

**WORK SESSION
DRAFT**

PRESENT: L. M. Smith, Chairman, E. B. Beattie, Vice Chairman, L. Gargiulo, Selectman, L. A. Ruest, Town Administrator, H. Fazzino, Secretary, R. Hilliard, Road Agent

The meeting was called to order at 8:30 a.m.

BEAVER MITIGATION: Chairman Smith reported that James Kibler, Conservation Commission, is working with a representative of the University of NH with regard to the proper placement of the beaver (levers) boxes constructed by J. Pontbriand. The connection of Curtis Road (a Class VI road) and Blakes Lane was discussed as a possible location for one. The Board suggested that the Road Agent reach out to J. Ziolkowski to identify prioritized locations.

In addition, concern was expressed with the current condition of the Class VI portion of Curtis Road. Question was raised as to what is allowable for improvements so as to ensure usability at times of an emergency. The Town Administrator will research and report at a later date.

CATCH BASINS/ CROSSPIPES: There are approximately 60 catch basins are in Hampton Falls. The Board asked the Road Agent to inspect all catch basins and authorized the cleaning of 10-14 by Bellemore per available 2019 budget funds. It was noted that the Town has a waiver to MS4 Stormwater Regulations through 2020.

The issues relating to drainage at Woodlawn and Glenwood was discussed to include the status of catch basins within the development, and the one opposite the fire pond on Route 84, near the old fire station. The Board asked the Road Agent to review and report back to the Board. The Board also asked the Town Administrator to follow up with the residents to let them know that the Town is giving consideration to needs. This matter will be added to the Selectmen's agenda of May 15 where determination will be given as to whether the Town Engineer should assist.

PATCHING: Approximately \$1,000 of cold patch was recently purchased, and it is anticipated that the supply will last the remainder of the year. The budget only allows for invoiced work in 2019. No annual scheduled patching is anticipated in 2019.

CRACK SEALING: The Road Agent reported that he is in a position to complete the crack sealing work if the Board desires. Discussion took place with regard to the best time to do this type of work and the conditions where it is not felt worthwhile. The updated Axiomatic report is forthcoming and will be used to assist with planning this work. The Town Administrator will confirm when Axiomatic's report will be ready.

ROADSIDE BRUSH CUTTING AND MOWING: The Board asked the Road Agent to list those roads where annual roadside mowing is required in order to identify the work needed for roadside storm debris removal and brush cutting. The depth and height of roadside brush cutting will be confirmed with former Road Agent D. Robinson. It is anticipated that the work will exceed \$2,500 and will need to be bid out. The Road Agent will identify main/through roads with downed storm debris to estimate work to be done to clear storm debris in advance of brush cutting by May 8 for the May 15 meeting. Those roads to be mowed will be the roads addressed

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first for brush removal. The Road Agent and Town Administrator will review past bid specs for use in obtaining prices for roadside brush cutting work.

Additionally, L. Gargiulo confirmed that the three mowing contracts (government buildings, Town Common and Governor Weare Park) have been drafted for signature. Specifications and bids on fertilization should be drawn up by the Recreation Commission to obtain pricing.

SHOULDERS/ DITCHES/ GRADING: Discussion took place with regard the condition of various areas of road shoulders throughout Town. It was noted that Bell & Flynn has a machine available to assist the Town should funds be available. L. M. Smith requested a list of shoulders areas in need of repair from the Road Agent by May 8, for consideration at the May 15 Board of Selectmen meeting.

STRIPING/ STOP BARS: The Board authorized the Road Agent to contact Industrial Traffic Lines to schedule painting of double center lines on Stard Road (as well as fog lines) and the center line on new pavement in front of 3 Drinkwater Road.

MOTION: To authorize the Road Agent to contact the contractor for striping road areas paved in 2018.

**MOTION: L. M. SMITH
SECOND: L. GARGIULO
UNANIMOUS**

TREE/ LIMB REMOVAL: The Board acknowledged the listing of trees/tree limbs prepared by the Road Agent as well as a listing of hazard trees approved for removal by Unitil. The Board asked the Road Agent to compare the listings to ensure there is no duplication of work. Tree work will be added to the May 15, 2019 Board agenda.

Additionally, E. B. Beattie mentioned that the Planning Board is addressing a request from Unitil to remove a great number of trees from Mill Lane and Stard Road (scenic roads).

ANNUAL ROAD BRIDGE MAINTENANCE AND REPAIR: There are limited budget funds available for road paving work this year as culverts are being prioritized. Areas of Surrey Lane and Hillcrest, as well as the covering of the Drinkwater Road culvert, are being considered.

CULVERT: The Drinkwater Road culvert work is coming to a close with an anticipated overall cost of \$175,000+.

Additional culverts in need of attention include King Street and Curtis Road. Preliminary estimates are \$80,000 each for aluminum sleeve, permitting and engineering. The Town Administrator will ask A. Cianchette of TBuck Construction for an estimate to sleeve the King Street culvert with an aluminum culvert.

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BRUSH CHIPPING/ STUMPS: R. Hilliard reported that the chipper is scheduled to arrive at the Brush Dump this week to remove the brush pile. He spoke with Dump Attendant J. Manning about rules of disposal at the Brush Dump to include that stumps are prohibited. Selectmen requested to be notified by the Road Agent when the grinding work begins.

ADDITIONAL TOPICS:

- L. M. Smith requested that (“HF”) should be etched in the metal road plates stored at the Brush Dump. The Road Agent will follow up.
- The subject of scheduling a work session with regard to preparing bid specifications for a Winter Road Maintenance contract for Hampton Falls is scheduled to come before the Board on May 15.
- The proposed parking area between the Fire Department and the Library was discussed. It may not be possible to construct and pave in the same year due to costs.
- Route 1 Sewer Project: E. B. Beattie, Planning Board committee member, reported that an informal review was conducted with some residents on Route 1 and that the Town of Seabrook is likely to take the flow of what is available as it is at 38% capacity. E. B. Beattie stated is important for Hampton Falls to maintain the rural character and value of the buildings along Route 1.
- L. Gargiulo raised the question of supporting shared staffing such as Police and Fire with neighboring towns.

MOTION: To adjourn the meeting at 10:35 a.m.

MOTION: L. GARGIULO

SECOND: E. B. BEATTIE

UNANIMOUS