

BOARD OF SELECTMEN	FEBRUARY 20, 2019 – 6:30 PM
TOWN OF HAMPTON FALLS	TOWN HALL

DRAFT

PRESENT: J. E. Ziolkowski, Chairman, L. M. Smith, Vice Chairman, E. B. Beattie, Selectman, L. A. Ruest, Town Administrator, H. Fazzino, Secretary.

SECTION 1 – PUBLIC COMMENT

No public comment.

BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER – MONTHLY REPORT

The Monthly Report was distributed to the Board, there were no questions from Selectmen.

WINTER ROAD MAINTENANCE SERVICES 2018-2019

J. E. Ziolkowski recused himself and left the table.

J. E. Ziolkowski distributed the cumulative snow report through February 18, 2019, at 30.4 inches. We are at 50% of the seasonal average for this date. 19 events, seven plowable, remaining were salt events. J. E. Ziolkowski compared the salt use in Hampton Falls to a neighboring town. L. M. Smith requests that the least amount of salt be used to keep the roads safe and passable. Chief Dirsa agreed, stated there is a happy medium to road safety.

J. E. Ziolkowski reported that the Reports of Concerns have all been addressed.

ROAD AGENT – MONTHLY REPORT (CORE SERVICES)/INVOICE

Monthly Report was reviewed. Core services of 1/1/19 are also billed as part of an invoice. J. E. Ziolkowski recommends that the Town Administrator, Vice Chair and Road Agent meet to discuss the billing and description. J. E. Ziolkowski asked R. A. Hilliard about a series of springs that have popped up. R. A. Hilliard confirmed that the water table is high now, and that there are springs on Curtis Road, Brown Road, Crank Road, and Drinkwater Road.

Culvert pieces have been delivered. The bid specifications and construction drawings should be available soon for preparation of bid documents.

FROST BAN NOTICE (ROAD AGENT TO IDENTIFY START/REMOVAL DATES)

MOTION: To adopt the Frost Ban Notice and authorize the posting of signs as the Road Agent identifies.

MOTION: L. M. SMITH

SECOND: E. B. BEATTIE

UNANIMOUS

The Road Agent was asked to verify the new sign locations with the former Road Agent.

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DRAFT

The Board of Selectmen authorized the purchase of one pallet for now and an order of cold patch in bulk.

HOUSEHOLD WASTE COLLECTION DAY (5/19/18 LAST YEAR) – SCHEDULE DATE

The Selectmen set May 18, 2019 for the Household Waste Collection Day.

R. A. Hilliard had another vendor look at the brush, but they were beyond the scope of the budget. The Road Agent was asked to schedule this work on or before May 11, 2019.

FIRE CHIEF, AMBULANCE, EMERGENCY MANAGEMENT – MONTHLY REPORT

Chief Jay Lord presented the monthly Report to Selectmen. He reported that the calls to date represent one call per day. A drug overdose handled, was turned over to the Police Department.

T. Franciosa	Wadleigh Lane	Confused about the blue letter he received in the mail. Asked for clarification on the 53 calls received to date. T. Franciosa asked how to do the research.
B. Mutrie	Brown Road	Wondered if there is an increase in drug overdoses. Chief Lord includes them in his Monthly Report.
T. Beattie	Drinkwater Road	Asked about the status of Narcan on the Fire Department vehicles. Chief Lord reports that they are stocked with units of Narcan. It is anticipated that the Police Department will have a supply following a training and approval process.
W. Lojek	Kensington Road	Asked whether the Town had ever had any house fires.

POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT

The Board acknowledged the Police Department Report. E. B. Beattie asked about Narcan, and confirmed that training is being coordinated.

Chief Dirsa stated that J. E. Ziolkowski meet with him regarding Police Department scheduled service, arrangements are in place for services from the State Police.

T. Franciosa	Wadleigh Lane	Confirmed that if the Default Budget is adopted, that there are no planned layoffs.
T. Samway	Old Stage Road	Discussed the representation in a blue colored mailing sent to the community that there is 24 hour police coverage. The coverage is managed with full time and part time coverage and scheduled assistance by the State Police.
T. Santora	Linden Road	Wondered if the Board is still moving forward with

DRAFT

		a police cruiser. J. E. Ziolkowski states he feels that a study is needed to determine the number of vehicles needed at a time, and turn over time, before the 2019 when the Crown Victoria goes out of service. T. Santora also wondered whether the cruiser, if needed, would be purchased through a special fund.
B. Mutrie	Brown Road	She stated she has several ideas for a study, and recommends going by mileage, not years.

L. M. Smith stated that the Town does not have full experience with the life of the new SUV police vehicles until they have aged out.

J. E. Ziolkowski feels that the Chief should follow through with a study by reaching out to other agencies to see what turnover is and report to the Board of Selectmen. No action was taken by the Board.

SECTION 2 – PUBLIC COMMENT

No comments.

OLD BUSINESS

FINANCIAL REPORTS

GENERAL FUND BALANCE \$2,129,739

EXECUTIVE

Accounts Payable/Payroll/Treasurer/Trustees of Trust Funds Warrant(s)

Accounts Payable Warrant	#650	\$781,897.80
Accounts Payable Warrant	#651	\$ 5,094.91
Payroll Warrant	#453	\$ 19,465.50
Treasurer's Warrant	2019-2	\$ 7,724.28

MOTION: To approve Warrants #650, #651, #453 and 2019-2 as written above.

MOTION: L. M. SMITH

SECOND: E. B. BEATTIE

UNANIMOUS

TOWN NEWSLETTER MARCH/APRIL 2019

No comments or edits.

B. Mutrie, Brown Road, wondered if it is worth the resources to maintain a Newsletter.

J. E. Ziolkowski recommends that the Technology Committee look into it.

The Board approved and authorized the distribution of the Town Newsletter.

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DRAFT

DRINKWATER CULVERT

Jones and Beach Payment of Invoice- Town Engineers taking a deeper look at the project to sign off on the project.

MOTION: To pay the Contech invoice of \$32,267, representing the remaining balance after deposit (installation fees are a separate charge).

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

Jones and Beach Invoice of \$3,127.25, was approved by consensus of the Board.

OTHER

None.

SECTION 3 – PUBLIC COMMENT

No comments.

NEW BUSINESS

DONATION OF CLOCK (ARTICLE 7/2003)

L. A. Ruest referred the Board to an offer of a donation of a clock from Alice Tonry, deceased. Her daughter A. Tonry was present to answer questions. She stressed that the clock is intended to be gifted to the Town Hall and be wound every eight days.

This tall case clock on a bracket base with decoratively carved pinwheels and painted iron dial of colorful florals, strawberries and raised gesso borders, was made in 1880 in Exeter by the Benjamin Clark Gilman for the Kent family (Gloria Kent’s grandfather, founders of Applecrest). The case is constructed of cherry, with several mouldings highlighted in black paint.

MOTION: To accept the gift of a grandfather clock from Alice Tonry for display at the Town Hall, with thanks, on behalf of the Town.

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

E. B. Beattie volunteered to move the clock to the Town Hall.

COMCAST FRANCHISE FEE (OCT.-DEC. 2018)

BOARD OF SELECTMEN	FEBRUARY 20, 2019 – 6:30 PM
TOWN OF HAMPTON FALLS	TOWN HALL

DRAFT

MOTION: Motion to accept the Comcast Franchise Fee for deposit into the Communication Fund in the amount of \$8,254.60

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

B. Mutrie, Brown Road, wondered how the money from the Communication Fund has been used to date. \$50,000 will fund the various Avitar conversions. Town Hall Streams will also be funded through the Communication Fund.

IRRIGATION SERVICE CONTRACTS (TOWN HALL) WITH EPPING WELL & PUMP

They have serviced the sprinkler systems since the irrigation installation. They also donated work in memory of Peter Robart.

MOTION: To enter into the contract and authorize the Chairman to sign.

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

PARKS/ RECREATION

Irrigation Service Contracts (Town Common and Gov. Weare Park)
Not addressed at this time, to be considered by the Parks and Recreation Commission.

OTHER

None.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: February 6, 2019.

No corrections.

MOTION: To approve the minutes of February 6, 2019, as written.

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

PUBLIC COMMENT

No comments.

Next Selectmen’s Meeting – Wednesday, March 6, 2019, 6:30 p.m., Town Hall

Roll Call vote to enter nonpublic session: James E. Ziolkowski, Chairman Y
Larry M. Smith, Vice Chairman Y
Edward B. Beattie, Selectman Y

BOARD OF SELECTMEN	FEBRUARY 20, 2019 – 6:30 PM
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DRAFT

Entered nonpublic session at 7:45 p.m.

Non-Public Session RSA 91-A:3 , II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

MOTION: To go out of nonpublic session and resume in public session at 8:13 p.m. by L. M. Smith, seconded by E. B. Beattie
UNANIMOUS

Motion: PASSED

Public session reconvened at 8:13 p.m.

MOTION: To adjourned at 8:13 p.m.

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS