

BOARD OF SELECTMEN	APRIL 3, 2019 6:30 PM
TOWN OF HAMPTON FALLS	TOWN HALL

DRAFT

PRESENT: L. M. Smith, Chairman, E. B. Beattie, Vice Chairman, L. Gargiulo, Selectman, L. A. Ruest, Town Administrator, H. Fazzino, Secretary.

SECTION 1 – PUBLIC COMMENT

No comments.

OLD BUSINESS

Financial Reports – General Fund Balance \$1,339,546.

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S)**

Payroll Warrant	#458	\$17,808.76
Accounts Payable Warrant	#657	\$35,500.50

MOTION: To approve Payroll Warrant #458 and Accounts Payable Warrant #657 as presented.

MOTION: L. GARGIULO

SECOND: E. B. BEATTIE

UNANIMOUS

DRINKWATER ROAD CULVERT

The Board discussed the bid process to date. A savings of \$16,000 to \$40,000 is anticipated. The Selectmen reviewed the quote from T Buck Construction.

MOTION: To award the Drinkwater Road Culvert contract to T Buck Construction and authorize the Chair to sign.

MOTION: L. M. SMITH

SECOND: E. B. BEATTIE

Discussion: The Town plans to reuse the guardrails, and some existing material.

UNANIMOUS

The contract documents are to be reviewed by Counsel before signature.

**VIDEO RECORDING OF MUNICIPAL BOARDS, COMMITTEES AND
COMMISSIONS MEETINGS POLICY**

All meetings of the Town are open to the public, unless you are operating under RSA 91-a:3. Chairman Smith acknowledged that the Board of Selectmen cannot force an elected board to video record meetings, however encourages participation.

MOTION: To adopt the Policy on the Video Recording of Municipal Board, Committees and Commissions Meetings.

MOTION: E. B. BEATTIE

BOARD OF SELECTMEN	APRIL 3, 2019 6:30 PM
TOWN OF HAMPTON FALLS	TOWN HALL

DRAFT

SECOND: L. GARGIULO
UNANIMOUS

Lyn Stan reported that a different sound system channel needs to be used in order to eliminate interference. Equipment will be reviewed to make adjustments.

ELECTRICITY AGGREGATION – ROCKINGHAM PLANNING COMMISSION

The Board requested that Town Counsel review the Memorandum of Understanding for the Rockingham Electricity Supply Aggregation, and consider the matter at the next meeting.

APPLICATION FOR CURRENT USE (MAP 6, LOT 19)

MOTION: To approve the application for current use for Map 6 Lot 19.

MOTION: E. B. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS

2019 DEFAULT BUDGET

E. B. Beattie provided a summary of the change in the default budget. Town Counsel reviewed the default budget with Selectmen. The amount of the default Budget was more than what was stated at the deliberative session. A mistake was made by adjusting the default budget after the public hearing, regardless of the discussion at the deliberative session. Selectmen will operate under the default budget of \$2,659,187.

Steve Volpone, Batchelder Lane	He wishes for the specific line items to be followed in the default budget. The Board plans to follow the bottom line of the default budget.
Todd Santora, Linden Road	He questioned why the Vice Chair presented the topic, rather than the Chairman. He wondered who made the mistake, and how to prevent it in the future. L. M. Smith responded that the warrant is the responsibility of the Board of Selectmen and thus it was the Board's mistake. The Board is making improvements to its procedures to include meeting after the deliberative session, the following Wednesday to follow up on actions of the deliberative session. He requested that the Board look back 5 years to investigate whether other errors were made. L.M. responded that doing so would not result in any changes in past budgets and thus would serve no purpose. Procedures are being developed to prevent mistakes in the future.
Brian O'Hara, River Road	Asked that the default budget from the deliberative session be \$2,659,187.

BOARD OF SELECTMEN	APRIL 3, 2019 6:30 PM
TOWN OF HAMPTON FALLS	TOWN HALL

DRAFT

Gaylee Robinson, Brown Road	When was the previous Chairman apprised of the situation? Friday before the election. The Board confirmed that it was too late to reprint the ballot. The previous Chairman reached the moderator on Sunday night. L. M. Smith said it was a mistake of the Board because they signed off on it. E. B. Beattie confirmed that he would not have been in favor of the default budget.
Tony Franciosa, Old Stage Road	He stated he felt that they should have notified Town Counsel when the error was discovered. He recommends review of the ballot as soon as the sample is available. T. Franciosa felt that the wording on the Warrant of “No Tax Impact” should not have been used.
Todd Santora, Linden Road	He was concerned that the Expendable Trust was bypassing CIP. There is no cap on the Fund. The Board confirmed that they were named as agents on the Fund. RSA 31:19-a.
Tony Franciosa, Old Stage Road	He inquired as to when the ballots arrived, and when they were posted on the website. The date of arrival was not known. The sample ballots were posted at least a week in advance.
Greg Parish, Towle Farm Road	Asked about whether there will be a public hearing for the Expendable Trust. No public hearing, but it will be at a public meeting. The Board will develop a procedure.
Tim Samway, Old Stage Road	Future funds need to be added to the Expendable Trust by warrant article.
Todd Santora, Linden Road	He requested that L. Gargiulo sit on CIP. Planning Board is not BOS oversight, but the Planning Board agreed to participate in the video recording of meetings.
Shelly Parish, Towle Farm Road	She wondered what will be lost from the default budget. The Board has not reviewed it to date.

OTHER SELECTMEN’S OLD BUSINESS

Consent Agenda

1. Monthly Financial Reports of Bookkeeper, Treasurer, Tax Collector
2. MS-232-R – DRA Reviewed Appropriations
3. **Mosquito Control Public Notice & Special Permit Application (NH Div. of Pesticide Control)**

MOTION: To remove Consent Agenda #3 for discussion.

MOTION: L. GARGIULO

SECOND: L. SMITH

BOARD OF SELECTMEN	APRIL 3, 2019 6:30 PM
TOWN OF HAMPTON FALLS	TOWN HALL

DRAFT

UNANIMOUS

The previous Board reduced the Warrant Article by 44%. L. Gargiulo read an excerpt from an email from Sarah MacGregor, Dragon Mosquito Control, supporting the services of Dragon Mosquito Control. He expressed concern over going against the experts by reducing services to \$15,000. No other surrounding towns have cut mosquito control. L. Gargiulo is concerned about the risk to public health and safety. E. B. Beattie discussed the issue from the prior Board that there are no statistics on its effectiveness, and no response to a request for an in-person review before the Board. He felt it was self-serving by the vendor, without a measure of effectiveness. There are other methods to combat mosquitos, including bat houses.

L. Gargiulo wondered if the School Board would pay the balance of the Mosquito Control Agreement.

G. Parish, while not speaking on behalf of the School Board, said it was not likely that the School Board would pay for Mosquito Control.

MOTION: To restore back to last year’s services of \$27,000 and rework the budget to reflect and restore Mosquito Control to \$27,000. Dragon Mosquito Control will resubmit the agreement.

MOTION: L. GARGIULO

SECOND: L. M. SMITH

Discussion:

Dick Robinson, Brown Road	When the program began, residents were asked to check for larvae.
Tony Franciosa, Old Stage Road	Confirmed that he can get his property tested. He recommended Conservation Commission as a resource.
Will Lojek, Kensington Road	We don’t know whether the treatment is effective.

L.M. Smith said he was not in favor of the motion at this time but would be willing to review the contract late summer before the funds for the contract expire.

L. Gargiulo withdrew the motion.

MOTION: To use \$5,000 encumbered from the prior year for mosquito control this year.

MOTION: L. GARGIULO

SECOND: E. B. BEATTIE

UNANIMOUS

BOARD OF SELECTMEN	APRIL 3, 2019 6:30 PM
TOWN OF HAMPTON FALLS	TOWN HALL

DRAFT

The Board requested Dragon Mosquito Control resubmit new amounts for the Board's consideration on April 17, 2019.

- NH Dept. of Revenue Administration 2018 Equalization Report (Median Ratio 94.6%)

SECTION 2 – PUBLIC COMMENT

Steve Sabatini, Exeter Road	Concerned about the voters vote to combine the Town Clerk and Tax Collector offices, without funding to support both positions. Also concerned about the vote for a second White Goods Day, and the Board saying no.
-----------------------------	---

NEW BUSINESS

CODE OF ETHICS POLICY

MOTION: To adopt and sign the Ethics Policy.

MOTION: L. GARGIULO
SECOND: E. B. BEATTIE
UNANIMOUS

SELECTMEN'S MEETING POLICY

E. B. Beattie stated that some people are at work at the 4pm time planned for the second meeting of the month, and it is difficult for them to attend.

MOTION: To approve and sign the Selectman's Meetings Policy as amended.

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

2019 TOWN ELECTION RESULTS

ARTICLE 22 – CITIZEN'S PETITIONED ARTICLE (REQUIRED PRICING PROCESS ROAD AGENT)

The Board is proceeding on this warrant article.

ARTICLE 23 – CITIZEN'S PETITIONED ARTICLE (RE-ESTABLISH TWICE ANNUAL HOUSEHOLD WASTE DAY)

The Board spoke to the Citizen's Petition for a second White Goods Day.

BOARD OF SELECTMEN	APRIL 3, 2019 6:30 PM
TOWN OF HAMPTON FALLS	TOWN HALL

DRAFT

L.M. Smith said that, as the warrant did not provide funds for the second White Goods Day, there may not be funds available in the budget to hold it. He noted it did pass by a large majority illustrating that residents wanted a second White Goods Day, so the Board would definitely fund it in next year's budget and will provide a second one this year if funds are available in the fall.

NH DRA DISALLOW LETTER (ARTICLE 15/2019)

RSA 21-J:35 does not permit the addition of accrued interest to the Expendable Trust; the amount in the Warrant Article must be sum specific. Accrued interest cannot be added to the Expendable Trust, per the Department of Revenue Administration.

2019 APPOINTMENTS

MOTION: To re-appoint all expiring (2019) terms to 2022 as listed by the Town Clerk.

MOTION: E. B. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS

PROPERTY TAX ABATEMENT RECOMMENDATION / REFUND #683

MOTION: To approve the Assessor's recommendation for Tax Abatement for Map 2 Lot 90, as well as a tax refund #683 prepared by the Tax Collector.

MOTION: E. B. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS

REVIEW OF NON-PUBLIC SESSION MINUTES – SCHEDULE WORK SESSION

Non-public work session planned for April 10, 2019 at 9:00 a.m.

COMCAST FRANCHISE FEES (ACCEPTANCE OF QUARTERLY RECEIPTS FOR 2019)

MOTION: To accept the receipt of Comcast fees for the four quarters of 2019 for deposit into the Town Communication Fund.

MOTION: L. M. SMITH
SECOND: L. GARGIULO
UNANIMOUS

SELECTMEN REPRESENTATIVE REPORTS – BRIEF HIGHLIGHTS ONLY

Planning Board, Lincoln Akerman School Board

BOARD OF SELECTMEN	APRIL 3, 2019 6:30 PM
TOWN OF HAMPTON FALLS	TOWN HALL

DRAFT

E. B. Beattie- Planning Board discussed the need for training before going live with videotaping meetings. Three Master Plan chapters are under review. A. Tonry has been working on amendments to the Zoning Ordinance Book. The LAS meeting was not attended.

Parks and Recreation Commission, Library Trustees

L. M. Smith reported on the Library backpacks being provided to children participating in hikes. The Parks and Recreation Commission is looking for a new location for the Summer Camp Program.

Heritage Commission, Conservation Commission

L. Gargiulo reports that he needs to be put in contact with his assigned groups for meeting information, etc.

OTHER SELECTMEN’S NEW BUSINESS

Hazard Mitigation Plan- Public Hearing on May 1, 2019, at 7:00 p.m.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: 3/20/2019

MOTION: To approve the minutes of 3/20/19 as written.

MOTION: L. GARGIULO
SECOND: E. B. BEATTIE
UNANIMOUS

PUBLIC COMMENT

None.

MOTION: To adjourn the meeting at 8:10 p.m.

MOTION: L. GARGIULO
SECOND: E. B. BEATTIE
UNANIMOUS

Next Selectmen’s Meeting – Wednesday, April 17, 2019, 4:00 p.m., Town Hall