

**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**FEBRUARY 9, 2018 - 10:00 AM  
TOWN HALL**

**PRESENT:** L. M. Smith, Chairman, R. P. McDermott, Vice Chairman, J. E. Ziolkowski, Selectman, L. A. Ruest, Town Administrator, H. Fazzino, Secretary

**This meeting was held due to the inclement weather postponement of the Board's February 7, 2018 meeting.**

**NEW BUSINESS** taken out of order due to the applicant being present.

**VOLUNTEER APPLICATION – ZBA ALTERNATE MEMBER**

The Board acknowledged receipt of a volunteer application from Scott Almeda of 154 Kensington Road. The Board thanked Mr. Almeda for his application and upcoming service to the Board.

**MOTION:** To appoint S. Almeda as an Alternate Member of the Zoning Board of Adjustment.

**MOTION: R. P. McDERMOTT  
SECOND: J. E. ZIOLKOWSKI  
UNANIMOUS**

**OLD BUSINESS**

Account Payable / Payroll / Treasurer / Trustees of Trust Fund Warrants

Payroll Warrant	#416	\$18,517.05
Payroll Warrant	#417	\$11,697.85
Accounts Payable Warrant	#609	\$119,050.35
Payroll Warrant	#418	\$19,639.90
Accounts Payable Warrant	#610	\$7,229.28

**MOTION:** To approve the warrants as presented.

**MOTION: R. P. McDERMOTT  
SECONDED: J. E. ZIOLKOWSKI  
UNANIMOUS**

**APPOINTMENT OF BOOKKEEPER**

Town Administrator Lori Ruest recommended Pam Kasnet for appointment as a permanent bookkeeper after successfully completing a six-month probationary period.

**MOTION:** To appoint Pam Kasnet of Exeter, NH as a permanent part time bookkeeper for the Town of Hampton Falls.

**MOTION: R. P. McDERMOTT  
SECONDED: J. E. ZIOLKOWSKI  
UNANIMOUS**

**2018 – 2019 BUDGET PROPOSAL ROCKINGHAM COUNTY COMMISSIONERS**

The Board acknowledged receipt of the proposed budget. The budget for the Rockingham County Commissioners is \$122,899,166. an increase of 1.04%.

**HISTORICAL SOCIETY MUSEUM FURNACE (45 EXETER ROAD)**

A Furnace Technician proposed cleaning the furnace and increasing the supply of air into the furnace. The Chairman reviewed comments from the building inspector from September 30, 2015, electrical items to be addressed and requested he be asked to quote the work. The front porch entrance light will be added.

**MOTION:** To accept the proposal from John Rocheleau of Protech for up to \$600. The Board will consider using Protech in the future for service needs.

**MOTION: R. P. McDERMOTT  
SECONDED: J. E. ZIOLKOWSKI  
UNANIMOUS**

**MAP 6, LOT 52 RIGHT OF WAY UPDATE**

Renewal of an access easement deed was discussed, for extension from August 2018 to August 2021, for consideration to be signed by the Board of Selectmen effective this date.

**MOTION:** To sign the revised access easement deed on the Brady property.

**MOTION: R. P. McDERMOTT  
SECONDED: J. E. ZIOLKOWSKI  
UNANIMOUS**

**NEW BUSINESS**

**ELDERLY EXEMPTION APPLICATION**

The Board reviewed an application for an Elderly Exemption for Map 2, Lot 68.

**MOTION:** To approve the Elderly Exemption Application for Map 2, Lot 68.

**MOTION: R. P. McDERMOTT  
SECONDED: J. E. ZIOLKOWSKI  
UNANIMOUS**

**COMCAST ANNUAL CUSTOMER NOTICE**

The Board discussed the verbal response from Comcast, due to the ongoing price increases. Comcast also sent an emergency reporting procedure reminder.

**PUBLIC HEARING – KENO RSA 284:51 (FEB. 21, 2018, 7 P.M.)**

The next meeting about establishing Keno will be Wednesday, February 21, 2018.

**MUNICIPAL RESOURCES, INC., PROFESSIONAL SERVICES AGREEMENT**

Rita Donaldson began review of the Treasurer's records today. The Board reviewed the Agreement.

**MOTION:** To enter into the Agreement and to sign the contract.

**MOTION: R. P. McDERMOTT  
SECONDED: J. E. ZIOLKOWSKI  
UNANIMOUS**

**TREE CARE PROPOSAL – CREIGHTON TREE**

Treatment plan was reviewed by the Board. J. E. Ziolkowski raised questions about the method of application. More information was requested. L. A. Ruest will follow up.

**EPPING WELL & PUMP CO., INC. IRRIGATION SERVICE CONTRACTS**

There are three contracts between the Town Hall, Hampton Falls Common, and Governor Weare Park. J. E. Ziolkowski requested a review of expenses for the last year for irrigation. The topic will be moved to the next Agenda.

**SELECTMEN REPRESENTATIVE REPORTS – *BRIEF HIGHLIGHTS ONLY:***

**SELECTMAN McDERMOTT – LIBRARY, HERITAGE COMMISSION, PLANNING BOARD**

The Library meeting was not attended, although the heating issue was not resolved, and the side door replacement is underway. The Heritage Commission was not attended. The Planning Board included a discussion of the Seabrook Estuary Alliance.

**SELECTMAN SMITH - RECREATION COMMISSION, TOWN IMPROVEMENT COMMITTEE**

Volunteers are maintaining the skating rink, and using a snow blower and shovel to maintain. Town Improvement Committee was not attended.

**SELECTMAN ZIOLKOWSKI- SCHOOL BOARD, CONSERVATION COMMISSION**

School Board Meeting was viewed via live streaming. The Bond will be moved to the ballot. The Conservation Commission was reviewing an easement issue this week.

**OTHER**

**HAZARD MITIGATION PLAN UPDATE:** Chief Lord reported that he is working on a grant application that is due February 14, 2018 at 9:00 a.m. L. M. Smith to be the Selectman's Representative.

**REVIEW AND APPROVAL OF PREVIOUS MINUTES: 1/17/2018**

**MOTION:** To approve the meeting minutes of January 17, 2018 as written.

**MOTION: R. P. McDERMOTT  
SECONDED: J. E. ZIOLKOWSKI**

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**FEBRUARY 9, 2018 - 10:00 AM  
TOWN HALL**

**UNANIMOUS**

**MOTION:** To go into non-public session at 10:45 a.m., in accordance with RSA 91-A:3, II(c).

**MOTION: R. P. MCDERMOTT  
SECOND: J. E. ZIOLKOWSKI  
UNANIMOUS**

**MOTION:** To go out of nonpublic session and resume in public session at 11:06 a.m.

**MOTION: R. P. McDERMOTT  
SECOND: J. E. ZIOLKOWSKI  
UNANIMOUS**

**MOTION:** To adjourn the meeting.

**MOTION: R. P. MCDERMOTT  
SECOND: J. E. ZIOLKOWSKI  
UNANIMOUS**

Next Selectmen's Meeting – Wednesday, February 21, 2018, 6:30 p.m., Town Hall