

DRAFT

PRESENT: L. M. Smith, Chairman, E. B. Beattie, Vice Chairman, L. Gargiulo, Selectman, L. A. Ruest, Town Administrator, H. Fazzino, Secretary.

SECTION 1 – PUBLIC COMMENT

E. B. Beattie reports that former Selectman Thomas Beeler died last week, a very active Hampton Falls volunteer. A comment from Mr. Beeler’s obituary card was read.

WINTER ROAD MAINTENANCE SERVICES 2018-2019

J. Ziolkowski submitted his Final Invoice and Report. There was 50 inches of snow for the season.

RESIDENTS REPORTS OF COMPLAINTS AND/OR DAMAGES

ELM Services is in receipt of the list of complaints. It will take 2 weeks to complete the items. J. Ziolkowski discussed the status of equipment remaining in the brush garage. He will remove his equipment within 7 days if ELM is not awarded the Winter Road Maintenance Contract. J. Ziolkowski acknowledged no responsibility or liability on the Town and is willing to sign a document with the Board of Selectmen authorizing the equipment to remain until April 25, 2019.

MOTION: To approve ELM’s invoice # 39281 in the amount of \$7,282.38.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

ROAD AGENT – CORE SERVICES/INVOICE MONTHLY REPORT

The Board of Selectmen acknowledged the March Highway Report.

2019 Goals	The Board of Selectmen acknowledged the Road Agent’s goals.
Removal of Winter Road Maintenance Equipment from Brush Dump by Apr. 15	He is aware of the vehicles located at the Brush Dump.
Status of Repairs/Damages Resulting from Snow Plowing 2018/2019	He is working with ELM on resolving all issues.
Drinkwater Road (Kennedy) Culvert	Shell of the culvert is in place. Brad Jones, Town Engineer, completed an inspection today. The contractor has been able to move water effectively.
Drinkwater Road (Kennedy) culvert Guardrails – Obtain Prices	T. Buck Construction (Contractor) quoted \$2,520 for the guardrail reinstallation. MOTION: To notify T-Buck to reinstall the guardrail for \$2,520. MOTION: E. B. BEATTIE SECOND: L. GARGIULO UNANIMOUS

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King Street culvert	A second culvert at King Street is failing. It will be discussed at another meeting.
2019 Tree Work	Urban Tree Service submitted a bid for tree pruning and removal. The topic is continued to the next work session of April 24, 2019.
Schedule Work Session – 2019 Highway Department Projects	April 24, 2019 at 8:30 a.m.

MOWING & GROUNDSKEEPING BIDS RESULTS:

	<i>Glenn's Maintenance, Hampton</i>	Amount	Single Mow
	Gov Weare Park	6,300	250
	Town Commons	3,120	125
	Government Buildings	2,400	
	Total All Locations	11,820	

BID AWARDED TO:	<i>ELM Services, Inc., Hampton</i>	Amount	Single Mow
	Gov Weare Park	6,000	300
	Town Commons	4,500	150
	Government Buildings	No bid	
	*Total Gov. Weare Park &	*\$10,500	

BID AWARDED TO:	<i>Bateman Landscaping, Hampton</i>	Amount	Single Mow
	Gov Weare Park	6,200	248
	Town Commons	2,200	88
	Government Buildings	2,400	
	Total All Locations	10,800	

	Leo's Lawn Care, LLC	Amount	Single Mow
	Gov Weare Park	14,100	350
	Town Commons	6,415	150
	Government Buildings	3,430	
	Total All Locations	23,945	

BID AWARDED TO:	<i>Ryan Bailey, Hampton</i>	Amount	Single Mow
	Gov Weare Park	6,240	240
	Town Commons	2,530	85
	Government Buildings	1,230	
	Total All Locations	10,000	

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	<i>Going Green Landscaping</i>	Amount	Single Mow
	Gov Weare Park	8,000	320
	Town Commons	3,200	120
	Government Buildings	2,000	
	Total All Locations	13,200	

Lyn Stan, Recreation Commission, requests to view the bid documents.

E. B. Beattie confirmed that the Town Common is the only area that requires bagging.

The contracts were awarded as follows:

MOTION: To award the 2019 Mowing and Groundskeeping bid based on the low bid for each area, as follows:

Gov. Weare Park- ELM Services, Inc.	\$6,000
Town Commons- Bateman Landscaping	\$2,200
Government Buildings- Ryan Bailey	\$1,230

MOTION: E. B. BEATTIE

SECOND: L. M. SMITH

UNANIMOUS

FIRE CHIEF, AMBULANCE, EMERGENCY MANAGEMENT – MONTHLY REPORT

The Board of Selectmen acknowledged the March Fire Report.

2019 Goals
Develop a salary program based on hourly rate.
ISO Rating- changed from 8 to 5, effective 7/1/19. Residents should discuss this improvement with their insurance carrier.
Fireworks Ordinance- Needs to be revised as soon as possible, regarding minors.
The NRC meeting is in Hampton next Wednesday in Seabrook at the Hampton Best Western at 6pm.

POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT

The Board of Selectmen acknowledged the March Police Report. L. M. Smith discussed an incident on 3/4/19, threatening the Police Chief at the Police Station. Crime Line requested funding to assist with staff coverage.

2019 Goals
Attract and hire additional officers.
Purchase and outfit a new cruiser in 2019.
Approval of a probationary officer.

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MOTION: To approve the six month probationary appointment of Grant Fotheringham.

**MOTION: L. M. SMITH
SECOND: L. GARGIULO
UNANIMOUS**

The Chief requested an award of three steps for exemplary performance of the Police Secretary. Chief requests going from Step 1 to Step 4 pay rate.

MOTION: To move forward with the chief’s recommendation.

**MOTION: L. GARGIULO
SECOND: E. B. BEATTIE
UNANIMOUS**

BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER – MONTHLY REPORT

The Board of Selectmen acknowledged the Building Report for March.

Avesta Building 2 is enclosed, Building 3 is a shell.

East Road- a new resident reached out for an explanation of the condition of this Class 6 road, regarding materials used to cover the roadway.

SECTION 2 – PUBLIC COMMENT

None.

OLD BUSINESS

Consent Agenda

1. Monthly Financial Reports of Bookkeeper, Treasurer, Tax Collector
2. Final Tax Bill Certification to Department of Revenue Administration

The Board of Selectmen acknowledged two items.

FINANCIAL REPORTS

General Fund Balance \$87,960.24

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S)**

Accounts Payable	#658	\$554,355.76
Accounts Payable	#659	\$757,158.73
Payroll Warrant	#459	\$ 19,904.64
Treasurer’s Warrant	2019-4	\$297,649.61
Treasurer’s Warrant	2019-5	\$ 2,047.63

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MOTION: To approve Accounts Payable #658 and #659 and Payroll Warrant #459 and the Treasurer's Warrant 2019-4 and 2019-5 as presented.

**MOTION: E. B. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS**

The Board acknowledged the requests from the Trustees of the Trust Funds as presented by the Bookkeeper.

MOTION: To approve the request from the Trustees of the Trust Fund totaling \$350,368.16.

**MOTION: E. B. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS**

Lyn Stan, Meadow Lane. (Old Business). White Goods Day, wondered when the 2019 Citizen's Petition Article would be reconsidered. L. M. Smith spoke to the Board's interest in terms of reinstating a second White Goods Day, in full or in part, as funds allow.

NEXTERA – VALUE SETTLEMENT AGREEMENT

The Board of Selectmen acknowledged NEXTERA's approval of its request for the Pilot. The Agreement is in draft form at Nextera.

ELECTRICITY AGGREGATION – ROCKINGHAM PLANNING COMMISSION

(MOU) Neighborhood Energy reached out to the Town for becoming an aggregator. L. M. Smith recommended continuing with the RPC. L. Gargiulo recommends also investigating the options through the broker. The Town has 30 days to terminate the agreement.

MOTION: To enter into an agreement with the RPC to investigate electricity aggregation and authorize the Chairman to sign the Memorandum of Understanding.

**MOTION: E. B. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS**

MOSQUITO CONTROL SERVICES 2019

MOTION: To approve the amended mosquito control services plan (April 9, 2019) of \$20,000 with Dragon Mosquito Control, Inc. and reevaluate whether additional resources are available for continued service into the fall.

**MOTION: L. GARGIULO
SECOND: E. B. BEATTIE
UNANIMOUS**

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APPOINTMENT OF TOWN IMPROVEMENT COMMITTEE

MOTION: To re-establish and appoint the Town Improvement Committee with a total of 9 members.

**MOTION: L. M. SMITH
SECOND: L. GARGIULO
UNANIMOUS**

OTHER SELECTMEN’S OLD BUSINESS

SECTION 3 – PUBLIC COMMENT
None.

NEW BUSINESS

MS-535 FINANCIAL REPORT OF THE BUDGET

MOTION: To approve and sign the MS-535 as presented by Plodzik & Sanderson.

**MOTION: L. M. SMITH
SECOND: L. GARGIULO
UNANIMOUS**

APPLICATION FOR PERMANENT PROPERTY TAX EXEMPTION

MOTION: To approve applications for Map 2 Lot 70 and Map 1 Lot 101 for elderly exemption.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

PROPERTY TAX REFUND #684

MOTION: To approve the Tax Refund for Map 4 Lot 46-03 as presented by the Tax Collector.

**MOTION: L. GARGIULO
SECOND: E. B. BEATTIE
UNANIMOUS**

VETERANS TAX CREDITS

MOTION: To approve veteran’s tax credit applications for:

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Map 4 Lot 58-6
Map 7 Lot 31
Map 4 Lot 47-4
Map 9 Lot 6
Map 5 Lot 53-4

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

MAY/JUNE MUNICIPAL NEWSLETTER

The Board consented to distribute the quarterly newsletter for distribution as presented.

POLICY REGARDING LEGAL OPINIONS

The Board directed L. A. Ruest to draft a revision to the policy regarding legal opinions for the next meeting to allow department heads and the Town Administrator to speak with or contact Town Counsel without having to wait until a public meeting of the Board of Selectmen for approval, upon authorization by the Board Chairman.

APPOINTMENT OF ROAD AGENT (11/1/18)

MOTION: To appoint Russ Hilliard as Road Agent effective 5/1/119 through 11/18/19.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

OTHER SELECTMEN’S NEW BUSINESS- none.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: 3/27/2019, 4/1/2019 and 4/3/2019

MOTION: To approve the minutes of 3/27/19, 4/1/19 and 4/3/19 as written.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

PUBLIC COMMENT

None.

Motion to enter Nonpublic Session made by L. M. Smith seconded by E. B. Beattie.

Specific Statutory Reason cited as foundation for the nonpublic session:

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X RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll Call vote to enter nonpublic session: Edward B. Beattie, Vice Chairman Y
Louis Gargiulo, Selectman Y
Larry M. Smith, Chairman Y

Entered nonpublic session at 5:35 p.m.

Motion to leave nonpublic session and return to public session by L. M. Smith, seconded by E. B. Beattie.

Motion: PASSES

Public session reconvened at 6:30 p.m.

Motion seal the minutes of the April 17, 2019 nonpublic session.

Motion made by L. Gargiulo, seconded by E. B. Beattie because it is determined that divulgence of this information likely would

X Affect adversely the reputation of any person other than a member of this board

Roll Call Vote to seal minutes: Edward B. Beattie, Vice Chairman Y
Louis Gargiulo, Selectman Y
Larry M. Smith, Chairman Y

Motion: PASSES

MOTION: To adjourn the meeting at 6:32 p.m.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**