

**DRAFT**

**PRESENT:** L. M. Smith, Chairman, R. P. McDermott, Vice Chairman, J. E. Ziolkowski, Selectman, L. A. Ruest, Town Administrator, H. Fazzino, Secretary.

The meeting was called to order at 6:30 p.m.

**RASPBERRY FARM FORESTATION- CONSERVATION COMMISSION:**

Chairman Smith recognized Ronald J. Klemarczyk, Forester, who proposed to manage a timber sale on Raspberry Farm, Map 1, Lot 53. The Selectmen reviewed the Notice of Intent to Cut Wood or Timber, three bids with a recommendation by Mr. Klemarczyk for Robert Lee, and a Timber Sale Contract.

**MOTION:** To conditionally approve the Timber Sale Contract, subject to Town Counsel's review of the Timber Sale Contract, receipt of the Contractor's Certificate of Insurance, and to sign approval of Intent to Cut Application for Map 1, Lot 53.

**MOTION: R. P. McDERMOTT**

**SECOND: J. E. ZIOLKOWSKI**

**UNANIMOUS**

**MOTION:** To accept the bid of Robert Lee of Allenstown, New Hampshire for the logging.

**MOTION: R. P. McDERMOTT**

**SECOND: J. E. ZIOLKOWSKI**

**UNANIMOUS**

**OLD BUSINESS:**

**FINANCIAL REPORTS-** The General Fund Balance is \$3,310,013.64.

**ACCOUNTS PAYABLE / PAYROLL / TREASURER / TRUSTEES OF THE TRUST**

**FUND WARRANTS:**

Payroll Warrant	#412	\$16,732.84
Payroll Warrant	#413	\$16,340.26
Accounts Payable Warrant	#607	\$76,624.34

**MOTION:** To accept Warrants #412, #413 and #607 as stated above.

**MOTION: R. P. McDERMOTT**

**SECOND: J. E. ZIOLKOWSKI**

**UNANIMOUS**

**OTHER:**

L. M. Smith requested an update on the required documentation for the winter road maintenance contract for the 2017/ 2018 season as requested on December 20, 2017. J. E. Ziolkowski will have the documents ready on January 17, 2018.

**OTHER OLD BUSINESS:  
WASTE MANAGEMENT**

J. E. Ziolkowski reported that Pinard Waste Management Company was not able to pick up trash behind the Public Safety Building this week. Pinard Waste Management reported that it was due to equipment failure and they removed it soon thereafter.

**NEW BUSINESS**

**ANNUAL REVIEW OF TOWN POLICIES LISTING:**

The policies, last reviewed in 2013, will be scheduled for review, one per meeting or as content allows.

**EDUCATION TAX WARRANT FOR TAX YEAR 2018:** The assessed amount of the Education Tax Warrant for Tax Year 2018 is \$991,718. The Education Warrant for Tax Year 2017 was \$973,486.

**VOLUNTEER APPLICATION (ZONING BOARD OF ADJUSTMENT):** An anticipated application was not received.

The Chair discussed the Auditor's survey questions with the Board and submitted it.

**MOTION:** To authorize L. M. Smith to sign the Auditor's Survey.

**MOTION: R. P. McDERMOTT  
SECOND: J. E. ZIOLKOWSKI  
UNANIMOUS**

**MONTHLY REPORTS**

**SELECTMEN REPRESENTATIVE REPORTS:**

Selectman McDERMOTT- Library Committee is working on their budget, including plans for a new generator. The Heritage Commission had no activity. The Planning Board approved a Zoning Amendment for the Seabrook Groundwater Reclassification GAA areas, to be added to Article III, Section 3.5, to be added to the Warrant.

Selectman Smith- The skating rink is due to arrive at Governor Weare Park on January 5, 2018.

Selectman Ziolkowski reported that the School Board bond hearing is January 11, 2018. The music room has been occupied. The Conservation Commission was not attended.

J. E. Ziolkowski recused himself from the Board.

J. E. Ziolkowski provided a report on the state sidewalk plowing along Route 1, and inquired where to relocate the snow. A police officer is used when available, for traffic control.

J. E. Ziolkowski then returned to his seat on the Board.

**OTHER BUSINESS**

**GRANT OPPORTUNITY:**

Fire Chief Lord discussed a grant opportunity through EMS in the Warm Zone.

**MOTION:** To allow Chief Lord to apply for an EMS in the Warm Zone grant.

**MOTION: R. P. McDERMOTT**

**SECOND: J. E. ZIOLKOWSKI**

**UNANIMOUS**

**REVIEW AND APPROVAL OF PREVIOUS MINUTES:**

The minutes from December 20, 2017 were reviewed.

**MOTION:** To approve the December 20, 2017, meeting minutes as written.

**MOTION: R. P. McDERMOTT**

**SECOND: J. E. ZIOLKOWSKI**

**UNANIMOUS**

**PUBLIC HEARING 2018 BUDGET PROPOSAL**

L. M. Smith opened the public hearing at 7:00 p.m.

**PROPOSED 2018 OPERATING BUDGET: \$2,630,515.**

The totals page 1 has been updated to include expenditures through year end.

**POLICE DEPARTMENT:** Chief Dirsa reported a decrease in projected gasoline price projected in 2018 (page 35), reducing line 635 by \$2,000. to \$10,550.

**CONSERVATION COMMISSION:** Shawn Hanson, speaking on behalf the Conservation Commission, noted that the Board of Selectmen decreased total budget of the Conservation Commission due to the elimination of the liming and fertilizer costs for the Raspberry Farm.

**FINANCIAL ADMINISTRATION:** Costs reflect re-evaluation of properties every three years, due in 2018, an increase of \$31,000.

**GOVERNMENT BUILDINGS:** Beverly Mutrie, Brown Road, inquired about the status of a new furnace for the Historical Society Museum. The recommendation on a new furnace will be overseen by the Board of Selectmen. L. M. Smith requested the same information be presented for each quote.

**HIGHWAY DEPARTMENT:** J. E. Ziolkowski recused himself from the Board. Treatment of roads with salt to keep them safe and passible. J. E. Ziolkowski advised the use of the least amount of salt possible and the purchase of additional salt.

**SOLID WASTE DISPOSAL:** The tonnage breakdown and budget will be reduced by \$2,000.

**PROPOSED MONEY WARRANT ARTICLES:**

Articles 7 through 17 are the proposed 2018 Money Warrant Articles. Each article was reviewed without comment.

Article 7	Heritage Commission	\$2,000
Article 8	Police Cruiser Capital Reserve Fund	\$20,000
Article 9	Police Body and Cruiser Cameras	\$10,000
Article 10	Public Safety Capital Reserve Fund	\$10,000
Article 11	Telephone System PSB	\$7,500
Article 12	Town Hall Capital Reserve Fund	\$10,000
Article 13	Highway Maintenance Capital Reserve Fund	\$125,000
Article 14	Conservation Fund	\$10,000
Article 15	Mosquito Control	\$30,000
Article 16	One Sky Communications Services	\$900
Article 17	Chase Home	\$250

**DRAFT- PROPOSED 2018 WARRANT FOR REVIEW BY THE BOARD OF**

**SELECTMEN:** The 2018 Warrant was reviewed by the Selectmen. Additional review will take place on January 17, 2018.

Hearing no further comments, L. M. Smith closed the public hearing.

**2017 ENCUMBRANCES:** The Board reviewed the encumbered warrant articles.

**MOTION:** To approve the listing of encumbered articles from 2017 with one revision to Article 16, the Mosquito Control Program, to reduce the amount by \$4,000 for 2018.

**MOTION: R. P. McDERMOTT**

**SECOND: J. E. ZIOLKOWSKI**

**UNANIMOUS**

**MOTION:** To adjourn the meeting at 8:20 p.m.

**MOTION: R. P. McDERMOTT**

**SECOND: J. E. ZIOLKOWSKI**

**UNANIMOUS**