Reserve Fund to replace the air conditioning units that are 18 years old now, with a life expectancy of 20 years.

**4191**

**PLANNING BOARD**

T. Santora presented. T. Santora stated that a Maintenance Fund is not a Capital Reserve Fund and not part of the CIP. Master Plan revisions are ongoing. There are staffing changes at the Rockingham Planning Commission. The Board was satisfied with the work of the Circuit Rider Planner.

**4153**

**LEGAL-PLANNING**

The Board reviewed the PB/ZBA expenses for legal, largely expensed for Heronfield Academy for the Zoning Board of Adjustment, and Avesta Meadows Two contracts.

**4192**

**ZONING BOARD OF ADJUSTMENT**

L. A. Ruest reviewed the ZBA budget, including a request of \$7,000 for legal. L. M. Smith recommends increasing ZBA legal fees by the amount reduced by the Planning Board.

**4193**

**HERITAGE COMMISSION**

A booklet of historic homes and barns is planned, \$500 was added to the budget.

**4215**

**AMBULANCE**

J. Lord presented the budget.

**4220**

**FIRE**

J. Lord presented the budget.

**4290**

**EMERGENCY MANAGEMENT**

No drills are planned in 2019. Generator fuel is a reimbursable item, up to 100 gallons.

**4195**

**CEMETERIES**

L. A. Ruest notes a \$5,000 reduction in line items. J. Bohm presented the Cemeteries budget. The tree planting program was completed. There was one Elm tree damaged, and it will need to be replaced.

**4611**

**CONSERVATION COMMISSION**

L.A. Ruest notes a \$900 increase. K. Ayers presented the budget. She discussed the reduced opportunities re: conservation land.

**\*\* Update from L. A. Ruest from Meeting on September 17, 2018. \*\***

Avitar confirmed the availability of payment options over three years.

Highway Department sign purchases were \$300 this year to date.

Salt- The town purchased 292 tons in 2018, at a cost of \$16,000.00 to date.

The Department of Revenue Administration Highway Block Grant- can be applied to culverts, but not municipal parking lots. The DRA offered the suggestion of using year end surplus for the maintenance of municipal buildings.

**MOTION:** To Adjourn the Meeting at 11: 50 a.m.

**MOTION: L. M. SMITH**  
**SECOND: E. B. BEATTIE**  
**UNANIMOUS**