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| BOARD OF SELECTMEN | MARCH 27, 2019 7:00 P.M. |
| TOWN OF HAMPTON FALLS | TOWN HALL |

**WORK SESSION
DRAFT**

PRESENT: L. M. Smith, Chairman, E. B. Beattie, Vice Chairman, L. Gargiulo, Selectman, L. A. Ruest, Town Administrator, H. Fazzino, Secretary. Also present were B. Jones, R. Hilliard, D. Robinson.

The meeting was called to order at 10:09 a.m.

DRINKWATER ROAD CULVERT REPLACEMENT

R. Hilliard, Road Agent: Asked if the goal is to reduce the price. L. M. Smith replied yes, but it is a 100 year fix. Reuse the old guard rails, remove cost for new asphalt. Discussed type of gravel to use. B. Jones, Town Engineer, confirmed that as long as it met the specifications, he was in favor of reusing the existing gravel.

L. M. Smith said they were anticipating a \$50,000 cost. B. Jones suggested meeting with the bidders and going through each item.

The culvert assembly numbers are in the quote. There was a projected \$15,000 cost of assembly by the manufacturer.

The Selectmen agreed to meet with all three bidders. Dick Robinson, retired Road Agent, recommended taking out the rip-rap from the brush dump to re-use. A meeting will outline how to save funds.

L. M. Smith asked R. Hilliard to review what materials are available at the Brush Dump for reuse, including granite blocks.

Selectmen authorized the Town Engineer to meet with the three bidders to confirm that each bid is consistent with the others. The DES Permit expires on April 9. B. Jones will contact the State to extend the permit expiration date. A meeting will be scheduled for 9:30 a.m. on April 1st. Contractors will need to submit final bids by 4:00 p.m. on April 2nd. The start date is important to identify. B. Jones to coordinate.

HOUSEHOLD WASTE COLLECTION DAY PREPARATION

L. Ruest asked about the number of roll offs and containers will be needed. One compactor, three roll offs for bulky items, and one container for wood. L. Ruest will order the same quantity. The Town will continue to provide education on the disposal of computer monitors and TVs at Best Buy.

REMOVAL OF BRUSH FROM THE BRUSH DUMP

Probark was the lowest bidder.

MOTION: To accept Probark's bid, with a deadline of May 10 to grind the brush and remove from the dump.

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MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

RENEWAL OF ROAD MANAGEMENT REPORT

The Rockingham Planning Commission (RPC) offered a quote for a Road Conditions Survey, but it was for a fewer number of years and more costly than Axiomatic. L. M. Smith would like some training on the difference between cut and patching for damaged roads and crack sealing for good roads. L. Ruest confirmed that she is proceeding with the renewal of the report with Axiomatic.

TREE WORK/ REMOVAL OF BRUSH

L. M. Smith recommended putting out to bid the brush cutting and removal. The Road Agent was asked to put together a bid sheet for all of the work, and he is welcome to bid on the job. Brush can be placed at the brush dump. No stumps. R. Hilliard was directed to speak with Jim Manning regarding the prohibition of dumping of stumps. E. B. Beattie confirmed that we have a policy in place that should be followed. R. Hilliard was requested to provide a list of roads that have storm debris to be cut up and chipped.

R. Hilliard identified a tree company charging \$125 per hour (cutting but not chipping) from Eliot, Maine. He will obtain a quote from Urban Tree and Pace Tree to include cutting and chipping, and also information to provide emergency service to the Town.

E. B. Beattie is concerned about the road condition on Surrey Lane. There are 17 joints on the road. D. Robinson recommended cut and patching each crack, then pave in another year.

Woodlawn Road is in need of drainage and road repairs. L. M. Smith requested a summary sheet of projects and cost.

The Road Agent presented worksheets on Nason Road, Brown Road (2), and Drinkwater Road.

Striping: Weather did not allow striping of newly paved sections last year, L. M. Smith asked L. A. Ruest to keep striping on her to do list.

Government Buildings- The back of the museum needs trees trimmed. The Board recommended focusing on the roads.

L. A. Ruest discussed a resident who damaged a guard rail and has not responded to the \$1600 bill. A letter requesting reimbursement will be sent from the Board of Selectmen. L. A. Ruest will ask Primex, the Town's carrier, if the Town's policy covers uninsured motorists.

Motion: To go into non-public per RSA 91-A:3, II(c) made by L. M. Smith seconded by E. B. Beattie.

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| Roll Call vote to enter nonpublic session: | Larry M. Smith | Y |
| | Edward B. Beattie | Y |
| | Lou Gargiulo | Y |

Entered nonpublic session at 11:27 a.m.

MOTION: To reconvene the public session at 12:15 p.m.

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

MOTION: To approve the Police Chief's proposal for advertising and hiring a certified full time officer, with a hiring bonus.

MOTION: E. B. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS

MOTION: To adjourn at 12:18 p.m.

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

These minutes recorded by H. Fazzino, Secretary.